

The following is a summarized list of questions and answers from the audience of the IIBF Live Event Public Meeting October 28, 2021. To the extent possible, they have been grouped by the category for relative response on the Budget to Actual Financial report.

Question Category:	Answer:
Revenue and Fund Balance	
<p>GetPDF (wa.gov) is the report and it shows that 9,643,690.91million in revenue was made between June 2019 to May 2020 where did the 5,329,740.00 go to?</p> <p>Please provide five year of revenue and expenditure report</p>	<p>There are no records showing IIBF had revenue of \$9,643,699.91 from that timeframe. The report to the Legislature showing the \$9.643 million dollar figure is what VAC/GTL reported as income related to providing incarcerated individual telephone services. It is not the commissions that were paid to DOC. Commissions paid to DOC are indicated on our annual financial reports.</p> <p>See separate link of IIBF Five Year Fund Balance Report</p>
Where is the IIBF Trust Fund held at? Through what bank?	IIBF receipts are maintained in an interesting bearing checking account of KeyBank.
How much interest has been earned each quarter and why is none listed in this quarterly presentation?	The quarterly IIBF interest from July to September of FY22 is \$239 and it is listed on the IIBF FY22 1 st Quarter Budget to Actual Report under the Revenue section, it was presented at the meeting.
RCW and other related information of 25% revenue from IIBF to pay CVC, as well as other statutes that mandate deductions to the CVC account	<p>Crime Victim’s Compensation – Summary of Applicable Laws</p> <p>The Crime Victim’s Compensation (CVC) Account was created under the authority of RCW 7.68. The Department of Labor and Industries (LNI) is the fund administrator.</p>

Information about the LNI CVC program can be found at:

<https://www.lni.wa.gov/claims/crime-victim-claims/apply-for-crime-victim-benefits>

RCW [72.09.095](#) directs the Department of Corrections to transfer twenty five percent of the total annual revenues to LNI for CVC. This legislation was passed in 1995 as [House Bill 1136](#).

RCW [72.09.111](#) created a series of deductions from “inmate wages.” This law requires a five percent deduction and contribution to CVC

RCW [72.09.480](#) created a series of deductions from “inmate funds.” This law requires a five percent deduction and contribution to CVC for most funds received in addition to wages or gratuities, with narrow exceptions for some settlements or awards arising from legal actions, inheritance (after child support obligations are fulfilled), and certain educational, medical and postage funds.


Deductions from incarcerated individual funds, by deposit type, are summarized in the [Deduction Matrix](#) (Attachment 2) to DOC Policy 200.000 Trust Accounts for Incarcerated Individuals.

Each RCW with an associated CVC deduction acts independently, and assesses CVC contributions on different fund sources:

- RCW 72.09.095 - targets revenue deposited into the Incarcerated Individual Betterment Fund
- RCW 72.09.111 – targets incarcerated individual earnings in the form of wages or gratuities from certain Department work programs
- RCW 72.09.480 – targets deductions from many incarcerated individual trust account deposits

In addition, a separate penalty assessment for felony/gross misdemeanor convictions is charged consistent with RCW [7.68.035](#) and may also include restitution to a specific victim(s) of the incarcerated individual's crime(s). Additional costs can be ordered as part of the Judgement and Sentence and are collectively known as “legal financial obligations (LFO).”

	Section 4.3 of the Felony Judgement and Sentence (Prison)(Non-Sex Offender) Washington State Courts form WPF CR 84.0400 P
Could you tell me who the contact is at L and I that DOC works with?	https://www.lni.wa.gov/claims/crime-victim-claims/apply-for-crime-victim-benefits or email to CrimeVictimsProgramM@lni.wa.gov
Family Friendly	
Why is the Family Friendly Transportation zero?	This is a place holder line item for further discussion on details of spending. With the discontinuation of the contract for Western Van Services, the family council representatives suggested a program to aid in travel in addition to lodging assistance and agreed to come up with some ideas on how a program like this might work and then get back together to discuss. No proposals have been received to date, but the Family Services Unit and Business Services are discussing possibilities regarding transportation assistance options.
What is the definition of place holder?	Place holder on IIBF fiscal year budget means the program is intended to happen during the fiscal year when needed, and the detail of amount to allocate will be discussed based on the needs and available funding. Additional spending authorization may be sought from the Secretary if the placeholder cannot be implemented within the approved budget.
What is the reason for that? In light of the unit closures and consolidations loved ones are being moved farther away and making it difficult for family members to visit Are there any other transportation providers to look at? Is DOC committed to replace a transportation contract this fiscal year?	If this is related with your question above of the Transportation Assistance Program, Family services unit is preparing a survey for families to come up with a plan for the program. The survey format will be shared with the two family representatives for their feedback first before going out to families. Based upon family responses to the survey, we will evaluate potential options and develop an implementation plan. It is important that all visitors have opportunities to inform the plan.

	<p>Future Deployment is part of the surveys that Family Services Unit is working on with facilities, incarcerated individuals and families in order to provide items that meet the needs of the incarcerated individuals.</p>
<p>How can you have an YTD Actual for the lodging assistance program of \$445 when it is a \$50.00 coupon that you may only receive if you submit the application and where you are staying 90 day in advance? However you can only make your visits 30 days in advance?</p>	<p>A \$45 reimbursement from WSP, based on their previously established rate, was made in July, prior to launching the LAP. Since then, reimbursements have been at the \$50 amount. Detail of LAP can be found at : https://www.doc.wa.gov/corrections/incarceration/visiting/support.htm#lodging</p>
<p>Why is the FSU providing such little effort facilitating more pop-up events for the betterment of our loved ones? The funds are there and precisely the place and opportunity to help our people.</p>	<p>Pop-up fund is to provide more opportunities for events and activities throughout the fiscal year, which are separate from preplanned events. Family services has been working with facilities, incarcerated individuals and visitors to en identify events that meet the needs and facility interests for each location, and that can be done in a meaningful way within the current visiting protocols.</p>
<p>Why is pop up YTD budget so disproportionately distributed throughout the year? Out of \$110,961 annual budget, only \$1,030 budgeted in Q1.</p>	<p>An annual budget figure was determined and designated for pop up events statewide, as the specific pop up events are not known in advance. Once a pop up event plan is submitted and approved, funding is allocated from the annual budget amount to the specific facility IIBF budget. The budget received final Secretary approval in late July, so that did not leave much time for facilities to plan, propose, and hold pop up events.</p>
<p>What type of events are being planned for the incarcerated individuals that do not have children</p>	<p>The events were planned for the needs of all population, including Special Adult Day, Adult Visitation Bingo, Significant Person Event, Marriage Encounters.</p>
<p>Lets think about how we can rename pop up allotment. What we originally suggested it for and what it has turned</p>	<p>Thank you for the suggestion. The IIBF budget group will review this category with family services unit.</p>

<p>into are different things. This budget category is quite confusing</p>	
<p>Other IIBF Expenditures (Restricted)</p>	
<p>Why if all cable and movie costs paid from the IIBF are each Incarcerated individuals being charged a monthly fee? Where are those charges being applied? They aren't going towards the cable bills nor are they being put into the IIBF?</p>	<p>Per RCW 72.09.470, incarcerated individuals shall contribute to the cost the privileges. \$0.50 monthly fee is one of such contributions. It is used to offset the monthly TV/Cable service fees, and the fee has not increased since its inception. There is no monthly fee for movie license, which is paid by IIBF under a contract with Swank Motion Picture on a yearly basis.</p>
<p>What are the exact names and, if a software program what is the version of the Thomson Reuters publications?</p>	<p>The monthly subscription from Thomson Reuters / West Publishing Corporation are the supplements to the hard copy books for WA Practice V.13A and 13B Criminal Law, WA Practice V.12 and 13 Criminal Practice and Procedure With Forms. There are eleven copies and distributed to the law libraries at DOC facilities each month.</p>
<p>Why are external stakeholders paying for PC leasing through the IIBF when Washington State Department of Correction has Correctional Industries in each facility using incarcerated volunteers (that's the definition of Gratuitus) to increase their profits by being able to not only underbid other companies whom do not have such a volunteer pool in order to keep their contract bidding as low as Correctional Industries. Correctional Industries should donate new non-refurbished pcs' and laptops to each facilities and work release locations.</p>	<p>The CI Computers for Kids (C4K) program ended several years ago and was limited to donating refurbished computers to local school districts by law, RCW 43.19.19191. DOC leases most of its computing resources through the Department of Enterprise Services (DES), which ensures that the machines are refreshed on a designated replacement schedule and meet the state’s network security standards. Thus, computers provided in law libraries are leased from DES, with the lease costs being charged to IIBF.</p>
<p>Why when ANYONE can get a free public law library card from the Temple of Justice in Olympia are external stakeholders paying for law library subscriptions. Also the items can be sent direct to them for check out.</p>	<p>RCW 72.09.190 states the legislature’s intent to provide reasonable legal services to incarcerated individuals, which may include law libraries. In order to meet the legal standard of “meaningful access to the courts,” DOC has provided law libraries with hard copy reference materials for many years, then transitioned to online resources when those became widely available and affordable. The logistics and lack of timely</p>

	<p>access to materials through the state law library do not meet the legal standards that DOC must afford to the incarcerated population.</p>																
<p>What was the last purchased item for each facility that has a law library in the way of books? Name of book(s), how many purchased broken down by number for each facility. The year the book was published.</p>	<p>Invoice dated 11/4/21 from Thomson Reuters for monthly supplements for WA Practice V.13A and 13B – Criminal Law, and WA Practice V.12 and 13 Criminal Practice and Procedure with Forms. Monthly cost is \$991.48 to be distributed to the facilities:</p> <table data-bbox="846 422 1008 714"> <tr><td>AHCC</td><td>1</td></tr> <tr><td>CBCC</td><td>1</td></tr> <tr><td>CRCC</td><td>1</td></tr> <tr><td>MCC</td><td>1</td></tr> <tr><td>SCCC</td><td>1</td></tr> <tr><td>WCC</td><td>1</td></tr> <tr><td>WCCW</td><td>1</td></tr> <tr><td>WSP</td><td>2</td></tr> </table> <p>All other legal research material needed is available on LexisNexis electronically in the Law Library</p>	AHCC	1	CBCC	1	CRCC	1	MCC	1	SCCC	1	WCC	1	WCCW	1	WSP	2
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<p>What type of PCs are leased and how old are they? Are they within 24months old of FY 2022?</p>	<p>The PCs are leased from Washington State Department of Enterprises, who manages the machine replacement schedule, as noted above.</p>																
<p>Non-restricted IIBF Expenditures (\$10 Per Incarcerated Individual Allocation)</p>																	
<p>Why were the fees increased for EFVs? Thanks. There has been no increase in gratuities over time, why EFVs, when millions exist in this fund? I'm concerned about the argument or reasoning for the increase. The cost associated with running EFVs on paper does not look problematic</p>	<p>The latest revision of DOC 591.100 Extended Family Visits increased the nightly fee to recognize the increased costs to support the program. DOC is currently discussing this change for a possible adjustment. EFV fees are not indexed to incarcerated individual gratuities but reflect the increased cost of goods and services to operate the EFV units themselves, and the fees are reinvested into EFV upkeep.</p> <p>This is a comment from a family member</p>																

<p>Why are each facilities Fiscal Year expenditures not itemized and listed separately on the DOC IIBF website</p>	<p>We are working with local facility LBAs on standardized IIBF report and will post them on DOC public website IIBF webpage.</p>
<p>IIBF Reinvestment Items</p>	
<p>Can we get more details for timeline of "we're working on" "our plan is" How long will the survey, compiling, and then research take</p> <p>Do we have any specifics of "companies" and "things" being researched?</p>	<p>This is regarding the survey items from the budget including Wellness Enhancement, EFV/Visiting Improvement, TV System Enhancement and Family Friendly Future Deployment. Below are the timeline we currently have: Wellness improvement-Survey is completed with incarcerated individual resulted has been tallied; targeting completion time is end of November. EFV/Visiting family friendly future deployment survey has been drafted and is in review by the Deputy Secretary and will be launched after his review is completed.</p> <p>Yes, all vendors of IIBF purchases will be researched based on WA state purchasing guideline and the best practices.</p>
<p>Other Comments and Questions</p>	
<p>What is the planned spending per QTR</p>	<p>The quarterly spending plan is showing on the IIBF budget to actual report as YTD Budgeted. The report we shared on the public meeting is for the timeframe of July to September of 2021.</p>
<p>Is the spending of funds through the facility LBAs?</p>	<p>The authority to spend the IIBF funding is vested with the Secretary of DOC. After the fiscal year IIBF budget is approved, local facility LBA will allocate the discretionary funding into programs based on the needs from the facility. You can contact local LBA (Local Business Advisor) for detail report on the local level. We will also be looking at posting local reports on external website.</p>

	<p>Comment from a family member- At SCCC for example, our LBA shared the local report last time and the facility leadership is committed to have these discussions at every LFC meeting. You should request the same from your facility.</p>																								
<p>Can we get a list of the facility LBA contacts? Who are they?</p>	<table border="0"> <tr> <td>AHCC – Henry Brown</td> <td>hcbrowne@DOC1.WA.GOV</td> </tr> <tr> <td>CRCC-Patricia Barrera</td> <td>pdbarrera@DOC1.WA.GOV</td> </tr> <tr> <td>WSP-James Cerna</td> <td>jgcerna@DOC1.WA.GOV</td> </tr> <tr> <td>CBCS-Audrey Gaedtke</td> <td>audrey.gaedtke@DOC1.WA.GOV</td> </tr> <tr> <td>MCC-Mariam Isaac</td> <td>miisaac@DOC1.WA.GOV</td> </tr> <tr> <td>MCCCW-Phoebe Hutsell</td> <td>phutsell@DOC1.WA.GOV</td> </tr> <tr> <td>WCCW-Linda Ineman</td> <td>linda.ineman@DOC1.WA.GOV</td> </tr> <tr> <td>WCC-Jay Jackson</td> <td>jajackson1@DOC1.WA.GOV</td> </tr> <tr> <td>SCCC-Ruth Redding</td> <td>raredding@DOC1.WA.GOV</td> </tr> <tr> <td>LCC-Daniel Polimeni</td> <td>djpolimeni@DOC1.WA.GOV</td> </tr> <tr> <td>CCCC-Samantha Richardson</td> <td>slrichardson@DOC1.WA.GOV</td> </tr> <tr> <td>OCC-Nick Riggan</td> <td>njriggan@DOC1.WA.GOV</td> </tr> </table>	AHCC – Henry Brown	hcbrowne@DOC1.WA.GOV	CRCC-Patricia Barrera	pdbarrera@DOC1.WA.GOV	WSP-James Cerna	jgcerna@DOC1.WA.GOV	CBCS-Audrey Gaedtke	audrey.gaedtke@DOC1.WA.GOV	MCC-Mariam Isaac	miisaac@DOC1.WA.GOV	MCCCW-Phoebe Hutsell	phutsell@DOC1.WA.GOV	WCCW-Linda Ineman	linda.ineman@DOC1.WA.GOV	WCC-Jay Jackson	jajackson1@DOC1.WA.GOV	SCCC-Ruth Redding	raredding@DOC1.WA.GOV	LCC-Daniel Polimeni	djpolimeni@DOC1.WA.GOV	CCCC-Samantha Richardson	slrichardson@DOC1.WA.GOV	OCC-Nick Riggan	njriggan@DOC1.WA.GOV
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<p>Where PPE items in visiting rooms used? I found think the COVID funding would cover that, correct?</p>	<p>IIBF does not pay for PPE items used in the visit program. PPE is purchased using DOC's operating budget.</p>																								
<p>Okay, thank you. Just to clarify, even the plexiglass that was used in the visiting rooms?</p>	<p>Correct, plexiglass was purchased using operating budget/covid funds, NOT IIBF</p>																								

<p>FOTi would like to be able to share this information as well so that we can share with all the families that are on the FB pages.</p>	<p>Any information that is provided in our statewide public meetings, local meetings, or posted on DOC’s website can be shared.</p>
<p>I would like to request in having a meeting for the following: Inmate wages—Deductions—Availability of savings—Recovery of cost of incarceration—Definition.</p>	<p>Deductions under <u>RCW 72.09.111</u> are not related to IIBF. We have noted the request for a meeting to discuss this particular RCW.</p>