



FAMILY COUNCIL MEETING MINUTES

Location: CRCC- S Building Date: 10/2/2020 Time: 09:00

Teleconference details: Please call 1-360-407-3825, then enter the passcode 8816128. You will then be added to the Skype meeting.

Meeting Attendees

Department/facility co-chair: AS: Michelle Duncan Family co-chair: Elizabeth Deleon

Facility/council secretary: AA3: Kate Jansen Family secretary, if applicable: (Vacant)

Members present: Elizabeth Deleon, Stephanie Beidman, Gwen Macally, Rodney Alexander, Jeff Uttecht (Superintendent), Carrie Barber, Kazuko Fowler, Bill Copeland (Family Services), Kristy Robertson, Marcia Corbett, Julie Modun, Kristen Hunt

Non-council member attendees: Patricia Barrera (Local Business Advisor)

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Welcome and Announcements	Michelle Duncan welcomed attendees. Discussed the purpose of the Local Family Council.	
Housekeeping/Roll Call	Kate Jansen informed attendees of the rules for the teleconference and took Roll Call.	
Review of Last LFC Meeting	Kate Jansen read the last Meeting Minutes from August 7, 2020. Some of the items discussed: -LFC Elections -Pending items in progress	
Report from Statewide LFC Meeting	Stephanie Beidman read the Statewide Family Council Meeting Minutes. The following was discussed: -Visitation; what it looks like, how it will operate, etc. -COVID Issues at the facility. Families fearing retaliation. -Training and the changing of the culture of DOC. -Please note: the full meeting minutes are posted on the DOC website at www.doc.wa.gov .	

New business

Topic	Discussion/Key Points	Next Steps
Fundraisers	Michelle spoke about fundraisers, and that we will be resuming that schedule.	None

	<p>Questions and answers regarding this, and the schedule for fundraisers was given.</p> <p>*October: Vets and Camp</p> <p>*November: MI3</p> <p>*December: Medium</p>	
OBF Presentation (Pat Barrera)	<p>Pat Barrera gave a presentation on OBF (Offender Betterment Fund). She discussed how some of the funds were allocated and processes that are in progress. Budget should be posted shortly.</p> <p>Pat Barrera also answered questions regarding inmate banking and some of the process associated with that.</p>	
LFC Election	<p>Michelle discussed the LFC Elections and that we have received no nominations for vacant positions. Stephanie Beidman will remain in Statewide Co=Chair position till December. Elizabeth Deleon will remain as Local Co-Chair.</p>	<p>Any interest in the upcoming LFC positions of Secretary or Statewide LFC representatives, please contact Michelle Duncan and/or Kate Jansen.</p>
Family Friendly Events	<p>Discussed that those are currently in the planning stages. Did have the "Back to School Backpack" event in the Tri-Cities. It was noted that some family members were not aware of this happening.</p>	<p>Madison Murphy (CPPC) was requested to be in the next meeting to discuss what may be happening in the future. Associate Superintendent Duncan will follow regarding the process for the Back to School event.</p>
EFV	<p>Extended Family Visits are still suspended at this time. Coyote Ridge has received no direction from Headquarters in regards to re-opening Extended Family Visits at this time.</p>	
Safe Start Visitation	<p>Questions were asked regarding CRCC's plan as they start to re-open visitation. That includes scheduling, process, and possible concerns.</p>	<p>Associate Superintendent Duncan noted that she will forward out the visitation guidelines that was sent to the Statewide Representatives. At this time we have no date on when visitation will be resumed.</p>

Roundtable open discussion

When will hot lunches resume? We haven't heard about those resuming soon. It is very hard to get that many men served in that period of time.

Are any of the staff being furloughed? Yes

What about counselors? The counselors are being furloughed.

How can all the counselors not work at the same time? It is a staggered schedule, it is not all counselors during the same period of time.

Will that affect workload? No, we don't believe so.

Are the counselors letting those on their caseload know when they won't be in? The individuals should know their counselors schedule.

Visitation bathrooms are going to be off limits? Is that something that we can change? That is not something that we can change at our level. Stephanie Beidman stated that she will bring that up at the statewide level. UPDATE: After meeting this was clarified with HQ whom indicated that stipulation was removed and folks can use the restroom one at a time

during the visitation times.

Will the rest of the workers be able to go back to work anytime soon? More specifically, those that work in programming areas? The gym is currently still set up as alternative housing. We haven't gotten permission to take that down yet.

Did we ever figure out why the JPay players aren't working? Yes, JPay is working on improving the internet connections. This has caused some issues with the player but should be repaired now.

With the phones down, how could one report a PREA complaint? There are a number of ways to report a PREA complaint. They can call the 1-800 number, write a confidential letter, write a grievance, or talk to staff.

Next meeting location: Teleconference Meeting Date: Friday December 4, 2020 Time: 0900

Comments: _____

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