



FAMILY COUNCIL MEETING MINUTES

Location: Larch Correction Center Date: 12-17-2020 Time: 03:00 PM

Teleconference details: 1 (360) 407-3825 (Skype)

Meeting Attendees

Department/facility: Superintendent Miller & CPM Greene Family co-chair: N/A

Facility/council Secretary: Allison Mitchell Family secretary, if applicable: Mandy Stafford

Members present: State-Wide Family Council: Stephanie Pino, Caroline Melhuish, Sgt. Francis & Nancy Simmons

Non-council member attendees: _____

Agenda

Old Business

PPE-Gloves	A concern was addressed that unit Porters are not being provided gloves when asked	Update: Per Lt. Lau- four boxes of synthetic gloves were placed in the duty station in both living units. These gloves can be issued to residents if they want to clean. The gloves are the same style they use in the kitchen and is suitable for general cleaning. Per Superintendent he would like to be notified if any I/I are denied these items
Mail delay	A concern was brought up that mail and packages are not being delivered or sent out in a timely manner	Due to recent staff furloughs and holidays have caused some delay in the mail room. Thank you for your patience during this time.
COVID Status	At time we can report that we haven't had any confirmed-positive cases within the population at LCC. We have had a total of 4 (updated as of 12/7/2020) staff at LCC confirmed positive.	The importance of following all social distancing guidelines and wearing PPE is critical to keep Residents and staff safe. LCC staff are being screened before entry into the facility and tested 1 time weekly.
Christmas Event	68 Residents have signed up for the Christmas event-making ornaments and wrapping gifts for the children Holiday card contest is underway, photo by the tree will be sent out	Continuing to connect to families during this challenging time.
Not following orders	A Tier Rep meeting was held last week to encourage all Residents to wear masks, as instructed. If not, we have been encouraged to enforce this by giving infractions if not followed	The safety of the Residents and staff is our first and upmost importance.
Searches	Update: All searches (excluding cell inspections) have been temporarily postponed in order to decrease the risk of virus transfer. Random or suspicion searches may still be initiated upon request by the Shift Commander. The temporary halt is constantly being re-evaluated by the DOC Safe Start Team and Headquarters.	No further action needed

New Business

Christmas Event by Simmons	Saturday 12-12-2020, 62 Residents participated in wrapping books, 158 photos were taken as well as 3 life casts created	All gifts are being sent out in the mail
Fundraiser	Working on a fundraiser now that will benefit all Religious programs	This will take place 12-30-2020, the Chaplain will be assisting in this event.
Larch as a whole	Larch is still very fortunate with <u>zero</u> Residents effected by COVID. A huge thank you for staff and Residents for practicing social distancing and proper mask wearing to keep us all safe	Thank you to all the hard working staff that are working countless hours to cover shifts during these unprecedented times.
Mental Health Wellness Items	Looking for suggestions for some "pick me up" during these times to help the Residents.	We are open to suggestions

Next meeting location: LCC LFC meeting via Skype conference Date: 1-7-2021 Time: 3:00 PM

Comments: Have a safe and happy Holiday!

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