

**AHCC COVID-19 Teleconference Notes
With Local Family Council**

May 27, 2020

Questions may be grouped together if they were asked by more than one person. If specific questions about individuals were asked, they were removed. If you have specific questions about your loved one, please contact your local facility.

PLEASE NOTE:

Please do not share Local Family Council or Statewide Family Council Informational Calls Phone-In Information with others, especially via social media. These are internal DOC communication lines and are not for public posting.

<u>Present on Call:</u>	
James Key, Superintendent Kay Heinrich, Associate Superintendent Caitlin Robertson OCO Joanna Carns OCO Paige Perkinson, HQ Anita Barker, LFC Co-chair Jess Robb, Facility Secretary Donna Jaramillo, Family Secretary Gheorge Turcin, Family Services	Ellen Hargrove, LFC Member Yoshi Garcia, LFC Member Christina Current, LFC Member Bill Hargrove, LFC Member Rachel Bisbee, LFC Member Stephanie Colunga, LFC Member Kehaulani Walker, LFC Member Julianne Presson, LFC Member Ashley Werth, LFC Member April Chavez, LFC Member

Each week AHCC will hold a COVID-19 teleconference call on Wednesday's from 2PM-3PM. Please email questions to Jess Robb so we can have answers ready for a timely and accurate response.

Please note:

- Questions and concerns are emailed to Jess Robb no later than 12 noon on Tuesday's (Robb, Jessica M. (DOC) jessica.rob主@DOC1.WA.GOV)
- Wednesday mornings, questions are categorized and reviewed by the Superintendent to have responses ready for the teleconference that afternoon at 2 pm.
- This process has increased the response time to where there has been time for additional questions.
- Questions received after 1200 pm will either be held over to the next week or if time allows asked during the end of the conference call.

This process keeps the conference call on track, and additional guidelines will be addressed at the beginning of the conference to include;

- Please place phones on mute so background noise is at a minimum.
- Please listen when answers are given and when others ask questions without interrupting.
- Each individual will ask one question at a time then another person will ask their question so everyone gets an opportunity. When everyone has had the opportunity to ask a question then additional questions may be asked, we are trying to be respectful of everyone and give each person a chance to speak.

LFC representatives are free to gather questions to ask, and to share responses. However, these calls truly need to be limited to LFC members in order to be productive, and to ensure that participation in these interactions can continue.

Opening information Presented by James Key, Superintendent

Reading from the situation report on 5/26; AHCC has an update from DOC Medical Dept., about proper use of PPE and face coverings for the Regional Care Facility (RCF).

On Friday 5/22/20 AHCC opened the RCF. There were no problems over the weekend. Management staff and Incident Commanders were here Saturday and Sunday. I walked the site on Monday and spoke to the incarcerated and staff. My evaluation is everyone is tired of this, but spirit and morale are still good.

We have four (4) positive cases in the infirmary and six (6) in the RCF for a total of 10 positive case, all received from another facility. We have two (2) in isolation in Nora Unit and one (1) in SMU. Nora also has one (1) in quarantine.

There were fifteen (15) grievances in the MAIN since our last call. The topics of these are in regards to gratuity pay for incarcerated who cannot work, one (1) regarding masks, questions on the RCF, yard times not being enough, and masks with filtration. The one (1) grievance from MSU was regarding pay during COVID-19.

Updates from last meeting: Dr. Heinrich is working with CI and WSP to get tray warmers for K- Unit. This will be implemented on the 5/29. This should help with the temperature of the food being served for K unit.

Statewide DOC released 950 incarcerated for rapid release and commutations. AHCC released 40 under commutation and 51 under rapid release for a total of 91.

DOC website now has significant events postings.

Pre-submitted Questions

Stephanie Reuben: What is the procedure to keep the RCF staff separate from the regular staff? I understand there is a procedure staff go through to clock into work. I'm assuming these clock-ins are separate from RCF?

- A. Supt. Key: Everyone comes in the same way. We have designated staff that work only in the RCF, which is fenced off. They are to use proper donning and doffing of PPE that are CDC approved to prevent the spread of COVID-19.

Stephanie Reuben: Are there policies in place to keep those staff separate, even on breaks? What does that look like?

- A. Supt. Key: Staff that work in the RCF don't work anywhere else in the institution. They can go outside the building for breaks, but must use the same donning and doffing process to ensure nothing spreads.

Questions from Teleconference

Ellen Hargrove: Could you get puzzles etc., for K unit more than once a week?

- A. Associate Heinrich: I apologize, I will get this information for next week.
- B. Update: The most popular packets are the workout packets. As far as the puzzle packets (Sudoku, word find, crossword etc.), there is waning interest. They get repetitive and don't do much to occupy their time. They did like the jigsaw puzzles that were purchased. And we are looking at purchasing more jigsaw puzzles for K unit
- C. Crossword books, Sudoku and or puzzles are allowed if they are ordered/sent in from a vendor i.e. Amazon, Barnes & Noble etc. and are new & not used and not sent in from a personal/home address per policy 450.100 (Mail for individuals in prison) . For coloring books, they must be ordered through the Recreation Dept. for approval.

Yoshi Garcia: CRCC is stating they have a total of 12 positive cases, is AHCC getting 2 more?

- A. Supt. Key: Yes, I haven't checked the website, but I'm pretty sure they will be sent this way for the RCF.

Stephanie Colunga: Could Mr. Witt get communication through the kiosk? What are we able to send?

- A. Associate Heinrich: He prefers to use the kite system for consistency with his data system. Incarcerated must have a permit before family members can order and send items/order to the institution. I/I need to kite Mr. Witt. When permits are established, they can notify the family of what items can be shipped in. This is in reference to in-cell hobbies.

Stephanie Colunga: Is there is a certain time from in which Mr. Witt must get back to the population?

- A. Supt. Key: We have 3 recreation leaders for 2100 inmates, they have certain times they work on this in recreation. If you have a specific problem, send them to me and I will look into.
- A. Associate Heinrich: The key piece is to make sure that your loved one has a permit. If you order things before they have a permit, they will be sent back.
- B. The I/I orders a hobby box from correctional industries, the order form is off the store order form, they receive the permit per policy 540.105 and then the I/I is placed on call out to recreation for staff to issue permit and hobby box,, staff review the rules of the hobby box etc., and I/I sign the required form and then the box is issued. At that time family members can order items.

Rachel Bisbee: There is a posting in the units that says quarantine pay ends on the 31st. Will this be extended?

- A. Supt. Key: This came from HQ. This has been a discussion topic on conference calls. Once this comes out from HQ we will get it posted to the unit.

Christina Current: I have been informed there has been a suicide comment over JPay. How does staff deal with this?

- A. Supt. Key: If she can send me an email I will get this dealt with. I take this very seriously. Any of my staff will take this seriously and get it handled swiftly.

Kehaulani Walker: With the pandemic rapidly growing at CRCC, are you worried that this will spread at AHCC? And how are family members supposed to feel if this happens?

- A. Supt. Key: We have spoken about this at previous meetings. The RCF was put in place to take COVID-19 positive individuals. If you keep people in a non-isolated spot it will continue to spread. Any time a transportation is done we use full PPE per CDC guidelines. Staff, population and tier reps are all working together to reduce the risk of the spread. We are taking every precaution we can to keep this from spreading. This was established to have them all in one spot and to care for those who are stable. And if we get one who is not stable we are only 14 minutes from the largest hospital.
- A. Associate Heinrich: These individuals deserve the best quality of care, and we can do that at this facility. Staff are impeccable at donning and doffing their PPE correctly to decrease any potential contamination.
- A. Supt. Key: For those who don't know Coyote Ridge Correction Center, they don't have a negative pressure room and they don't have the medical care that we have here.

April Chavez: I appreciate that the RCF is at AHCC. Mr. Key had stated that we weren't going to use isolation for positive cases. I have heard that there is not proper PPE for those porters to clean the rooms. How close in the vicinity are they to the population?

- A. Supt. Key: We still have our population going to medical for regular care. Isolation rooms are in a completely closed off area on the other side of the building. Those coming in for medical care do not go anywhere near where those with positive cases are. The COVID-19 positive cases are on isolation and in negative pressure rooms. Those in the RCF are separate and this area has a security fence around it. There are designated bathroom and showers trailers. Unless they are escorted to these areas, there are no other incarcerated individuals in the area.

Julianne Presson: You mentioned something about stages of visiting? Can you clarify?

- A. Supt. Key: There was a memo that came out from HQ about a phased response. That memo has no time frame in regards to when visiting will open.

Julianne Presson: Did the I/I get masks like the camp?

- A. Supt. Key: I will look into this and get back with you next week.
- B. Update: We will pass out when we have enough for everyone at once. We currently have 1022 and need 600 more.

Anita Barker: In the RCF, are the individuals allowed out for a yard time?

- A. Supt. Key: Not at this time. They can come out to the shower and bathroom trailers.

Anita Barker: Are there porters that go in and clean this room?

- A. Supt. Key: Staff is responsible for all trash and cleaning. We do not bring incarcerated into the area.

Ashley Werth: If they are coming out to use the shower trailers, what other units also use these?

- A. Supt. Key: No one. These are behind the fence and designated to the RCF.

Stephanie Colunga: Are they only allowed to shower once a week if they are on isolation or COVID-19 positive? What is the evidence behind this?

- A. Supt. Key: These come from our infectious control HQ doctors. If there are individuals on isolation, there are times during the day when you need to clear everything out and cell everyone in. Then we get hit by the population because less time in the day room.

Stephanie Colunga: Could they get body baths while on isolation?

- A. Supt. Key: Isolation is in a wet cell. They have access to wash clothes and running water.

Yoshi Garcia: How did the walk through at the food factory go?

- A. Supt. Key: I had to send a lieutenant, but I was told social distancing is happening. I will try and do a walk through myself next week.

Kehaulani Walker: Would AHCC talk to HQ as far as the protocol for notifying families if there is a positive case at AHCC?

- A. Supt. Key: If there is a positive case there is a reporting system that goes up through HQ.
- A. Paige Perkinson: All of this information is listed on the DOC website. You can look at isolation and quarantine protocols on the DOC website.

April Chavez: Everything I've read says there is a 14 day quarantine, but there are other places doing a 21 day quarantine?

- A. Supt. Key: The 14 vs. 21 day quarantine is based on individual cases. It is implemented, evaluated and directed by medical staff.
- B. Paige Perkinson: Isolation status has changed to 21 day, Quarantine status is still estimated at 14 days if no one presents symptoms etc.

Julianne Presson: Could you explain what exactly a negative pressure room is?

- A. Supt. Key: I am not a medical professional, but these rooms do not circulate outside air. They keep everything self-contained in the room. Nurses have full PPE when entering this room.

Julianne Presson: Are porters cleaning the isolation rooms?

- A. Supt. Key: Porters are not cleaning the isolation rooms. Staff take care of that. Porters clean in medical with full PPE, but not the isolation rooms.

Kehaulani Walker: I have heard from some that cards have been taken away from MSU?

- A. Supt. Key: I have not heard of this. In the living unit they might get taken for certain reasons. Sometimes they get taken back to the cell.
- A. Associate Heinrich: It is my understanding in one day room the population was not social distancing (5 I/I around a small table) and so the cards were allegedly taken. We can find out specifics for next week including any possible infractions due to alleged gambling and given several progressive warnings and opportunities to separate and change the behavior.

Are Peanut Butter and Jelly sandwiches being given out 7 days a week for breakfast?

- A. Supt. Key: We will follow up on this next week.
- B. Update: The kitchen no longer has a breakfast boat production crew, therefore they are purchasing boats from the Correctional Industry Food Factory. They only have 2 options for purchase, both of which have peanut butter and jelly in them. Both numbers will have a variation based on availability of muffins, bakery bars and cereal, but all will have PB & J.
- C. The two option include: **14634PB and/or b. 14636PB**
 - Muffin (Flavor depending on availability)
 - Peanut butter
 - Jelly (Grape or mixed)
 - Spoon
 - Drink mix (Flavor depending on availability)
 - Nonfat milk packets
 - Bakery bar (flavor depending on availability)
 - Bowl
 - Cereal (cold flavor or oatmeal depending on availability)
 - Napkin
 - Two Pack Bread

Julianne Presson: If you have a certain group of people that continually are not social distancing, what are the consequences?

- A. Supt. Key: Staff have been instructed to use progressive directives, initial is give a warning first, and then if it continues they could be celled in. We try for an atmosphere of compliance but if you get cases that happen 2 and 3 times they may get a minor infraction.

Julianne Presson: Is there a prohibition against them playing poker?

- A. Supt. Key: If you have a tally sheet while doing it, this is not allowed. But if you are just playing and nothing is being tallied this does take place in the living units.

Anita Barker: Has anyone been hospitalized that is residing in the RCF?

- A. Supt. Key: We can't answer this. But that is a reason why we placed the RCF here. Regarding the incarcerated, the hospitals are not wanting to keep them on their census and they are sending them back to the prison.

In the RCF is there a phone available so that these individuals can speak with their loved ones?

- A. Supt. Key: Yes there is a phone in there for the incarcerated to use.

Yoshi Garcia: What is the plan once the capacity of the RCF is reached?

- A. Supt. Key: The capacity is currently 30 and can be expanded to 33. There are no plans as of yet.

Closing Statements Presented by James Key, Superintendent

We are taking things day by day. We still have quality assurance teams working with the managers to make sure social distancing and masks protocol are still being followed. Based on my walkabout social distancing is happening. We'll keep pushing through.