



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center-COVID CALL Date: 03-24-2022 Time: 3:00 PM

Teleconference details: TEAMS

Meeting Attendees

Department/facility co-chair: Superintendent JC Miller

Facility/council secretary: Nancy Simmons Family secretary, if applicable: _____

Members present Services: CPPC Nancy Simmons, Family Services: CS4 Caroline Melhuish, Family members Shannon Pierce, Kaishanna Saunders, Denise Franklin, Tiffany Casey

Non-council member attendees:

Agenda

New business

Topic	Discussion/Key Points	Next Steps
COVID-19 FAQ	Frequently Asked Questions (FAQ)	Here is the link to the most updated information on DOC's response and protocol on COVID-19. https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq
Visiting	Free Photos	Our visit staff did not get the memo about the extension of the free photos in visiting program. The staff member who receives this information was out unexpectedly. The issue has been remedied by placing Sgt Thibodeaux on the list to get all emails pertaining to visiting.
Visiting	New Visit Sgt.	Justin Thibodeaux has been appointed to be the visit Sgt.
Visiting	Testing for Visitors	There have been some gaps in staffing which impacted the testing of visitors. Supt. Miller will work to insure that there are three staff members to assist with visiting check-in.
Visiting	EFV and Visit Room supplies	There are new standards across the state for visit rooms and EFV's. LCC is busy cleaning and purchasing new items to meet the standards. Painting the EFV will come when we have the available staff. The yards for the EFV have been enlarged and a playground set has been added to one of the units. Family members expressed the need for some additional cleaning items: a Swiffer mop for the floors, new sponges for each new family when they come. The EFV's are being deep cleaned prior to opening back up on April 15.
Family Council Positions	Election of Family Council Positions	We are happy to announce that we have all three positions filled. Thank you to our family members who stepped up!

		State Family Council Representative is Denise Franklin, Family Co-Chair is Tiffany Casey, and Family Co-Secretary is Kaishanna Saunders.
Department of Corrections	Change to our Correctional Culture is happening!	DOC is partnering with Amend (University of California San Francisco) to provide training and technical assistance helping us to grow healthier environments for staff and incarcerated individuals as they prepare to reenter our society.
CPFC Report	Fundraisers	Our last fundraiser generated \$1,000 for Religious Programs. Our April fundraiser will benefit the Recreation Program.
CPFC	Emotion Coaching	We have started a class with 25 incarcerated individuals and 2 co-parents to study emotion coaching and emotional intelligence. This is being done virtually for now.

Next meeting location: Teams Date: 06-02-2022 Time: 3:00 PM

Comments: This is a regular LFC meeting and we will hold elections for LFC positions. Please send your agenda items in by noon on May 19. (two weeks prior to the meeting)

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Distribution: **ORIGINAL** - Family council co-chairs