



FAMILY COUNCIL MEETING MINUTES

Location: Teams Meeting Date: 12/4/2021 Time: 1000

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: AS: Andrew Sawyer Family co-chair: Elizabeth Deleon

Facility/council secretary: AA3: Alexandra Stevenson Family secretary, if applicable: (vacant)

Members present: Melissa Andrewjeski (Superintendent , Andrew Sawyer) Associate Superintendent), William Copeland (Family Services), Daniel Hollibaugh (Lieutenant), Jeremy Barclay(Director of engagement and Outreach), Lorrie Collins (Sargent), Madison Murphy(Community Partnership Program Coordinator), Alexandra Stevenson (Administrative Assistant 3), Madison Vinson(OCO), Allyson Alexander, Gwen Mclveen, Tasha Haskins, Karlina Tasker, Lisa Rodgers, Linda Dawson, Rondy and Alan Alexander, Mary Barber, Beverly Richmond, Carra Sallee, Branda Raygoza, Kristen Pleasant, Loren Taylor

Non-council member attendees: None.

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Welcome and Announcements	Andrew Sawyer welcomed attendees.	
Report from Statewide LFC meeting	Gwen gave a brief overview of the statewide meeting. Loren Taylor gave additional information concerning statewide information.	Thank you!
LFC Family Secretary	Beverly Richmond and Loren Taylor volunteered for the position.	There will need to be on a vote for who will fill the position.

New business

Topic	Discussion/Key Points	Next Steps
EFV/Visitation	<p>Andrew Sawyer asked for questions or issues surrounding EFV/Visitation. These include:</p> <ul style="list-style-type: none"> -There needs to be a consistency to what is allowed and not allowed in the EFV visits. -Better training for staff members who are in visitation. Sgt. Collins will train the visitation staff. -Possibly develop a cheat sheet for allowable items. -Look into a travel bag that can be purchased. - Condiment boxes and what is in them. -The requirements for individuals being called to visitation. Individuals should 	<p>More information will come out explaining these items and will outline them individually where needed. Associate Sawyer will be assigned to</p>

	<p>be on the callout. It is not required the individual be called to visit, however, staff do call them.</p> <p>-Have a washer and dryer installed in the EFV units. Possible get more appliances like some other facilities (ex. air fryer).</p> <p>Some announcements about JPay/Visitation include:</p> <p>-Video Visits can be scheduled when available even if it is not the individuals out time, individuals need to report back to their cell as soon as it is done to not lose this privilege. (if it is not their turn to be out)</p> <p>- Two visits in one day. Family members will have to leave between visits and then come back. Only one rapid test will need to be conducted on the day of the visit.</p>	
Visitation Events	<p>Madison Murphy discussed the Winter visitation event. This included:</p> <p>-Winter Gift Giveaway: individuals get to send a letter and gift to an approved child visitor.</p> <p>-Read to me and Video Greeting Cards</p> <p>-Craft/Activity bag available at in-person visits</p> <p>The significant person's event will be on 2/19/2022, however this is subject to change.</p>	Great job Madison and the notes were shared with the distribution list for LFC.
JPay Video Visiting	Andrew Sawyer answered questions about when individuals will receive new players. It is currently unknown.	Loren Taylor volunteered to send emails to follow up and the information that we got back was that this is still not in effect and if a player is needed a decision should be made with your loved one to purchase or wait.
Unit Closure Status	<p>Andrew Sawyer discussed where the facility is currently at on unit closures. F Unit has closed. There is no immediate plan for the next move.</p> <p>-There is some worry about units filling with upcoming transfers. If family members know their loved one wants to stay at CRCC, the individual may request to move to C, B or I unit from G and H.</p>	Andrew will send out communication as able.
Positives to Note	<ul style="list-style-type: none"> • Mrs. Shuster and Lehman are doing great with the peer program. • Thankful for the prompt response and communication. • Rapid testing does not slow down visits. 	Thank you for the positive comments. It is much appreciated. We also appreciate the support your loved ones get from you all. It is important to have support involved for current behavior and successful release.

	<ul style="list-style-type: none"> • Excited about resuming EFVs. • Mr. Sawyer is very responsive. • Mr. Copeland is also responsive. • Shout out to Sgt. Burdett. 	
Pictures in visitation	They will be allowed when allowed by the safe start corrections. Sawyer will talk with HQ considering taking photos with masks on.	
Drugs and how to keep them out.	Good discussion was had on this topic and we will continue discussion as it is very important to the safety of all at CRCC to get them out and keep them out.	
COVID Calls	We will resume scheduling at least a monthly call or a communication to the LFC distribution list with the status of the virus and preventive measures or restrictions based on the response.	Andrew Sawyer
Future Agenda Items	Andrew Sawyer asked for suggestions for the next LFC meeting. One suggestion was to have someone answer general questions about release plans.	Send future LFC meeting suggestions to Andrew Sawyer.

Roundtable open discussion

- Would like to reinstate photos being taken at visitation. Possibly have a photographer come to each table. A: Currently this is not something that has been approved. But will be looked into.
- Announcements in C unit. Officers are either talking way to loudly or taking a long time to speak. A: Looking into it. There may be a need for possible training.
- Are COVID calls still happening? A: Will look into. May need to re-do the bulletin board and make sure meetings are happening.
- There is still a problem with drugs in the facility despite there being no visits. Is there a way to start UA's for staff members? A: Can not simply UA staff members. There is a constant effort to try and solve the drug problem at CRCC. On a positive note, we are getting ready to start Celebrate Recovery.

Next meeting location: Microsoft Teams Date: 2/5/2022 Time: 1000

Comments: _____

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