



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center-COVID CALL Date: 03-10-2022 Time: 3:00 PM

Teleconference details: TEAMS

Meeting Attendees

Department/facility co-chair: Superintendent Miller

Facility/council secretary: _____ Family secretary, if applicable: _____

Members present Services: CPPC Nancy Simmons, CPM Greene, Family Services: CS4 Caroline Melhuish Family members Shannon Pierce, Kaishanna Saunders

Non-council member attendees: HQ AA3 Harj Aulakh, HQ Analyst2 Monica Ritter

Agenda

New business

Topic	Discussion/Key Points	Next Steps
COVID-19 FAQ	Frequently Asked Questions (FAQ)	Here is the link to the most updated information on DOC's response and protocol on COVID-19. https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq
Rejection for money	Clarification of sending money to incarcerated individuals	Superintendent Miller stated that incarcerated individuals are not allowed to request money from family members. DOC Policy 450.10 https://doc.wa.gov/corrections/incarceration/send/money.htm
Visiting List	Shannon Pierce asked if incarcerated can ask others to be on their visitor list.	Superintendent Miller will provide answer at next week's meeting.
Covid Update	LCC is still in Outbreak Status, with seven positive cases.	Silver Star Unit residents do not need to be in a cohort. The Program Building will be opening for classes and volunteer services on Monday, March 14.
CPPC Simmons	Waiting for the ability to open family centered programs (still virtual)	Coordinating Fundraiser for March which will benefit Religious Services at LCC.
Family Services Caroline Melhuish	Covid Update	There is a COVID informational webinar to share information that DOC receives the most interest in, the next one is scheduled for Friday, March 11. https://doc.wa.gov/corrections/covid-19/docs/2022-0308-corrections-covid-19-webinar-2022-0311.pdf
CPM Greene	Goody Bags	Goody bags were distributed to all LCC I/I which contained candy, ramen, snacks, and puzzle books.
Family Email list	An email list of family members interested in staying connected to DOC new via email is being developed	CPPC Simmons will manage the list and emails for LCC. All emails will be blind copied as earlier some emails were used for other purposes.

Roundtable open discussion

Next meeting location: Teams _____ Date: 03-17-2022 _____ Time: 3:00 PM

Comments: _____

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