



FAMILY COUNCIL MEETING MINUTES

Location: Larch Corrections Center Date: 11-05-2020 Time: 03:00 PM

Teleconference details: Easy-Access Number: 1-800-509-6344 Access Code: 7599561#

Meeting Attendees

Department/facility Co-chair: Supt. Miller/ CPM Greene Family co-chair: N/A

Facility/council Secretary: Allison Mitchell Family secretary, if applicable: N/A

Members present: Corrections Ombuds Matthias, Caroline Melhuish & Nancy Simmons

Non-council member attendees: Mandy Stafford

Agenda

Old Business

Time Change	It was agreed upon to change the LCC Family Council meeting time to 3:00pm on Thursdays.	Next COVID meeting will be next Thursday 11-5-2020 at 3:00pm. (An invite will be sent out)
Serial Staff Testing	Superintendent discussed how staff testing was going. Larch has no positive or inconclusive cases to report.	This will continue until the unforeseen future
Flu Shots	Flu shots are being offered to all Residents	More information to come on dates and times
Incoming chain	All incoming chains are being screened upon arrival	Chains have been occurring every other week and are limited. Next chain will be 11-6-2020. We are currently at 324 Residents.
Events	Fundraiser done on 10/29 and all proceeds will be helping the Recreation program Ms. Simmons is working on a holiday card contest, Thanksgiving cards with photos, Christmas and a drawing for a life cast will take place	Many of the Residents look forward to these events. Our CPPC works hard with the assistance from Offenders to make these events possible.
Visiting	Safe start has installed safety partitions	Dates have not been established, to date.

New Business

Appreciation Expressed	Our sincere thank you to Mandy for stepping up to help us in the Family Secretary position, we are looking forward to coming up with ideas to get more families involved.	Still looking to fill the Chairperson position
Caroline's Ambitions	Another thank you to Caroline for working diligently sending emails out to LCC families, even though out of 60 emails no one responded. Our work continues and we appreciate your efforts	Caroline will send another email out to the new chain families once they arrive at LCC on 11-06-2020
Visiting	Caroline mentioned that a possible delay could occur, no dates are set at this time	More information to come when we know more
Simmons Corner	Nancy put another kiosk message out to all Offenders welcoming families to be a part of the Council and asking for input.	We will continue to seek ways for families to be involved so we can be better as a whole to work to accomplish a common goal.
Events	The next fundraiser will be to benefit the TV rental program. Ms. Simmons is working on a Thanksgiving card contest with photos, (due Monday) A drawing for a life	Our CPPC works hard with the assistance from Offenders to make these events possible.

	cast will take place (2 names will be drawn)	
Christmas Ideas	<ul style="list-style-type: none"> • Photos with a Christmas tree in the background • Card contest • Ornaments for kids made by the Residents • Christmas themed books wrapped (age appropriate books available as well) 	
Veterans Day Appreciation	CUS Bean is working on a pizza party with movies and certifications.	We appreciate all those who have served our country and we will recognize each and every one of our service members.

Next meeting location: LCC LFC meeting via phone conference Date: 11/12/2020 Time: 3:00 PM

Comments: Easy-Access Number: 1-800-509-6344 Access Code: 7599561#

Thank you Ms. Stafford for volunteering to be Family Secretary, we appreciate you!

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