



FAMILY COUNCIL MEETING MINUTES

Location: Superintendents Conf. Room Date: 4/8/20 Time: 2:00PM-3:00PM

Teleconference details: _____

Meeting Attendees

Department/facility co-chair: Kay Heinrich Family co-chair: Anita Barker

Facility/council secretary: Nancy Webb Family secretary, if applicable: Donna Jaramillo

Staff Present: James Key, Superintendent /Kay Heinrich, Associate Superintendent

Agenda

Topic	Discussion/Key Points	Next Steps
Teleconference	LFC happen weekly. Please email questions to Jess Robb so they can be answered in the calls.	
James Key: Superintendent	<p>AHCC is still in emergency operations status</p> <p>The daily situation report and operations plan is working in conjunction with the Pandemic Flu & COVID-19 plan</p> <p>Currently there is one AHCC staff from MSU with a confirmed COVID-19 case and no Incarcerated Individuals. Eight staff are assigned to home status on 3rd shift. AHCC has a process in place (COVID-19 and conjunction with Pandemic Flu plan) working with Medical, the unit is not on quarantine at this time</p> <p>As of 4/7/20: AHCC has 11 incarcerated individuals in isolation, 13 in quarantine, 255 from T-unit in quarantine, and 251 from K-unit in quarantine.</p> <p><i>These numbers will be updated on the day of call</i></p> <p>AHCC currently have incarcerated individuals coming in on transfers</p> <p>We will be opening up more isolation/quarantine beds in the future to include, Sixteen M-unit incarcerated individuals in the therapeutic community will be graduating and move to MSU to allow additional beds in the main institution</p> <p>PPE kits were put in place for hospital transportation staff.</p> <p>Grab-And-Go's (meals) have increased recreation time and decreased the time to mainline, allowing more yard time.</p> <p>Laser Point Thermometers are being used and Swipe Thermometers are waiting to come in.</p>	

<p>Kay Heinrich: Associate Superintendent</p>	<p>AHCC has implemented movies. Four movies are playing four times a day, seven days a week.</p> <p>Passover meals are being facilitated per Policy with Bonnie Scott, (food Manager) and Chaplain Luce.</p> <p>There has been a revised REC schedule, that has increased yard and gym times</p> <p>Curio/Hobby Boxes can be bought through the commissary. It is delivered to Recreation, and then a kite is sent to the I/I they are placed on a call out and he receives his permit at that time.</p> <p>We have received 1200 decks of playing cards. They are being issued to the units in isolation/quarantine.</p> <p>AHCC purchased over 300 puzzles. They are 100-300 pieces. Per Medical, they can go into a brown bag after use, sit for 72 hours, and can be recycled.</p> <p>Activity packets are going out each week.</p> <p>Three boxes of books have been received.</p> <p>The Fundraiser for Yoke's chicken will be facilitated on 4/14 and 4/15 as well as the Ice Cream Fundraiser.</p> <p>Education is delayed again. On 4/13/20, in-cell packets will be received. We cannot have electronic trainings.</p> <p>Soap is here and got passed out.</p> <p>Movies were a huge hit.</p>	
<p>Questions from family members</p>	<p>Ms. Barker: "Can chain bus movements be stopped and who do we contact?" Superintendent Key: The numbers are reduced. They are screened before leaving and arriving the facility. This is a HQ issue. Capacity issues are being slowed down.</p> <p>Barker: Is there a reason why masks can't be enforced? Superintendent Key: I don't disagree. I encourage masks. I don't go anywhere without it. I've seen a significant increase with mask usage.</p> <p>Did you say that M-unit is going to Camp for beds? Superintendent Key: We have open beds at MSU. MI3 to MI2 can go to MSU and this will open up more beds in Main.</p> <p>T-unit is breathing 20% fresh air and 80% recycled air. Fecal matter when flushing the toilets go into the air. It stays in the air.</p>	

Superintendent Key: Where are you getting the 20/80 information? People are cleaning in a feverish manner. They can clean their toilets with Hepastat. I'm not familiar with anything in the air. I will review the CDC and talk to Medical.

I've left voicemails with HQ, AHCC, and WA State Dept. of Health. Nobody has returned my call proving that Hepastat is approved.

Superintendent Key: Hepastat is approved by CDC, Safety Office, HQ, Dept. of Health,

Other caller: If we go online, you will see that Hepastat is best.

Have you been briefed on what's going on in Monroe?

Superintendent Key: Based on our conference call, yes.

Are you prepared and do you have ventilators if this happens at AHCC?

Superintendent Key: We have our Covid-19 Plan in conjunction with Medical. Every institution has a plan in place of what to do.

How many have been tested?

Superintendent Key: I don't have the numbers in front of me.

They are isolated, verified by Medical, and quarantined.

Can the incarcerated population be released early?

Superintendent Key: HQ and Governor issue. J. Barkley, are you on the phone? (Director of Engagement and Outreach HQ)
HQ and Governor issue

Are you letting anyone out early?

J. Barkley: Policies are still deliberating.

What is Ramadan going to look like?

J. Barkley: I can't speak to Ramadan. As of Passover, we've been following traditions and accommodating social distancing.

Will they be able to pray together?

J. Barkley: We have not had these discussions. We are taking one event month by month. We are looking at logistics and working hard to keep religious activities as they come up.

K-unit isn't getting any outdoor time.

Superintendent Key: That is correct. They are our most vulnerable population. That's the reason that we went with Grab-And-Go's.

K-unit does not have a way of ordering craft supplies.

Associate Heinrich: Kraig Witt is going to units and making sure hobby boxes and permits are being done. There are over 1500 I/I in the Main and 2 staff are going unit to unit.

	<p>Yoshi: L is not allowed to have their commissary, I told him to contact his Tier Rep but they have different times out. The guys need an acceptable way to communicate with their tier reps</p> <p>Associate Heinrich will look into this</p> <p>Is API on May 1st rescheduled? Superintendent Key: It is cancelled. There is no way to ensure social distancing.</p> <p>My husband is going to MSU. Can we get refunded the money that we have sent in? James: Kay can work with the Business Office and get back to you. We'll look at money to see if we can refund.</p> <p>How long will T-unit be quarantined? James: Two more were tested. The tests aren't back yet. They can be quarantined up to 14 days from the last person that went in last week.</p> <p>Is Ombudsman on the call? Do you have any questions? Joanna: I'm here. I don't have any questions.</p> <p>Is Hepastat being used every hour on the hour? James: Hepastat is being used for continuous cleaning</p> <p>What is the Prison capacity and how many do you have? James: The average population is 2172 and could fluctuate up or down. We are at our max and run full the majority of the time.</p> <p>Associate Heinrich: Just a reminder to please get all of your questions in to Jess no later than 3:00 pm on Tuesday.</p>	
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Comments: _____

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