



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center Date: 1-7-2021 Time: 03:00 PM

Teleconference details: 1 (360) 407-3825 (Skype)

Meeting Attendees

Department/facility: Superintendent Miller & CPM Greene Family co-chair: Stephanie Sanderson

Facility/council Secretary: Allison Mitchell Family secretary: Not in attendance

Members present: Nancy Simmons (LCC CPPC) and Heather Williams (LCC PIO)

Non-council member attendees: Matthias Gyde (OCO), LaQuesha Turner (OCO) Kelly Bessey and Gossemer Snow (Family) Paige Perkinson (HQ)

Agenda

Old Business

LCC COVID Update	At this time we are in "Outbreak Status" for COVID 19.	Isolation and quarantine is in effect and our number one priority is to stop the spread of the virus in the facility.
COVID Testing	All LCC Residents have been tested as of 12-30-2020	Our medical staff are still pending those test results
LCC Movement	We are on Restricted movement	We have additional staff and support arriving at LCC to assist with all movement in the event that additional housing units are needed-resources and staff to assist in this matter
Transports	LCC is not transporting to others facilities at this time	A medical transport will occur if deemed necessary by medical staff
Spirits at LCC	CPM reported the spirits are good at LCC, understanding of the matter and thankful for the fundraiser that Staff passed out on 12/30.	Ice cream will be passed out this evening 12-31. Activity packets will be provided to the Residents.

New Business

TV Rental Program	LCC is working to get the new TV rental program to capacity during COVID.	A request was made by Larch Business office for funds to provide rental TV's to all I/I who are requesting them. No I/I will be charged for cable for the month of January.
Donations	Kelly Bessey asked how to donate to the TV program and other needs.	Requests for donations can be sent to Nancy Simmons CPPC and she will process them though the CPM for approval.
Medicine for I/I during COVID	What's the availability of basic over the counter medicine during COVIC	CPM Greene explained that indigent I/I can get one bottle of ibuprofen and toothpaste once a month as well as franked envelopes for mailing letters. Commissary was distributed 12/24, 1/4 and is being passed out today (1/7).

Bathrooms	Requesting check on bathroom cleanliness including shower function, and soap supplies	CPM Greene reported that there are porters assigned and DOC is also willing to pay volunteers to clean and sanitize the bathrooms. Soap has been given out periodically during COVID and maintenance will check all of the showers for proper functioning this coming week.
Restrooms	Complaints of long wait for restrooms when having to share restrooms due to quarantines of tiers	The wait for restroom is due to the need to sanitize between each tier usage.
Paychecks for residents	Concerns that I/I are losing pay now due to the quarantine and infection. They should receive compensation for this as they did not contract this illness by their own negligence.	All I/I who are employed will be receiving \$30 a month while not able to work. There are some opportunities to volunteer to work cleaning and sanitizing and I/I who are able to work their regular job albeit less hours will be paid the full \$55 during this time.
PPE	Concern that I/I in the past were written up for wearing PPC supplied by medical.	DOC has mandated at all I/I be provided with one surgical mask per day. The PPE matrix is dictated by DOH COVID guidelines.
Yard Time	Concern about I/I being able to get yard time. This is necessary for well-being, mental health, physical fitness, and fresh air.	Yard was started today with 45 minutes time slots.
Windows in Units	Can the window be opened to provide I/I fresh air in their rooms?	The HVAC works as a system that pushes out old air and brings in air from the outside, open windows disrupt the system.
Phones	The phones are backed up like due to quarantine.	Access to phones should improve as COVID eases up at the facility.
Video Visits	when will video visits resume - as this is meaningful and good for mental health	Video visits will resume when positive cases decrease.
Distancing for I/I	How is Larch logistically adhering to the 6' rule with 219 infected under one roof?	With reduced population, Visit Room being reopened, and COVID positive I/I being relocated to Silver Star Unit LCC is adhering to the 6 foot rule of distancing.
Testing Protocol	There were concerns raised that testing being done without the changing of gloves on many residents.	This will be addressed from a medical and infection control perspective.
Chain and Work Release	Is there any word on a special chain for the residents that are negative and continue to test negative who may be scheduled for work release?	Not at this time, LCC is working on outbreak containment.
Food Service	There were reports of spoiled milk being served to residents at one point. I want to know who is serving the food/meals? Who is preparing them?	No spoiled milk was served but milk left over from breakfast was served to the population Food Service staff are preparing the meals at this time.
Communication	Ms. Sanderson requested LCC resume weekly LFC meetings during the outbreak and if possible have a point of contact at LCC for family members.	Supt. Miller will confer with HQ about these two requests.

Next meeting location: LCC LFC meeting via Skype conference

Date: 1-21-2021

Time: 3:00 PM

Comments: Stay safe!

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.56, and RCW 40.14. Upon completion, the data classification category may change