



# FAMILY COUNCIL MEETING MINUTES

Location: AHCC via Teams Date: 8/18/21 Time: 1:30PM – 3:30PM

Teleconference details: 253-372-2181 ID 455388422

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| <b>Meeting Attendees</b> |
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Department/facility co-chair: Kay Heinrich Family co-chair: Ellen Hargrove

Facility/council secretary: Jess Robb Family secretary, if applicable: Donna Jaramillo

Members present: Superintendent Key, Katie Pavao (CPPC), Stella Spracklin (OCO), Rachel Bisbee (SFC Representative), Bill Hargrove, Christina Current, Julie Burden, Melanie Yordanova

Non-council member attendees: Bruce Wood (Family Services)

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| <b>Agenda</b> |
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Old business

| Topic                                    | Discussion/Key Points  | Next Steps |
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| Welcome/<br>Introductions/<br>Roll Call  | Ellen: Our purpose is to work together for family betterment. Ellen, Rachel, and Donna are present.<br>Attendance was taken and read off by Ms. Robb.  |            |
| Virtual Etiquette/<br>Expectations       | Ellen Hargrove read over the Virtual Etiquette Expectations as well as the guidelines for State and Local Family Councils.<br><br>Any questions asked during this meeting will be used with the rounds format.   |            |
| Review of<br>Minutes and<br>Action Items | Donna Jaramillo: Our last meeting was June 26 <sup>th</sup> . Dr. Heinrich provided updates and announcements, as well as a policy review specific to tours. Tier rep minutes were read and SFC rep provided a report. CPPC Katie Pavao introduced herself and provided information regarding the recently completed Stay Connected activity and her proposed upcoming events for both adults and children. Mr. Turcin provided updated information on the lodging assistance program, family guide and family services policy. Donna Jaramillo became secretary by default. Dr. Heinrich provided an update on visiting. Jess Robb gave a virtual presentation over Microsoft Teams which demonstrated how to navigate the website to find the IIBF webpage. There was time for round table discussion at the end of our meeting.<br><br>Donna Jaramillo:<br>There are currently three Open Action Items. Two are on hold until regular visitation resumes. Those on hold are handicapped individuals being allowed to be at the front the visitation line and a proposed MSU area or building for visitors to wait in during inclement weather.<br><br>The Open Action Item discussed at today's meeting is if MSU can get a new area for Family Services resources (pamphlets). Dr. Heinrich addressed this by stating that a meeting with Gheorghe Turcin, Sgt. Russell, and herself took place. There will be an established table in the visiting room where Gheorghe can put all of his updated information. This issue is resolved and will be closed. |            |
| Summary of Tier<br>Rep Minutes           | Associate Heinrich:<br>MAIN Tier Rep Minutes<br>Issues on weight deck, yard schedule (currently in process), and heat issues.<br>When can one expect AA and other volunteer ran meetings to open soon?   |            |

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|                            | <ul style="list-style-type: none"> <li>Update: Approval has been given for volunteers to start returning. We've been asked to focus on religious programs first, so I'm working with Religious Coordinator Luce to determine which groups he wants to return first. This is determined based on the space and logistics of the facility. As the chapel is currently being prepared to be used as a regional care facility, we're not able to use the space that we had before.</li> </ul> <p>The state librarian is on-site setting up and cleaning the Library. We do not have an update on when it will open. Once we have a date, we will send a kiosk message out to I/I. The executive team is working on incentive programs. We are hopeful this will be finalized by the end of September and begin early October. Inmate banking gave clarification regarding commissary account questions.</p> <p>MSU Tier Rep Minutes:<br/>Kitchen is having difficulty hiring individuals. We worked with CI and kitchen managers to help with hiring more.</p> <ul style="list-style-type: none"> <li>Update: They have since been able to hire 3 more workers.</li> </ul> <p>Misters in the yard were questioned. We do not have misters, and they are not authorized at this time. Mask wearing is still a requirement everywhere including outside in yard.</p> <p>I/I want to know when ice cream will return.</p> <ul style="list-style-type: none"> <li>Update: The executive team is working on finalizing a phased individualized incentive plan that we are hoping to be implemented in October, this will include ice cream.</li> </ul> <p>Due to pallets prices, item increases, etc., commissary prices have been raised. I/I want to know if there are options for alternatives to order if commissary does not have the items requested. The CI system is not capable of detecting this. This is a supply and demand issue.</p> |  |
| DOC Up-dates/Announcements | <p>Associate Heinrich:<br/>Contact visiting is open. They are working on getting a schedule for Airway Heights for extended family visits. The dilemma was that the EFV units were used as alternative housing. They've been ordering supplies and new furniture. They are hoping to get this up and running within the next couple of months.</p> <ul style="list-style-type: none"> <li>Update: EFV's will open September 24<sup>th</sup>.</li> </ul> <p>Regarding programming, the religious ceremonies are up and running. The Native American modified pipe ceremonies and the sweat lodge is going. We've got education, Parenting Inside Out, and the therapeutic community SOTP and the law library. Some of the education has been revamped so that the education for the MSU folks can be increased.</p> <p>New mattresses are being distributed. There are only so many new mattresses per unit per month.</p> <p>Administration reviewed and looked at all the paintings and are still in the process of deciding which ones are pro social and therapeutic and which ones are not. There will be a meeting with executive staff to discuss which ones are going to be kept.</p>  |  |

New business

| Topic      | Discussion/Key Points   | Next Steps |
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| SFC Report | <p>Rachel Bisbee (SFC Representative)<br/>How will AHCC be impacted with the unit closures? The answer from headquarters was that AHCC will most likely see zero to little change. This means that they might bring some I/I from other facilities but there are no plans at this point to move people out.</p> |            |

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|                               | <p>Representative Goodman confirmed that House Bill 1282 which addresses the 33% reduction on time will be back in the next legislative session for 2022. It's supposed to be starting where it left off instead of having to start all the way over.</p> <p>House Bill 3044 will also be returning in the next legislative session which is allowing qualified persons serving long sentences committed prior to reaching the age of 25 years of age to seek review for possible release from incarceration.</p> <p>Senate Bill 6164 allowed prosecutors the discretion to re-sentence on certain cases. At the time that that bill went through, it was only certain crime classifications that could be considered on the Statewide Reentry Council. Dan Sandberg, from the King County prosecutor's office, responded that there are no limits and it's up to the discretion of the prosecutor.</p> <p>Visiting:<br/>EFV scheduling will resume Sept.1. Rapid Antigen tests (RAT) tests will be done at the beginning and end of their stays.</p> <p>During normal visit sessions, pictures, games and vending machines are not allowed. Hugs are allowed and children up to 8 years old can sit on I/I laps. Masks are still mandated. If one is medically unable to wear a mask for three hours, they are advised to request a shorter visit at the facility.</p> <p>Even though visiting did open on August 15<sup>th</sup>, the two free video visits have been extended to August 31, 2021.</p> <p>The family representative for IITS (telecommunications/JPAY/GTL), Anna Ivanov, met with Secretary Strange. Her goal was to communicate to Secretary Strange about her experience serving on the team and the disregard to certain items that she and families considered critical. Secretary Strange wanted to have some internal conversations and would reach out to Anna soon. I have not heard if an agreement has been reached.</p> |  |
| <p>Family Services Update</p> | <p>Bruce Wood (Family Services):<br/>The lodging assistance program is now on the website <a href="http://doc.wa.gov">doc.wa.gov</a>. To navigate, click "Visitors" and then "Family Support".</p> <p>Family Services is working on a couple of task forces with families and custody staff. The Family Centered Guide is going to replace the Family Services Manual which is updated, more comprehensive, and more family friendly. It should be more accurate with links to policy and information. We are hoping this will be finalized in the next 30 days.</p> <p>The other work group that Family Services is working on right now is The Transitional Volunteer program which provides mentors and volunteers to incarcerated individuals who are 12 to 18 months from release. They will meet once or twice a month, build a purposeful relationship, and determine needs. There will be a policy change that will allow them to walk out of the facility with them into the community and work with them until they're stable and connected. There is a similar program in Kansas called Success for Mentoring which is very successful.</p> <p>Donna Jaramillo: Bruce will you please describe you position with DOC?<br/>Bruce Wood: I am a correctional specialist 3. I was originally hired to do Parenting Inside Out (PIO.) Since COVID, my position has expanded into being on these task forces. I am looking at expanding PIO as well as working with CPPCs. I am working on a grant to help prioritize Department of Children, Youth, and Families (DCYF) incarcerated parents. Part of the grant is for visiting to make it more family and child friendly.</p>   |  |

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|                     | <p>Katie Pavao (CPPC):</p> <p>The current family friendly programs include handing out backpacks to children or stepchildren on August 27. The incarcerated could choose to write a letter or create a poster that were to be placed in the backpack. The posters were very unique and creative. The purpose of this is to promote school success.</p> <p>For the “Read to Me Daddy Program”, the incarcerated are able to pick a book, practice reading with tone and inflection, and then have a video of the incarcerated reading the book. This will be sent to the child’s home.</p> <p>The Terminally Ill and Eulogy Videos provide family support and help manage grief via video. The video will go to the surviving member in lieu of visiting a terminally ill I/I or attending a funeral or memorial service of a loved one.</p> <p>Two adult activities are planned depending on COVID status. One is going to be a significant women's event, and the other one is an adult night. Two child focused events are planned. These are “The Day with Dad” and “Santa Comes to Visiting”. The “Day with Dad” will not be an in-person event. “Santa Comes to Visiting” will be in December, if possible.</p> <p>Approval has been given for volunteers to start returning. We've been asked to focus on religious programs first, so I'm working with Religious Coordinator Luce to determine which groups he wants to return first. This is determined based on the space and logistics of the facility. As the chapel is currently being prepared to be used as a regional care facility, we're not able to use the space that we had before.</p>  |  |
| Unit Closure Report | Superintendent Key: AHCC is not scheduled for consolidation or closures. We are not affected as far as our living units.   |  |
| Visiting Update     | <p>Associate Heinrich: Visiting went smoothly, we have more visitors coming this weekend than last weekend. If you are not vaccinated, you must be rapid tested. We are giving out bottled water to both incarcerated and loved ones.</p> <p>Rachel Bisbee: Have any of the visit blocks in MAIN or MSU been fully booked?</p> <p>Associate Heinrich: Not at this time.</p>  |  |
| IIBF Update         | <p>Update sent in by Henry Browne for IIBF 2022 Proposed Budget from HQ:</p> <p>Family Friendly Investments:</p> <ul style="list-style-type: none"> <li>Family Friendly- Lodging Assistance Program: there was recognition that many individuals are housed in facilities at an increased distance from their families. As visiting opens, some families need to travel long distances to participate in in-person visiting.</li> <li>Family Friendly- Transportation Assistance: With the discontinuation of the contract for Western Van Services, the Family Council Representatives across the state (FCR) suggested a program to aid travel in addition to lodging assistance. FCR agreed to come up with some ideas on how a program like this might work and then we will get back together to discuss. Considerations include capacity of existing staff to process reimbursements or stipends, timeframe, limits on numbers, internal controls to ensure money is spent appropriately, etc. No funds were earmarked in this budget but can be added later by approval of the Secretary.</li> <li>Family Friendly- Supplemental Pop-up: This category was added last year as a solution to provide funding for events that are identified outside the formal budget cycle. This process is managed by the Family Services Unit. No change in amount over FY21.</li> <li>Family Friendly- Communications Support: This is a placeholder in the event GTL discontinues the free phone calls, but Executive Strategy Team (EST) makes the decision to continue offering.</li> <li>Family Friendly- Future Deployment: This was new last fiscal year and is a placeholder for SFC Representatives and/or Incarcerated population to make suggestions that will benefit the incarcerated population. Goody bags for the population were paid for out of this budget funding last year.</li> </ul> |  |

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|         | <p>TV Systems Enhancement:</p> <ul style="list-style-type: none"> <li>Family members felt very strongly about needing improvements of the type and/or quality of services provided by our current cable vendors. The \$200,000 is set aside as a placeholder to pay for TV systems equipment and/or additional station programming. This will depend on a survey that the family services group will conduct with the incarcerated population. This number is arbitrary and can be adjusted if necessary.</li> </ul> <p>Wellness Enhancement (Music, Recreation, Etc.):</p> <ul style="list-style-type: none"> <li>Both family members want these to be meaningful changes that add value to individuals like music, recreation, and hobbies. After the last year of COVID-19 response focusing on the mental wellness through enhancement activities was a positive step. The Family Services Unit will conduct a survey of the population, analyze the results and present recommendations to leadership. In addition, the Family Services Unit is developing a model for the type, brand, and numbers of recreation equipment to ensure the quality and longevity of the equipment.</li> </ul> <p>EFV and Visiting Improvements:</p> <ul style="list-style-type: none"> <li>As in-person visiting reopens, the Family Services Unit wanted to focus on improving the experience for the incarcerated individuals and families alike. The Family Services Unit will conduct two surveys of the incarcerated population and family and friends, analyze the results and present recommendations to leadership.</li> </ul> <p>Supplemental Emergent Spending:</p> <ul style="list-style-type: none"> <li>Provides a mechanism for spending requests outside the formal budget process. Approval is determined by the Assistant Secretary for Prisons.</li> </ul> <p>Update from AHCC LFC officers:</p> <ul style="list-style-type: none"> <li><b>FY22 IIBF Budget public meeting announcement.</b> DOC is planning to hold a public meeting towards the end of September to present the FY22 IIBF budget. They will also discuss implementation plans for some line items. DOC will announce the date and time and share the meeting link and the meeting agenda when it is available.</li> </ul> |  |
| Closing | <p>Ellen Hargrove: We appreciate everyone being here. If you have questions, let us know. If you know of anyone who would like to join the LFC, please have them contact Jess.</p> <p>Superintendent Key: Thank you everyone. I like a meeting where I can listen. I wanted to compliment everyone on how the meetings have been run and the participation.</p> <p>Ellen Hargrove: We appreciate you being at the meeting today. Thank you, Kay and Jess, for your hard work.</p> <p>The next virtual statewide family council meeting is Saturday, September 18 and our next virtual LFC meeting is Saturday, October 16.</p>  |  |

**Roundtable open discussion**

**Donna Jaramillo: Has there been a tentative date on when facility tours will resume?**

**Associate Heinrich: We have not heard of one at this time from HQ. But I will ask at the next HQ meeting. These tours are for CO-Chairs and Council officials.**

- **Update: Policy states that other LFC participants may be approved to attend on a case-by-case basis with the Superintendent's approval.**

**Katie Pavao: I am trying to prepare the upcoming calendar for Family Friendly events. Is there any way I can get the calendar dates for the LFC meetings in 2022?**

**Jess Robb: I think we must have that to HQ by October. But I will look at the policy.**

- **Update: Dates must be posted to the DOC website by October 31<sup>st</sup> for State Family Council meetings.**

Next meeting location: AHCC Teams Date: 10/16/21 Time: 8:30AM – 10:30AM

Comments: \_\_\_\_\_

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Distribution: **ORIGINAL** - Family council co-chairs

| Reference | New Action Items Opened  | Assigned To    | Date Opened | Date Due                         | Date Closed |
|-----------|--|----------------|-------------|----------------------------------|-------------|
|           | Name of Issue Discussed in Meeting:<br>Key Points/Discussion: Description of issue<br>Update: Update from each meeting till closed   | Owner of Issue | mm/dd/yyyy  | mm/dd/yyyy                       | mm/dd/yyyy  |
| 1.        | <p><b>Handicapped Individuals being allowed to be at the front of the visitation line; Making a poster in regards to escorting individuals to the front of the line.</b></p> <p>Update (8/2020) Kay Heinrich met with Mike Klemke the ADA Coordinator to look at different options. Together they had ideas for a proposal on what can be done in and outside the building, parking, as well as other options. These areas will be revisited and presented at the next meeting.</p> <p>Update (10/20/2020) This topic is on hold until all the information is available regarding how visitation will be like once it is opened.</p> <p>Update (12/08/20) This item is on hold until visitation resumes.</p> <p>Update (2/27/21) This item is on hold until visitation resumes.</p> <p>Update (4/14/21) This item is on hold until visitation resumes.</p> <p>Update (6/26/21) This item is on hold until regular visitation resumes.</p> <p>Update (8/18/21) This item is on hold until regular visitation resumes.</p> | Kay Heinrich   | 2/15/2020   | When regular visitation resumes. |             |
| 2.        | <p><b>MSU Waiting Area - Proposed area or building for visitors to wait in during inclement weather</b></p> <p>Update (8/2020) There have been some preliminary meetings with maintenance on this. Talks were suspended when COVID-19 hit. There are plans to regroup.</p> <p>Kay Heinrich will provide information on ideas we can consider.</p> <p>Update (6/26/21) This item is on hold until regular visitation resumes.</p> <p>Update (8/18/21) This item is on hold until regular visitation resumes.</p>  | Kay Heinrich   | 2/15/2020   | When regular visitation resumes  |             |

| Reference | Closed Action Items   | Assigned To                             | Date Opened | Date Due   | Date Closed |
|-----------|---|---|-------------|------------|-------------|
|           | <p align="center"><b>Name of Issue Discussed in Meeting:</b><br/> <b>Key Points/Discussion: Description of issue</b><br/> <b>Update: Update from each meeting till closed</b></p>   | Owner of Issue                          | mm/dd/yyyy  | mm/dd/yyyy | mm/dd/yyyy  |
|           | <p>A process needs to be implemented for Public Access to allow visitors into LFC meetings. This could be posting in visiting room encouraging new visitors to attend meetings and letting officers know the process as well.<br/> Update (8/2020) There will be some posting and additional education. Information was also put on the video TV monitors. There was a glitch when the officer who normally processes was on annual leave. Item has been resolved and to be closed.</p>   | Kay Heinrich and Visiting Room Sergeant | 2/15/2020   |            | 8/24/2020   |
|           | <p>Prior to the visitation being closed, a sign was posted on the key card vending machine which disallowed key cards to be filled after the last visitation. This caused a great inconvenience to family members. It is difficult for family members to fill their cards prior to visitation as the area is crowded, and visitation is often opened late which further cuts into the time loved ones have to visit. Dr. Heinrich will look at this and the schedule and get back to the family council on this.<br/> Update (10/20/2020) Dr. Heinrich reported that there was a meeting on this and when visitation is open, times will be scheduled so that this can be available. Item resolved and considered closed.</p>   | Dr. Heinrich                            | 8/24/2020   |            | 10/20/2020  |
|           | <p>There are some incarcerated individuals who have color photos on their JPay tablet who would like to download these and have the photos printed in color. This is currently available for a black and white photograph. There is a color printer in the visiting room and the LFC member is wondering if color printers may be made available to the incarcerated as an option. Kay Heinrich will investigate if color photos can be downloaded from JPay and then printed in color. She will also check the contract with JPay. If color printers are an option, it was suggested that IIBF may possibly be used to pay for these.<br/> Update (12/08/2020) Due to Covid, continued to February meeting.<br/> Update (2/27/2021) Associate Heinrich: JPay only offers black and white photos in Washington state. Item is closed.</p> | Dr. Heinrich                            | 10/24/2020  |            | 02/27/2021  |
|           | <p>Can IIBF funds be used for:<br/> Paying for all copies made for I/I.</p>   | Dr. Heinrich                            | 02/27/2021  |            | 02/27/2021  |

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|  | <ul style="list-style-type: none"> <li>• <b>Update:</b> These are considered individual use items as they go to specific individuals. They cannot be paid for from the IIBF.<br/><b>Paying for items made by I/I and sent to their loved ones.</b></li> <li>• <b>Update:</b> These are considered individual use items as they go to specific individuals. They cannot be paid for from the IIBF.<br/><b>Paying for comfort items for all I/I.</b></li> <li>• <b>Update:</b> We gave out goodie bags in December as AHCC's comfort item.</li> </ul> <p><b>Based on updated information, these items are closed.</b></p>   |  |            |            |            |
|  | <p><b>The possibility of establishing a dedicated soccer field.</b></p> <ul style="list-style-type: none"> <li>• <b>Update:</b> There is a soccer field, to include goals, at both the MAIN and MSU.</li> </ul> <p><b>Based on updated information, this item is closed.</b></p>  | Dr. Heinrich   | 02/27/2021 |            | 02/27/2021 |
|  | <p>2017 Water contamination at AHCC. Concerns about the possible long-term health issues that could result for any I/I or staff who drank the AHCC water. Associate Heinrich has sent a request for information to the Environmental Department, but has not had a response. She will provide an update when she has more information.</p> <ul style="list-style-type: none"> <li>• <b>Update (4/14/2021) Update from HQ on drinking water concerns: If someone from outside DOC is requesting records that DOC may have, we should be referring them to the Public Disclosure Office and process. Additionally, we may need to refer them to the Department of Health (DOH) and the Department of Ecology (DOE) public disclosure as well, as those samples would have been taken by those agencies.</b></li> </ul> <p><b>This action item is closed per update.</b></p> | Dr. Heinrich   | 02/27/2021 |            | 04/14/2021 |
|  | <p>I/I attendance at virtual LFC meetings.<br/>Update (4/14/2021) Associate Heinrich: Due to logistics at this time I/I will not be able to attend virtual meetings. We are sending out copies of the tier rep meeting minutes. The agenda was full for this meeting, so tier rep minutes are not on the agenda to review. Hopefully they can be on the next meeting's agenda. This action item is closed per update.</p>   | Dr. Heinrich   | 02/27/2021 |            | 04/14/2021 |
|  | <p><b>What would the LFC like to see Incarcerated Individual Betterment Fund funds used for?</b><br/>Update (8/2020) Jess will send a questionnaire to LFC members and gather responses. She will distribute the responses to the LFC officers.<br/>Update (10/20/2020) Donna and Anita will send an email to LFC members asking them for their suggestions. These will be assembled and presented at the 12/2020 LFC bi-monthly meeting.</p>   | Jess Robb<br>Yoshi Garcia<br>Anita Barker<br>Donna Jaramillo | 2/15/2020  | 06/19/2021 | 06/26/2021 |

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|  | <p>Update (12/08/20) A list of suggestions will be sent to LFC members asking them to pick the top three suggestions that they would like to see implemented. Dr. Heinrich will meet with tier reps for their suggestions.</p> <p>Update (2/27/21)<br/>D. Jaramillo reported that a survey was sent out to LFC members listing the items LFC members had suggested for funding from the IIBF fund. Members were asked to pick the top three items they would like to see funded. Nine LFC members responded to the survey. The results are as follows:</p> <ol style="list-style-type: none"> <li>1. 8 votes for a cover for shade in the yard.</li> <li>2. 4 votes for another drinking fountain in the yard.</li> <li>3. The vote was a tie with 3 votes each: exercise equipment and ice machines in the units.</li> </ol> <p>Associate Heinrich reported the top three suggestions from the tier reps:</p> <ul style="list-style-type: none"> <li>• Grass for the soccer field.</li> <li>• Gravel for the track.</li> <li>• Repair the baseball field.</li> </ul> <p>Associate Heinrich will take the survey results to Henry Brown AHCC Business Manager for consideration.</p> <p>Update (4/14/2021) Mr. Brown was not able to attend this meeting. His report is attached to these minutes.</p> <p>Update (6/26/21) All IIBF information is available on the DOC website. To access it go to Corrections&gt;Services&gt;Betterment Fund. On this webpage you can find the budget reports, meetings and materials, FAQs, resources to policies and much more.</p> <p>The recommendations for the IIBF from the Tier Reps and the LFC members went to Supt Key who reviewed and put them on a ready list and sent them to HQ for review. We are awaiting word from HQ on what has been approved on this ready list. <b>This action item is closed per update.</b></p> |                                 |         |  |         |
|  | <p><b>A LFC member proposed that 30 parking spots near the MSU visiting center be designated to be used by visitors.</b></p> <p>Kay Heinrich will meet with Mr. Klemke, the ADA Coordinator and Anita Barker, the LFC Co-Chair. Together they will walk the area proposed and report back.</p> <p>Update (12/08/20) Donna met with Mike Klemke and Associate Superintendent Frank Rivera to do a walkabout in the parking area. Kay stated that they would need to work with the Captain to make any proposed adjustments to the parking area. They are unable to work on it right now, but Kay is certain there will be a resolution to the situation before Phase 4.</p> <p>Update (2/27/21) This is will be addressed before visiting opens.</p> <p>Update (4/14/2021) Associate Heinrich: We went and walked the parking lot yesterday with maintenance, the Captain, and MSU LT. There are approximately 38 parking spaces that will be allocated for MSU visitors right in</p>   | Beth Ann Diagre<br>Dr. Heinrich | 2/15/21 |  | 5/13/21 |

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|  | <p>front of visiting. They will be marked, painted, and allocated on visiting days. They will be the first 4 rows. As visitation gets closer, we will send out more information in regards to this. This will hopefully alleviate some concerns.</p> <p><b>This action item is closed.</b></p>  |                 |           |  |           |
|  | <p><b>Can MSU get a new area for Family Services resources (pamphlets) and a more prominent placement of the Family Services Poster.</b></p> <p>Update (10/20/2020) None at this time as Gheorghe Turcin has not been able to go in, look, and talk to visitation staff as the MSU visiting room is currently being used for another purpose related to COVID-19.</p> <p>Update (12/08/20) Gheorghe Turcin and Ann Wise were not in attendance at this meeting. This is continued to February meeting.</p> <p>Update (2/27/21) Updates are being made to position descriptions, pamphlets and the family guide. Contact Jeneva Cotton to make suggestions.</p> <p>The policy regarding Family Centered Services is being updated. Contact Dawn Taylor: dmtaylor@DOC1.wa.gov to participate with this or to make suggestions.</p> <p>New materials will be available when visiting reopens. A more prominent place for displaying resources will be determined when Gheorghe is able to go to the visiting area and talk to staff.</p> <p>Update (4/14/2021) Gheorghe was not in attendance at this meeting. This is continued to the June meeting.</p> <p>Update (6/26/2021) The Lodging Assistance Program, the Family Services Policy and the Family Services Guide are being finalized by headquarters. The availability of a table or prominent place for Family Services literature will be discussed in an upcoming meeting among Gheorghe Turcin, Kay Henrich, and Sgt. Russell.</p> <p>Update (8/18/2021) There will be an established table in the visiting room where Gheorghe can put all of his updated information.</p> <p><b>This issue is resolved and will now be closed.</b></p> | Gheorghe Turcin | 8/24/2020 |  | 8/18/2021 |

Distribution: **ORIGINAL** – Family Council Co-Chairs

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