

# Restrictive Housing Initiative Timeline

**Proposed Implementation Date\***

**Initiative**

August 2021 (Completed)	<p><b>Clallam Bay Corrections Center (CBCC)–Opening of Enhanced Close Custody Unit</b></p> <ul style="list-style-type: none"> <li>- Includes: Finalization of Operational Memorandum (OM) Incarcerated Individual (I/I) Handbook</li> <li>- Identification and transfer of Individuals to be housed in Pod</li> </ul> <p>*Moved to Washington Corrections Center on October 15, 2021</p>
July 2021 (Completed)	<p><b>Opening of Transfer Pods</b></p> <ul style="list-style-type: none"> <li>- Monroe Corrections Center (MCC) IMU</li> <li>- Stafford Creek Corrections Center (SCCC) IMU</li> <li>- Washington Corrections Center (WCC) IMU</li> </ul>
February 2022	<p><b>DOC 320.200 Administrative Segregation (Ad Seg) Policy Adjustments</b></p> <ul style="list-style-type: none"> <li>- Work to reduce maximum Ad Seg placement timeframes from 30 days to 14 days</li> </ul>
TBD	<p><b>Increase Out of Cell time to at least 4 hours</b></p> <ul style="list-style-type: none"> <li>- 4 hours out of cell time for I/I's in Restrictive Housing (RH) for more than 15 days</li> <li>- Continue conversations with Restrictive Housing Steering Committee (RHSC) members regarding strategies including adding escort teams/program facilitators</li> </ul>
September 2021 (Completed)	<p><b>Development of WADOC Website RH Page</b></p> <ul style="list-style-type: none"> <li>- Intent of page is transparency concerning the use of RH</li> <li>- Work with Data Analytics on quarterly data set to be shared on page</li> </ul>
February 2022	<p><b>Complete Repurposing Assessment of WSP North</b></p> <ul style="list-style-type: none"> <li>- Repurposing of Ad Seg beds to Transfer and Transition beds</li> <li>- Update/Complete OM</li> <li>- Update/Complete I/I Handbook</li> </ul>
March 2022	<p><b>Develop Residential Treatment Unit (RTU) Policy and Intensive Treatment Status (ITS) Operational Memorandum</b></p>
April 2022	<p><b>Development of Prisons Division RH Programming Facilitator for consideration</b></p> <ul style="list-style-type: none"> <li>- Proposal includes placement at the WCC IMU</li> </ul>

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January 2022	<b>MCC - Special Offender Unit Guard 1 "Time Keeping System (TKS)" Pilot Project</b> <ul style="list-style-type: none"> <li>- Will improve staff efficiency and document out of cell time</li> <li>- Equipment has been purchased and installed</li> <li>- Electronic reports are currently being developed</li> <li>- Pilot anticipated to take approximately 6 months</li> <li>- Once pilot is completed tool may be installed in all restrictive housing units</li> </ul>
February 2022	<b>Prisons Division Ad Seg Training</b> <ul style="list-style-type: none"> <li>- Training will include importance of proper Ad Seg placements, investigation requirements and Agency Mission</li> <li>- RHSC working on development of training and proposed training strategy</li> </ul>
December 2021 (Completed)	<b>Open Transfer Pod</b> <ul style="list-style-type: none"> <li>- Coyote Ridge Corrections Center (CRCC) IMU</li> </ul>
September 2021 (Completed)	<b>Elimination of Disciplinary Segregation</b> <ul style="list-style-type: none"> <li>- Notification to Staff and Incarcerated Population</li> <li>- Staff Interaction/training</li> <li>- Update of Disciplinary Sanctioning Grid</li> </ul>
On-Going	<b>MCC-SOU and Washington Corrections Center for Women (WCCW) - Mental Health Disciplinary Process Pilot</b> <ul style="list-style-type: none"> <li>- Pilot started March 2021 and is expected to last 6-9 months and is intended to allow custody and mental health staff to engage more collaboratively concerning I/I's with S codes of 3 or higher</li> <li>- Labor Demand to Bargain scheduled for early May 2021</li> </ul>
February 2022	<b>Implement Washington Administrative Code (WAC) updates 137-32 Restrictive Housing</b> <ul style="list-style-type: none"> <li>- WAC 137-30-30 has been updated</li> <li>- Working with agency staff to finalize and file</li> </ul>
September 2021	<b>Implement process for Earned Time to be granted to I/I's assigned to Maximum (MAX) Custody that are programming</b> <ul style="list-style-type: none"> <li>- WAC 137-30-30 and Earned Time Policy have been updated. Anticipated effective date mid-2021</li> </ul>

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	<ul style="list-style-type: none"> <li>- I/I's will be identified retroactively (February 2020) that will receive Earned Time</li> </ul>
March 2022	<p><b>Implement I/I Lead Redemption Programming at WCC</b></p> <ul style="list-style-type: none"> <li>- Facilitators to be identified post COVID</li> <li>- Once program begins I/I's assigned to MAX custody may be sent to WCC IMU specifically for Redemption participation</li> </ul>
On-going	<p><b>Review of Process mandating placement of Violators in RH at specific facilities</b></p> <ul style="list-style-type: none"> <li>- Stakeholder meeting to discuss current procedures</li> <li>- Adjustments/Solutions to be shared with DOC Leadership</li> </ul>
March 2022	<p><b>Opening of Transition Pods</b></p> <ul style="list-style-type: none"> <li>- SCCC IMU</li> <li>- WSP IMU</li> </ul>
February 2022	<p><b>Develop Ad Seg Placement Notification Process</b></p> <ul style="list-style-type: none"> <li>- Family council members have requested a process to ensure an I/I's community contact is notified upon Ad Seg placement</li> <li>- RHSC is currently working to identify a possible solution</li> </ul>
TBD	<p><b>Return IMU Classrooms to full capacity</b></p> <ul style="list-style-type: none"> <li>- RH programming is currently at half capacity increasing waitlist</li> <li>- Emergency Operations Center (EOC) will determine increase in capacity</li> </ul>
TBD	<p><b>Schedule trip to Colorado for observation of Step-Down Units</b></p> <ul style="list-style-type: none"> <li>- Identify staff and plan trip</li> <li>- Report out to Leadership</li> </ul>
TBD	<p><b>Improve WSP IMU South Recreation Yards</b></p> <ul style="list-style-type: none"> <li>- Blueprints developed</li> <li>- Blueprints approved</li> <li>- Funds will need to be provided</li> </ul>
TBD	<p><b>Implementation of Resource Teams in MCC SOU IMU</b></p>

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	<ul style="list-style-type: none"> <li>- Tied to VERA and AMEND work</li> </ul>
January 2022	<b>Select paint colors for units and develop a continuous paint maintenance schedule</b>
On-going	<b>Address and identify disparities in Restrictive Housing</b>
2022	<b>Work to establish a Youth (18-25 YOA) Unit for Incarcerated Individuals</b> <ul style="list-style-type: none"> <li>- Will require development of policy/procedures, staff training, location, etc...</li> </ul>
TBD	<b>Develop process to allow congregate recreation in RH</b> <ul style="list-style-type: none"> <li>- RHSC and other staff working on solutions</li> </ul>
TBD	<b>JPAY/Kiosk in facility RH Recreation Yards</b>
November 2021 (Completed)	<b>Collaborate with Mental Health staff to develop additional in-cell Cognitive Behavioral Change programs</b> <ul style="list-style-type: none"> <li>- Reviews of additional in cell programming will continue to occur.</li> </ul>

\*Initiatives outlined in order of priority.