

FAMILY COUNCIL MEETING MINUTES

Location: Clallam Bay Correction Center Date: 12/7/24 Time: 9:00am

Teleconference details:

Microsoft Teams Need help?

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Meeting ID: 277 389 244 137

Passcode: aN9RR6Ut

MEETING ATTENDEES

Julie Smith Associate Superintendent
Department/facility co-chair

Jeanette (Nettie) Reed
Family co-chair

Tanja Cain, CPPC
Facility/council secretary

Family secretary, if applicable

Members present: Julie Smith, Tanja Cain



Non-council member attendees: Jeri Boe, Pam Kendrick, Audrey Gaedtke, Valerie Clark

AGENDA

Old business

Topic	Discussion/Key points	Next steps
Round table discussion: Valarie Clark asked if new basketballs will be purchased with the IIBF - Audrey Gaedtke will review orders.		

New business

Topic	Discussion/Key points	Next steps
Budget Manager - Gaedtke	<ul style="list-style-type: none"> Reviewed IIBF Budget Status of IIBF Supplemental requests were discussed Property Packages – Audrey Gaedtke will follow up on process for delivery/schedule with warehouse manager. 	Reviewed IIBF Budget  CBCC IIBF Budget FY25 with Narratives f  Approved FY25 IIBF Supplemental Budget
Facility Updates - Smith	<ul style="list-style-type: none"> New Secretary for Department – Tim Lang 	

	<ul style="list-style-type: none"> • Current Count – 605 Closed Units C, I/J remain closed. • Holiday Packages December 18-22nd will be delivered and Superbowl packages will be available. • Christian event on Saturday 12/21/24 and an Asatru event on Monday 12/30/24. • Enhanced visits for GP on 12/22/24 and D unit 12/14/24. • MSC is have a door decorating contest. • Began fitness classes in Upper Recreation and BCP meetings in PAC. • Cultural Policy – HQ lead Committee is working on drafting a policy. • Violence Reeducation Events – April 3, 2025, Comedian Adam Tiller. • Next year opportunities for I/I's to apply to become Certified Peer Specialist training for Crisis Awareness and Communication in Peer Support – May 2025 • Nominations for Co-Chair and Co-Secretary. 	
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Roundtable open discussion

Next meeting location: TEAMS February 1st Via Teams

Date: 2/1/2025 Time: 9:00am

Comments: _____

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Distribution: **ORIGINAL** - Family Council Co-chairs