 **RESPONSIBILITIES OF FURLOUGH SPONSORS**

The Department of Corrections assumes a serious responsibility when it allows an incarcerated individual to leave the facility on furlough. Individuals granted a furlough must agree to abide by the conditions per [RCW 72.66.026](https://app.leg.wa.gov/RCW/default.aspx?cite=72.66.026).

You have offered to sponsor       , DOC number       and agree to the following responsibilities while the individual is on furlough:

* Ensure the individual is provided adequate living arrangements for the duration of the furlough.
* Immediately notify the assigned case manager or facility/office if the individual:
  + Does not appear as scheduled or deviates from the furlough plan at any time.
  + Experiences serious obstacles/limitations during the furlough (e.g., medical/physical concerns). The assigned case manager will determine if the furlough plan should be modified.
* Ensure the individual is returned to the facility/office at the designated time. I understand this may involve personally transporting the individual or providing financial assistance (e.g., purchase a bus ticket).
* Assist the individual to ensure compliance with the furlough plan, as appropriate.
* Understand leaving a child (i.e., under 18 years old) in the care of a sex offender is a misdemeanor, unless approved otherwise by the court, Department of Corrections, or Department of Social and Health Services per [RCW 9A.42.110](https://app.leg.wa.gov/RCW/default.aspx?cite=9A.42.110).
* If at any time you cannot fulfill these duties or have concerns, contact the assigned case manager or facility/office.

**My signature confirms I understand and agree to the responsibilities to be a furlough sponsor.**

Sponsor Signature Date

Address City, state, zip code Telephone

Case manager Signature Date

Facility/office Facility/office telephone Case manager telephone

**The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.**

Distribution: **ORIGINAL** - Sponsor **COPY** - Case manager