



FAMILY COUNCIL MEETING MINUTES

Location: CRCC-S Building-ICP Conference Room Date: 02/01/2020 Time: 10:00 AM

Teleconference details: If you cannot attend in person you can attend by calling 1-800-509-6344, and then enter the passcode 5118170 followed by the pound sign.

Meeting Attendees

Department/facility co-chair: AS: Michelle Duncan Family co-chair: Elizabeth DeLeon

Facility/council secretary: AA3: Kate Jansen Family secretary, if applicable: Stephanie Beidman

Members present: Jeff Uttecht, Ron Thompson, Bill Copland, Linda Dawson, Alicia Alexander, Paicia Liniar, Lisa Rogers, Kehaulani Walker, Elizabeth Deleon, Shirley Jackson, Samantha Gana, Susan Mingee, Kami Husband, Stephanie Beidman, Alan Alexander, Rondy Alexander, Rafael Madrigal, Socoro Almeida, Lora Lopez, Nancy Baldrige, Perry Baldrige, Lynde McCauley, Dan Goodman, Nicole Morgan, Mary Barber, Melanie Gonzales, Manuel Gonzales, Kozuko Fowler, Veronica Mazquedo, Rachel Taasaas, Petra Trammell

Non-council member attendees: CS2: Crystal Garcia

Agenda

Old business

Topic	Discussion/Key Points	Next Steps
Introduction and Review of December Meeting Minutes	Introductions were made and new attendees welcomed. Meeting minutes were passed out and read aloud by the Secretary for review by LFC. It was requested that updated minutes be placed in the MSU Visitation area.	Update Meeting Minutes at MSU Visitation.
Review of Statewide Meeting Minutes	<p>Statewide Minutes were reviewed for LFC. The topics of discussion were:</p> <ol style="list-style-type: none"> 1. There is a tentative date of March 6th set for Lisa Flynn to meet with all the Sgt.'s across the state to talk about making sure there is consistency in enforcing visitation room policies, EFV's/EFV check-in's, visitation room issues, cultural events, and the like. 2. Many legislative discussions- Statewide Rep will provide the information to anyone who would like it. 3. Indigent fund to be increased from \$10 to \$25. 4. DSHS presented and discussed some issues such as child support coming out of incarcerated individuals account. 	NONE

	5. OBF was explained and what the funds were used for and where it goes.	
Update on JPay and GTL problems	<p>Superintendent Uttecht spoke about the ongoing issues regarding JPay and the current actions that CRCC has done to correct those issues.</p> <p>GTL issues include: charging for two calls at a time, not connecting the call but still being charged, etc.</p> <p>Question asked: Why can't individuals put money on their own phone account?</p> <ul style="list-style-type: none"> - This would have to be looked at from DOC Headquarters level. 	Continue to keep staff, population, and visitors informed of any possible changes or issues.
Vending Machines	<p>Vending Machine Update:</p> <ol style="list-style-type: none"> 1. Vender has agreed to fill the machines halfway through visitation on Saturday and Sunday but did not show. 2. Items being placed in the machine in the incorrect price slot. 3. Photo tickets prices are inconsistent. Some are \$2.00 and some are \$2.50. 	<p>This will be inconsistent for a minute until vendor can work on staffing issue we were informed. Continue to monitor and follow up with vendor.</p> <p>Look into photo ticket prices and correct any issues.</p>

New business

Topic	Discussion/Key Points	Next Steps
T4C Program Overview presented by CS2 Crystal Garcia	<p>CS2 Crystal Garcia gave a presentation regarding the Thinking for Change Program. CS2 Garcia explained how this program can help men at this facility grow and change. She discussed the Three Major Concepts, The Iceberg Analogy, and completed a Thinking Report Exercise. She also answered some open questions in regards to the program, such as expectation/requirements, etc. LFC Members asked the following questions:</p> <ol style="list-style-type: none"> 1. Who can attend T4C? (Those who are selected by DOC.) 2. What is the criteria for getting into the class? (Those who are in most need of learning new positive ways of restructuring their thinking.) 3. Are there punishments for not attending class? (There are progressive discipline steps.) 4. Can we get to class? (There are free forms online at NIC 	<p>Many of the questions revolved around the criteria to be able to participate. That information will be available as an attachment to these meeting notes.</p>

	<p>that can be downloaded so that we can see what they are doing for their coursework.)</p> <ol style="list-style-type: none"> 5. If an individual is chosen for the program, are they required to go? (Yes.) 6. LFC Member commented on how much the class did for her son and how much she appreciated it. 7. A staff member mentioned how fun the graduations are and that the men do actually change. 8. Does what is learned in class stick? (This is an EBP where studies show that the program does have an impact.) 9. How long is the class? (16 weeks/lessons.) 10. How do you know who needs the class? (Those who have the highest need are those in high risk and also the ones who are referred to attend first. This is determined at Headquarters level.) 11. What are CS2 Garcia's credentials? (She has been in DOC for 30 years. Began in juvenile detention, came to DOC as a CO, then moved to Sgt. Has been teaching T4C for many years.) 12. LFC thanked CS2 Garcia for her presentation and time. 	
<p>Changes with CPPC and Family Friendly Events</p>	<p>Assoc. Superintendent Duncan informed the LFC that Assoc. Superintendent Melissa Andrewjeski will be overseeing the Family Friendly Events, until a new CPPC is hired. The following questions were asked:</p> <ol style="list-style-type: none"> 1. Who can apply for this position? (It is open to whomever applies.) 2. Will any of this affect the events? (No.) 3. Why doesn't Michelle oversee CPPC? (Michelle has very specific duties and although she is the Associate Superintendent over Visitation, there is overlap between Associates. <p>There are four (4) guaranteed events each year for each facility, however there is discussion happening about adding more. LFC Members are encouraged to be a part of the process if they so choose.</p>	<p>Would be helpful to have contact information available in the event that visitors have questions regarding events.</p> <p>Currently working on a directory for those that have questions in regards to events and whom to contact.</p>

Update to Special Visit Requirements	Assoc. Superintendent Duncan informed the LFC that the guideline for Special Visits will be changing. Starting on March 1 st , 2020, CRCC will only be accepting Special Visit requests 1x per month per incarcerated individual.	Continue to keep visitors, family, and friends up to date with this change.
Family Services Changes	<p>Bill Copland spoke about some of the recent changes happening within the Family Services Unit. Bill explained he is to be at all He also requested that we find different meeting dates for the months of April and December.</p> <p>LFC Member reported her frustrations with navigating the prison process with her son who just arrived. She also expressed her thanks for the welcome packet she received but is still feeling lost.</p> <p>-Bill Copeland explained his involvement with the welcoming outreach that the state was doing, however the program is undergoing some changes. LFC Member was given some contact information if help is needed.</p>	<p>New dates for LFC Meetings for April and December established. New dates are: April 18, 2020 and December 19, 2020.</p> <p>Put information regarding Family Services in Public Access areas.</p>
Visitation toys	<p>It was requested that we look into finding some new toys for the visitation area that are for older children. There was a discussion regarding possible donation of items, as well as the purchasing of items for the visitation area.</p> <p>-An LFC Co-Chair suggested smaller bins with lids that have age appropriate toys/games/puzzles etc. that those children can check out</p> <p>-LFC Co-Chair has a connection at Walmart who is willing to give CRCC a donation for this project.</p>	<p>CRCC is currently in the process of purchasing new toys.</p> <p>Looking into the toy processes at other facilities.</p>

Roundtable open discussion

- Religious Property:** Questions regarding religious personal property was discussed. LFC was informed that the religious property process was being looked into and updated. If anyone has a questions regarding religious property, they are encouraged to contact Assoc. Superintendent Melissa Andrejeski.

-Why does it take so long to get property from one part of the prison to another when someone moves? Staff informed us that the number of employees in that department doesn't always match the demand.
- Easter Registration:** When does the Easter Event registration open? Registration for the Spring Event starts on March 7th, and goes through March 28th. The Easter Event is a religious event, and thus needs to be requested by the incarcerated individual to the Chaplain.
- Schedule/Events Calendar:** LFC Member reported that there are many corrections needed to the schedule. DOC LFC Secretary, Kate Jansen, explained that those corrections are being made and will be available for printing/downloading shortly.

- **Flu Protocols:** Questions regarding flu protocols were raised. Superintendent Uttecht informed the LFC of the common flu protocols and the steps we take to ensure that individuals and staff remain healthy.
- **Next Meeting Suggestions:** Suggestions were brought forth in regards to the next meeting. Some members would like to hear from our tier representatives. Another suggestions was to have a panel of Correctional Officers come and speak to LFC regarding their daily jobs. PREA and Education Opportunities were also suggestions.
- **Kairos Ministry Information:** Assoc. Superintendent Michelle Duncan distributed information regarding Kairos Ministry.

Next meeting location: CRCC-S Building-ICP Date: 04/18/2020 Time: 10:00 AM

Comments: _____

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