

AGENDA

Larch Corrections Center
 Local Family Council
 February 14, 2020 11:30 a.m. – 12:30 p.m.

Old Business – Review EFV Issues

Date of introduction	Issue	Comments	Date resolved
	EFV Check-in and out times	Check-in time changed to 12 p.m.? Not in policy or on the website. Officers came for check-out an hour and 40 minutes early then came back	
9/16/19	mattress pads		Completed
9/16/19	Batteries in clock and remote	Put task on checklist	
9/16/19	No blanket for sofa couch, 2 nd mattress soiled leaning up against the wall in bdrm.		
10/12/19	toaster	Not as of 12/28 EFV visit	
10/12/19	Cooking utensils	Not as of 12/28 EFV visit Ordered 1/31/2020	Arrived 2/12/2020
10/12/19	Eating utensils		
10/12/19	Cleaning supplies	Not as of 12/28 EFV visit a miscommunication surrounding this, there isn't money in the budget to purchase so visitors are asked to bring with, though per the minutes from the last meeting, it clearly states that they would be supplied	
9/16/19	Drapes/blinds	P/O created 11/15/19	
9/16/19	Sofa couch - zippered throw pillow covers for easy cleaning	Not as of 12/28 EFV visit	
9/16/19	can opener broken	Not as of 12/28 EFV visit	
10/12/19	Comment Card	Not as of 12/28 EFV visit	
9/16/19	Checklist	Not as of 12/28 EFV visit	
10/12/19	Faucet leak in kitchen	Fixed by maintenance	Completed
10/12/19	Storage	Space provided in warehouse	Completed 1/29/2020
10/12/19	Sign for visitor parking lot	Ordered through Correctional Industries. Estimated delivery 10 days	

New Business

- Visiting Closure procedures
- Family Friendly Events
- Change date of LFC Meetings

Larch Local Family Dates for 2020 (need to switch to 1st OR 3rd Fridays)

February 14, 2020 11:30 a.m. - 12:30 p.m.

April TBD

June – Facility Tour for LFC members TBD

August TBD

October TBD

December TBD