



SPONSOR LETTER

Date

Sponsor name

Address 1

Address 2

City, State Zip code

Dear Sponsor name,

The Department of Corrections would like to thank you for your willingness to participate in the reentry process on behalf of Name.

We want to welcome you to this collaborative effort as a potential sponsor. You will play a vital role in helping Name release safely and access the resources needed to be successful upon release. Our goal is to work with you both to ensure success.

What happens next?

A Community Corrections Officer (CCO) will conduct an in-person residence visit to meet you and review the conditions that Name will have upon release, and verify your residence meets the release requirements. We will do our best to address any questions/concerns you may have.

What is required of individuals on supervision and how will it impact me?

- Individuals on community supervision have conditions they must follow to remain compliant in the community. We will rely on you to help maintain Name's compliance.
- Residence visits by CCOs are required for individuals on supervision. Visits are often unannounced and will require the CCO to enter your residence. We ask that any pets be controlled while we are visiting.
- If there is cause to believe Name has violated the conditions of supervision, your residence is subject to search, including all areas in which the releasing individual has exclusive or joint control/access.
- Individuals on supervision are prohibited from accessing firearms, explosives, or ammunition. You must secure any of these items to ensure Name cannot access them.

Notify me as soon as possible if there are any changes in your circumstances.

Thank you again for your support of Name and the Department of Corrections.

Sincerely,

Name, Title

Facility/Office

Address

City, WA. Zip Code

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The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.

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