



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center-COVID CALL Date: 03-24-2022 Time: 3:00 PM

Teleconference details: TEAMS

Meeting Attendees

Department/facility co-chair: Superintendent JC Miller

Facility/council secretary: _____ Family secretary, if applicable: _____

Members present Services: CPPC Nancy Simmons, Family Services: CS4 Caroline Melhuish, Family members Shannon Pierce, Kaishanna Saunders, Denise Franklin

Non-council member attendees: OCO Rebecca Glosser

Agenda

New business

Topic	Discussion/Key Points	Next Steps
COVID-19 FAQ	Frequently Asked Questions (FAQ)	Here is the link to the most updated information on DOC's response and protocol on COVID-19. https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq
Covid Update	Outbreak Status	LCC is off Outbreak Status
Family Council Positions	LCC currently needs a State Family Council Representative, Family Co-Chair and Family Co-Secretary	Denise Franklin is interested in becoming the State Family Council Representative. Kaishanna Saunders is interested in the Family Secretary position. We have no one currently interested in the Family Co-Chair position. We will hold elections for the open positions at our LFC meeting on April 7.
Visiting	Visiting opens	Starts Friday, March 25!
Units	Questions about issues in the units	What is the ETA of new mattresses for I/I? Can they use two mattresses until they arrive? No, because there is not enough for all to have two mattresses. It was reported that the I/I cannot access the plug-ins to shave in the restrooms due to the outlets being covered. Supt. Miller explained that in the past some I/I was using them as ignition devices which is against the rules and a fire hazard. OCO Rebecca Glosser shared that I/I can go to the barber for a haircut for no charge if they can't use the outlets. This still doesn't solve the issue for shaving. Supt. Miller will provide an answer about this issue at the April 7 th LFC meeting.

EFV	EFV Donations	LFC members inquired about making donations to the EFV units. There is a donation form to fill out and get approved PRIOR to bringing or shipping the items for donation. Supt. Miller is the approving authority in CPM Greene's absence. Donation form is attached to this email.
EFV	EFV Update	New Bunkbeds were purchased for the EFV's. The yard has been expanded to accommodate the play set.
Financial Workshops	A personal finance workshop via webinar is available through TRAC (Trades Related Apprenticeship Coaching)	This will be discussed when the CPM returns to LCC.

Next meeting location: Teams Date: 04- 07-2022 Time: 3:00 PM

Comments: This is a regular LFC meeting and we will hold elections for LFC positions. Please send your agenda items in by noon on Monday, April 4th.

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Distribution: **ORIGINAL** - Family council co-chairs