

# Local Family Council COVID-19 Informational Call Notes

## Call Details

**Facility:** Coyote Ridge Corrections Center

**Date and Time:** 10/22/2020 @ 0900

## Attendees

- **Local Family Council Members**

- **DOC Staff:**

Michelle Duncan, Associate Superintendent

Ken Jennings, Health Services Manager

Kate Jansen, Administrative Assistant

Jeff Kinne, Chief Investigator

Bill Copeland, Family Services

Paige Perkinson, Engagement and Outreach

Jeff Uttecht, Superintendent

- **OMBUDS**

Caitlyn Robertson, OCO

- Please note:

- Questions for upcoming meetings are to be emailed to Kate Jansen at [catherine.jansen@doc1.wa.gov](mailto:catherine.jansen@doc1.wa.gov) no later than 8:00 am Wednesday. It is important that we received questions in advance to provide us time to research the answer. Not receiving questions may create a delay in a response.
  - All questions received afterwards will be held over to the next week or if time allows asked during the end of the conference call.
  - All questions sent to our staff before the informational sharing phone call during the week, will be answered on the Friday phone calls or forwarded onto DOCCOVID19@DOC.WA.GOV for appropriate response.

- Additional guidelines:

- Meeting time will be one (1) hour.
- We will answer all the questions first and open up for questions/comments afterwards.
- If any questions are left unanswered at the end of the meeting, we will add them to the next meeting.
- Please ensure your phones are on mute.
- Please provide your name before asking a question or responding.

- **Please do not share COVID-19 informational call phone-In Information with others, especially via social media.**

- If you, or you know someone that has a loved one at CRCC and would like to be added to the LFC list to receive call in information, meeting minutes and other correspondence the facility may send out please send an email to [catherine.jansen@doc.wa.gov](mailto:catherine.jansen@doc.wa.gov) or [miduncan@doc1.wa.gov](mailto:miduncan@doc1.wa.gov).

## Weekly Update

### Testing

## **Incarcerated Individuals: 233**

In hospital: 0  
Isolation: 0  
Quarantine: 0  
In Intake Separation: 3  
Recovered: 231

## Safe Start

CRCC is currently in Phase 1.

## UNIT OPERATIONS

A new Operation Plan begins today, October 22, 2020. This Operational Plan is in effect until November 5, 2020. Very few changes were made during this new operational period.

### MI3 Operations – I, G, H, F Units

There were no changes to the MI3 Unit operations during this period.

### Medium Unit Operations – B, C, D, E Units.

There were no changes to the Medium Unit operations during this period.

Each unit will have 50 minutes a day for yard. In regards to meals, individuals will report to dining hall for breakfast and dinner. Lunch will be picked up with their breakfast meal. For religious activities, four individuals from the Medium side and four from the MI3 side are permitted to meet with the Chaplains in one of our classrooms to discuss upcoming religious matter.

## Questions

### Question 1

Have you figured out the scheduling or opening of Visitation yet?

Answer:

The Department hasn't given us a date on when Visitation will start. Kate Jansen will be our primary scheduler, while Lorrie Collins will be backup scheduler. It is unlikely that our visitation schedule will change.

### Question 2

How often do you have your tier rep meetings?

Answer

We are currently having them every other week. We were doing them weekly, but we have cut those back to every other week.

### Question 3

How does the free video visits work?

Answer

The way it works is that if you participate in a video visit this week, when you schedule a visit next week, you will receive a free video visits. The way they are promoting that is a buy one get one free sort of thing. It was

explained to me that you have to participate in the video visit in order to get that credit. You can also contact JPay at the following email: [support@jpay.com](mailto:support@jpay.com) or at 1-800-574-5729.

#### Question 4

Why are CO's allowed to eat and drink in the dayrooms but others can't?

Answer

They are not allowed to leave their job post, so they are allowed to eat their lunch at the officer's desk. The officer's desk is located in the dayroom, but they should maintain distance from other individuals.

#### Question 5

I am also concerned about CO's not wearing their masks.

Answer

Every person, staff and individual, are required to wear their masks. We address that when we see it, and we hold people to that expectation. There are ways for people to report that if they are concerned. We also have staff that are walking the facility to ensure PPE compliance. Also, if you know of a specific instances, I would encourage you to reach out to me so that can be looked into.

#### Question 6

When will they be off the modified movement? Has there been any discussion about that?

Answer

There is no plan to change that at this time. There is also no discussion to change that at this time.

#### Question 7

I am just curious what the issue is with them having that access?

Answer

It is about social distancing and cross-contamination. We are separating them to avoid another outbreak of COVID.

#### Question 8

I have heard that the mailroom is going to reject all the stimulus checks if they don't have a DOC number on that. How are you going to handle that?

Answer:

I think that is going to be a larger conversation that isn't just at our facility. If that is the policy then it will not only affect Coyote Ridge, but the entire Department. We will be looking into it and will inform you.

#### Question 9

Are you allowing individuals to seek outside healthcare?

Answer:

Yes, we do. They are allowed to seek offender paid healthcare. We work with the clinics and specialist to schedule them with those outside providers.

### Announcements:

- The COVID Information Call will be changed to bi-weekly. We will meet again on November 5, 2020.

- We are having some issues with our outgoing emails, so there was some issues in getting out the meeting notes. We will be resending those when we have verification that the issue has been fixed.

- Thank you for joining us. Next week's call will be Thursday November 5, 2020 @0900.