



FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 06/04/2022 Time: 1000

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: AS: Jeremy Turner Family co-chair: Elizabeth Deleon

Facility/council secretary: AA3: Alex Stevenson Family secretary, if applicable: Beverly Richmond

Members present: Melissa Andrewjeski (Superintendent), William Copeland (Family Services), Alexandra Stevenson (Administrative Assistant 3), Caitlin Robertson (OCO), Monica Ritter (Engagement and Outreach), Madison Murphy (CPPC), Elizabeth Deleon, Lisa Rogers, Loren Taylor, Mary Mansour, Rony and Alan Alexander, Allyson Alexander, Kazuko Fowler, Kristen Hunt, Miriam Fry, Kathie Cummings, Kristy Hoover, Wendy Wilhelm

Non-council member attendees: Tracey Stuenkel (Classification Counselor), Lori Ramsdell-Gilkey (Board Member), Dr. Kathleen Gallagher (Psychologist 4), Kendra Scott (Psych Associate)

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Welcome and Announcements	Alexandra Stevenson welcomed attendees.	Mr. Turner was unable to attend the meeting. Ms. Andrewjeski filled in for him.
Roll Call	Alexandra Stevenson took roll call.	
Report from Statewide LFC meeting	<p>Gwen McIlveen read the statewide meeting minutes.</p> <ul style="list-style-type: none"> • Caitlin Robertson is new OCO statewide • Recognize folks are tired of the COVID protocols. • Staff shortages at four different facilities. • Visits CRCC during staff appreciation. • Women's division training. • New Safe Start that will be released. • New director of education • Presentation from Amend in Stafford • Adding new kiosk machines and ensure Wi-Fi is working and sufficient enough • Cost increase for store was discussed. • 55 free stamps a month and 4 free video visits a month • New service agreement • Loved ones can fund their own phone account 	Thank you, Gwen McIlveen!

	<ul style="list-style-type: none"> • Everything from JPAY will transfer over • Numerous positive changes to visitation. • EFV policy being revised. • Next call is July 16, 2022. 	
Review of last LFC meeting on 04/02/2022	Elizabeth Deleon gave an overview of the last Local Family Council Meeting.	LFC would like to start going over status of change for previous meetings.

New business

Topic	Discussion/Key Points	Next Steps
Events/Budget	<p>Madison Murphy discussed the Spring event and Summer Event.</p> <ul style="list-style-type: none"> • Spring Family Friendly Event occurred in May. • Summer Family Friendly Event- Make door wreaths to an approved visitor. This will occur on June 20th. There are multiple applications for this event. • 27/7 dad program. Currently 16 participants who are ready to complete. • Events have continued to grow so we are requesting more money this year than years past. Reviewed the budget for each event. • We are hopeful to get events back in person. 	Summer event will occur on June 20 th .
Mental Health Services	<p>Dr. Gallagher discussed how individuals can access mental health at CRCC, types of treatment offered, and challenges CRCC faces with mental health services.</p> <ul style="list-style-type: none"> • Incarcerated individuals are first assessed at the receiving center in Shelton. There it is deemed whether they need further services and what their code should be. When they arrive at CRCC, we receive that paperwork and follow up care. At CRCC, we are solution focused. • Services we offer: <ul style="list-style-type: none"> ○ Individual sessions ○ Assessments ○ Group sessions • Ways individuals can get ahold of mental health: <ul style="list-style-type: none"> ○ Send a detailed kite of what is being requested (Policy states we need to respond to kites within 2 weeks.) ○ Ask a staff member to call mental health ○ Claim a mental health emergency 	Thank you, Dr. Kathleen Gallagher and Kendra Scott.

	<ul style="list-style-type: none"> • Some challenges we face are not having enough staff. Some of the case loads are rather large. Here at CRCC we are good about trying to get people information and tools they can use to cope with the situation they are in or past trauma. 	
ISRB	<p>Tracey Stuenkel and Lori Ramsdell-Gilkey answered pre-submitted questions.</p> <ul style="list-style-type: none"> • Pros/cons of having an attorney present. Does doc provide one or a list of attorneys the families could contact to retain? <ul style="list-style-type: none"> ○ There are benefits of having an attorney present. Attorneys are not provided for the hearing because it is considered an administrative hearing and not a criminal hearing. This is to determine if they are releasable. • What is the counselors/doc's role in ISRB hearing? <ul style="list-style-type: none"> ○ Attend the meeting with the individual and talk about their history in DOC. Counselors do not make a recommendation. • What should loved ones submit (letters of support, etc.) Does the counselor help submit these items or are families responsible? <ul style="list-style-type: none"> ○ It is good for family to send in support. There is an address and email address it can be sent to. The email address is on the DOC website. We like information a little early to make sure we have it before the hearing so everyone can go through it. We would like to have it at least 30 days prior to the hearing. • When are the hearing typically scheduled? <ul style="list-style-type: none"> ○ It is about 120 days prior to ERD. Individuals can state they want to wait to be seen by the board. • What ISRB is looking for to release individuals? <ul style="list-style-type: none"> ○ Want to know how they have improved themselves prior to release. There may be additional programming that is wanted if a person is deemed not releasable. They are very specific about what is needed. • What is the victim's role in ISRB hearing? 	<p>Thank you, Tracey Stuenkel and Lori Ramsdell-Gilkey.</p>

	<ul style="list-style-type: none"> ○ There is a Victims Liaison who tries to contact the victim to see if they would like to make a statement. Often this may be the only time they get heard. As a board member this is taken into consideration. <p>There are some FAQs on the ISRB website.</p>	
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Roundtable open discussion

Unfortunately, we ran out of time for open discussion. There will be another meeting set up to discuss visitation and any open discussion questions there may be.

Next meeting location: Microsoft Teams Date: 08/06/2022 Time: 1000

Comments: Please email Alexandra Stevenson with any future topics you would like discussed.

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