 **BOARDER AGREEMENT**

**TRANSFER PACKET CHECKLIST**

**The Department of Corrections** **will not consider the transfer of individuals confined by a court-ordered mental health evaluation per RCW 10.77. Individuals confined in a Department facility and ordered to complete a mental health evaluation must be immediately returned to the sending jurisdiction until released by the court.**

Requests to transfer individuals to the Department require an approved agreement and must include the following:

**[ ]**  Documentation supporting the screening criteria for medically necessary health care needs and/or safety and security issues that cannot be reasonably addressed by the sending jurisdiction (e.g., high profile cases, intelligence and investigations reports)

**[ ]**  DOC 14-049 Boarder Health History Screening, including copies of important health records

**[ ]**  Copy of the commitment order or orders legally authorizing confinement

**[ ]**  Copy of the notification to the sentencing court regarding the transfer

**[ ]**  Summary of criminal history, medical/mental health needs, behavioral concerns, and other information needed for classification

**[ ]**  Identification card, including fingerprints

**[ ]**  Current photograph

**The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 16-01, RCW 42.56, and RCW 40.14.**

Distribution: **ORIGINAL** - DOC Boarder Request