



# FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center Date: 2-4-2021 Time: 03:00 PM

Teleconference details: Team Video Conferencing

<b>Meeting Attendees</b>
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Department/facility: Superintendent Miller Family co-chair: Stephanie Pino-Sanderson

Facility/council Secretary: Allison Mitchell Family secretary: Mandy Stafford

Members present: Nancy Simmons (LCC CPPC) Caroline Melhuish (Family Services)

Non-council member attendees: Gyde Matthias (OCO), Paige Perkinson (HQ), Kaishanna Saunders, Kelly Bessey

<b>Agenda</b>
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**Old Business**

Superintendent is back at the facility	Due to the recent outbreak and medical concerns JC was working remotely, JC expressed excitement about being back at the facility.	LCC has been very fortunate and we are defiantly moving in the right direction to recovery. Residents are slowly returning to work and a new normal. LCC is now off OUTBREAK STATUS
DNR work concerns	We have received some feedback that some residents are not wanting to return to work due to symptoms.	LCC has a medical team that continues to monitor the status of the Residents and no one will be forced to return to work that may have symptoms.
Work	Concerns addressed regarding Offender pay during the outbreak	<b>UPDATE:</b> Staff is to fill out timecards with actual hours worked, the Business office will true up any pay for I/I that did not work enough hours due to the COVID emergency to reach \$30. If the I/I does not have a job they will not be paid. We will not likely meet the requirements to provide a \$30 stipend at the end of February.
J-Pay Issues	It was stated that J-pay was having some issues and a concern regarding free visits.	<b>Mr. Backman will follow up on this matter.</b>
Stimulus Payment	When will Offenders get the stimulus payment?	If they are not releasing soon, the stimulus debits will be returned to the IRS and they will send a check for deposit.

**New Business**

Simmons	Avary Project projectavary.org 415-457-8799 X305	Information is being posted in the units about a virtual program being offered to children with an incarcerated parent. This program is 6 weeks long and works to build a community of support, healing, leadership, and life skills.
Simmons	Fundraiser	February payday will be on the 16 <sup>th</sup> due to Presidents' Day.
What is the current policy if an I/I cannot work DNR or any	It is being reported that there will be infractions, they will end up being	If the I/I is sick, medical will see them depending on the medical condition they will either stay on bedrest or are cleared to

other work assignment due to COVID-19 or the after effects of infection from COVID-19?	majors and the result will ultimately become a loss in good time.	work. If they are cleared to work and refuse then they will be infraacted for refusal to work. 10 I/I were out on bed rest on 2/3/21
Concern about DNR transportation	I/I's traveling to the worksites in DNR trucks sitting shoulder to shoulder.	HQ deems this transportation acceptable due to everyone wearing their masks while sitting closer than 6 ft. There are cameras located in the trucks so that staff can ensure I/I are wearing their masks. If not, they will be held accountable.
DNR trucks	Concern that DNR trucks, hats, and gloves are moldy in the damp environment. I/I must wear masks while working outside.	Supt. Miller inspected the trucks on 2/3/21 and found no sign of mold in trucks as well as their hats. Everyone must wear masks whether working inside or outside.
Boot Room Capacity of 36	Concern that Boot Room is over capacity during check-in and check-out.	Supt. Miller addressed this situation and they are staggering the check-ins and check-outs. Only 10 I/I were out on DNR 2/4/21.
Movement of I/I post COVID	Concern that I/I will not be moved back to their original room/unit pre-Covid.	Supt. Miller assured LCC is still working on the huge task of getting everyone back to their original living units as best and as quick as possible.
Medical Questions	Follow up from previous LFC meeting.	Supt. Miller will respond when he returns to the facility at the next scheduled meeting on 2/18
SFC status	What is the status of Stephanie Pino-Sanderson and Mandy Stafford's Family Council positions?	It was confirmed that Stephanie Pino-Sanderson is the SFC representative and Mandy Stafford is the LCC LFC secretary.

Next meeting location: LCC LFC meeting via Team video or call-in

Date: 02-18-2021

Time: 3:00 PM

Comments: stay safe!

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