



FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 12/07/2024 Time: 10:00 AM

Teleconference details: _____

MEETING ATTENDEES

Jeremy Turner, Associate Superintendent Mary Mansour
 Department/facility co-chair Family co-chair

Alexandra Stevenson, AA3 Karilina Tasker
 Facility/council secretary Family secretary, if applicable

Members present: Jeremy Turner (Associate Superintendent), Alexandra Stevenson (AA3), Cynthia Young, Scarlett Williams, Megan Chrisman, Rondy Alexander, Miriam Fry, Allyson Alexander, Marcia Corbett, Linda Dawson, Rondy Alexander.

Non-council member attendees: Tier Representative: Jeremy Myers

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Welcome and Announcements	Jeremy Turner welcomed all attendees. Introduction of tier reps.	
Review of last LFC Meeting Minutes	Meeting minutes for November were reviewed. A copy of these meeting minutes has been posted to the website.	Meeting minutes have been posted to the DOC website.
Review of Statewide family Council	A copy of these meeting minutes has been posted to the DOC website.	Meeting minutes have been posted to the DOC website.
Vending	Currently there is no limit on the family accounts. We ask that people be reasonable and try not to hoard food.	Continue to work with Pepsi to make vending in visitation run smoothly.
Urgent Care Process	The Nursing Urgent Care process starts at 8:00 AM and runs through 3:00 PM. If an Incarcerated Individual needs to be seen by health services, and it is not an emergency, they can go to the Unit Corrections Officer (CO) and tell them they would like to be seen. The CO will then communicate with medical to determine what time slots are available depending on movement. At the time of movement and their appointment, they will be	Send out more information on urgent care process.

	allowed to go to medical to be seen.	
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New business

Topic	Discussion/Key points	Next steps
EFV Photos	Discussed with Liz Hainline and it has been approved to run a process at our local facility. When visitors are checking in for EFVs they go through the main visitation room. A photo will be taken at the beginning, and it will be provided to them at the end of the EFV.	Send email with directions to staff about new photo process at both MSC and MSU.
Search Room at Public Access at MSC	Concerns were addressed about the Public Access room. It has been completely cleared out and should be cleaned daily.	
Video Visits	We do not have much more information than what has been provided by Securus. There was an update, and it has been stated only vouchers are being used. Q: We are having issues with not being able to pay. What about families who live in other areas? A: I will bring this forward to headquarters. They are moving to paying by minute, instead of by the call.	Continue to forward Securus concerns to headquarters as it is a statewide issue.
Holiday Meals	DOC Policy 240.100 states individuals will receive an infraction if eating other meals besides the diet assigned to them. Some people have diet restrictions due to medical needs, religious reasons, etc. The only exception to the policy is at events. Policy does not allow us to make exceptions.	Continue following policy and procedures around holiday meals.
Door decorating	We have a standing memo for when Incarcerated Individuals can decorate their doors. If doors are not a safety concern, the decorations are fine. I will make sure it is posted	Post memo in living units.
Local Family Council Meetings 2025	Meetings will be on the first Saturday of even months. A copy of the schedule will be sent	A copy of the LFC meetings for 2025 has been posted on the website.

	to all attendees. Two in person tours will be held during the summer.	
Universal Remote	Some TVs do not work with the universal remotes. If they are older, the remote will not work. But updates are always being made to the TV's.	
Tier Representative: Jeremy Myer	<p>The Lexus Nexus app was only available at the law library. It was made easier to use now because it is on the tablet, and we are not having to make an appointment to get in the law library. There has also been some issues and concerns about being able to find cases about other incarcerated individuals, this has been an issue with some staff. This app has really become useful to many incarcerated individuals who want to make sure they were tried justly.</p> <p>Q: Have there been any negative impacts of having this app?</p> <p>A: I do not believe directly due to the app. There are many ways people can get information about other people and their charges.</p> <p>Q: What education is offered? Are people forced to take education classes.</p> <p>A: It is a requirement for all Incarcerated Individuals to at least have a GED. One of the very first things as a tier rep we try to find out is what their level of education is. We have several certificates in HVAC and welding. We also have education programs to get anything from an AA to a bachelor's degree.</p> <p>Q: Is there something the tier reps feel the family council should support you in? I feel the</p>	

	<p>family council should represent the population more.</p> <p>A: The tier rep programs has been running for a few years and we try very hard to advocate for better conditions, services, and programs. It has gotten better over the years. Some of the issues we have is obtaining sponsor for programs.</p>	
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Roundtable open discussion

Topic	Discussion/Key points	Next steps
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Next meeting location: Microsoft Teams Teleconference Date: 02/01/2025 Time: 10:00AM

Comments: Thank you for your attendance. Please email Alexandra Stevenson (arstevenson@doc1.wa.gov) with any questions or future meeting topics.

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