



# FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center-COVID CALL Date: 1-20-2022 Time: 3:00 PM

Teleconference details: \_\_\_\_\_

<b>Meeting Attendees</b>
--------------------------

Department/facility co-chair: Superintendent Miller, CPM Greene co-chair: \_\_\_\_\_

Facility/council secretary: Allison Mitchell Family secretary, if applicable: \_\_\_\_\_

Members present Lt Agloro, COVID Safety & Compliance L. Thibodeaux, Family Services Caroline Melhuish, OCO Rebecca Glosser, OCO Stella Spracklin, CPPC Nancy Simmons

Non-council member attendees: N/A

<b>Agenda</b>
---------------

**New business**

Topic	Discussion/Key Points	Next Steps
COVID-19 FAQ	Frequently Asked Questions (FAQ)	Here is the link to the most updated information on DOC's response and protocol on COVID-19. <a href="https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq">https://doc.wa.gov/corrections/covid-19/faq.htm#calls-faq</a>
Resident Testing	All Residents have been tested and have all tested Negative.	Larch feels very fortunate to have had these results. We will continue to implement hand washing, proper mask wearing and social distancing to continue to keep our staff and residents safe.
N-95 Masks	Staff offered at this time	A memo was sent 1-13-2022 regarding N-95 masks to be available for staff if they choose to wear them. Version 30 is available on the DOC website for further information.
Testing Staff	Staff are being tested weekly	Each employee is PCR tested weekly. This is how we have been able to identify employees that are positive and proper protocols are in place, to keep both staff and residents safe.
Update for Larch	We still in "Cluster Outbreak" due to staff	COVID calls will continue until further notice
COVID-CALL	CPM Greene mentioned that these will continue to happen once a week	More information is to come
Quarantine Residents	No Residents are on any type of quarantine to date.	Nothing to report currently
New Lieutenant	COVID Compliance Lt who will be enforcing all COVID restrictions and	Welcome Lt. Justin Thibodeaux

	implications throughout the population and amongst staff.	
Family Members	Encouraging family members to join the Council	Please spread the word that LCC is looking for family members to join the call

**Roundtable open discussion**

Next meeting location: Teams Date: 1-27-2022 Time: 3:00 PM

Comments: \_\_\_\_\_

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change.

Distribution: **ORIGINAL** - Family council co-chairs