

The following is a summarized list of questions and answers from the audience of the IIBF Live Event Public Meeting on July 29, 2021. To the extent possible, they have been grouped by the category for relative response on the Budget to Actual Financial report.

Question Category:	Answer:
Revenue	
Revenue has increased, why didn't the spending on our loved ones?	There are newly added IIBF expenditures for FY21 from the IIBF budget committee with two selected family representatives' input and feedback, including Family Friendly Hotel Voucher Program, Family Friendly Supplemental Pop-up Funds, Family Friendly Communication Support, Family Friendly Incarcerated Individual Comfort Items, as well as Supplemental Emergent Spending Requests. There are some activities did not occur due to closing of the visitations at facilities such as the hotel voucher program and some of the family friendly events, we are continuing working on different ways to support the families once the in-person visitation is resumed.
Why aren't any of the funds put into a 90 day interest bearing Certificate of Deposit so they would earn a higher interest rate?	In the current financial marketplace, interest bearing CDs are not paying significant interest. In addition, removing IIBF funds from our total deposit base would increase the banking fees paid, thus negating earnings.
For the victims compensation are we able to see where this money goes	RCW 72.09.095 directs the Department of Corrections to transfer twenty five percent of the total annual revenues to LNI for CVC. DOC does not have the detail of the distribution of the funds by LNI. Specific information regarding how LNI uses these funds should be directed to them.
What facility is the recycling coming from?	The actual recycling revenue showing on the report is from work releasee facilities.

<p>Why is DOC only recycling from the work release facilities and not all DOC Correctional Facilities?</p>	<p>The recycling revenue received this quarter came from work release facilities only since all prison facilities visiting rooms were closed due to the Covid-19. See answers above.</p>
<p>In DOC POLICY200.200, DIRECTIVE: II, A. 5 it states "RECYCLING" it doesn't state that the recycling is ONLY from the visiting rooms.</p>	<p>Recycling from II visit rooms is credited to IIBF. Other facility recycling activities are general fund activities.</p>
<p>What about all the metals that come from other areas in Correctional Facilities that would go to a metal recycler?</p> <p>In the public Records Requests that I pulled for Airway Heights it showed that they were submitting metals for recycling to more than one recycler so I am not understanding where those funds are going as you had just stated that you are only applying the funds received from Work Release facilities?</p> <p>Regarding recycling, visiting was closed but facility events were happening?</p>	<p>This should not relate to IIBF?? See answer to question above</p> <p>This might happen in the past years. There is no record showing IIBF received metal recycling funds this fiscal year.</p> <p>The recycling money received in IIBF revenue showing on FY21 budget to actual report came from work release facilities.</p>
<p>Family Friendly</p>	
<p>think of a video tutorial so that families can click on it to learn how to read the budget if they cannot attend these meetings? Budget Questions Family-Friendly Events \$196,539.00 What are the</p>	<p>We are currently working with two selected family representatives and facility LBA on creating a standardized IIBF report that is similar to the one that presented at the IIBF public meetings. Facilities will use the standardized report to share at the LFC meetings as well.</p>

<p>allocations per facility, per event, per item spent? Family Friendly- Future Deployment Family/Individual Survey Items \$110,500 Could we get more detail as to what future deployment means? Individual survey items in more fact? Family Friendly- Supplemental Pop-up \$110,961 What does supplemental pop-up define? Family-Friendly- Communication support \$200,000 What is communication support? Parenting Inside/Out \$110,500 What are the allocations per facility? FOSA \$2000.00 What is FOSA? How does future deployment = Comfort Items?</p>	<ul style="list-style-type: none"> • Future deployment-It was a newly added item this fiscal year to bring up the total family friendly budget up to FY20 level. It has been used to purchase goody bags as comfort items during the facility lock downs due to Covid-19 outbreaks and during holidays as well as super bowl season for the incarcerated individuals. • Family Friendly Pop-up funds- This is another new line item this fiscal year, it is to provide more opportunities for events and activities throughout the year which are separated from the pre-planned family friendly events and can be structured around the needs of the individuals and their loved one. • Communication Support-This is for the free phone calls DOC is providing to the incarcerated individuals during the pandemic. <p>Future deployment funds has been used to purchased goody bags as "Comfort Items" for the incarcerated individuals during facility lock downs of Covid-19, and holiday seasons.</p>																		
<p>Do you have an itemized breakdown of the comfort items?</p>	<p>This can be requested through facility LBA.</p>																		
<p>were any of the items donated from outside sources that were included in the "goodie bags" How many bags to each facility get?</p>	<p>The information of the goody bags provided below are from actual purchases from IIBF funding.</p> <table border="1"> <thead> <tr> <th>Facility</th> <th>Total Goody Bags</th> </tr> </thead> <tbody> <tr> <td>AHCC</td> <td>4532</td> </tr> <tr> <td>CBCC</td> <td>894</td> </tr> <tr> <td>CRCC</td> <td>2200</td> </tr> <tr> <td>LCC</td> <td>2024</td> </tr> <tr> <td>MCC</td> <td>2125</td> </tr> <tr> <td>MCCCW</td> <td>165</td> </tr> <tr> <td>SCCC</td> <td>1900</td> </tr> <tr> <td>WCC</td> <td>1900</td> </tr> </tbody> </table> <p>total spent \$24,455. \$10,000 from IIBF</p>	Facility	Total Goody Bags	AHCC	4532	CBCC	894	CRCC	2200	LCC	2024	MCC	2125	MCCCW	165	SCCC	1900	WCC	1900
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	<p>WCCW 1500 WSP 2100 19340</p>
<p>Does there not have to be receipts that come back from the facilities on where these monies are being sent? LFC has directed us to HQ when asking for detailed information in regard to the goodie bags.</p>	<p>Each facility maintains a list of detail of goody bags purchase information including Pos and payment information. It can be requested through facility LBA.</p>
<p>Why are the Hotel vouchers not at the same level as State reimbursements for hotel per diems which are \$133.00 per night?</p>	<p>State travel reimbursements are for employee/non- employee travel with state business related. IIBF Hotel Voucher Program is to assist families to offset travel cost when visiting their loved ones.</p>
<p>So our Families allowed to ask for that same State Rates when using the hotel vouchers?</p>	<p>Rate from the IIBF Hotel Voucher Program is different from WA State travel reimbursement rate which is for state employee/non-employee travel for state business . IIBF Hotel Voucher Program is to offset some of the travel cost for families when visiting their loved ones. State employee hotel rates are for state employees.</p>
<p>Why are the hotels that are working with the DOC not being held to a "Firm" non variable nightly rate isn't DOC contracting with these hotels?</p>	<p>Family Services Unit is working on a detail plan including contacting with hotels and other options for families lodging assistant. Hotels commonly have varying rates depending on the time of year, occupancy levels, etc.</p>
<p>why are we paying for FOSA?</p>	<p>The \$2,000.00 allotment is for the training supplies requested by the re-entry program.</p>
<p>Other IIBF Expenditures (Restricted)</p>	
<p>What legal degree do the "Law Librarians" possess and at which facilities do these Librarians work at?</p>	<p>In FY21 there are nine staff members worked in DOC law libraries, they are the administrative assistants and library & archival professionals as titled. The facilities including AHCC, CBCC, CRCC, MCC, WCC, WCCW, WSP. The positions do not require legal degrees.</p>

<p>Which PERS level are being funded from the IIBF? PERS 1 or PERS2?</p>	<p>If this is related with the IIBF funded staff retirement type, we don't have the detail available. All IIBF staffing salaries have been moved out of IIBF to state general fund at the end of FY21.</p>
<p>Could we please get a breakdown on each item as to how much each facility got instead of a total from all 12 prisons.</p>	<p>The following items are allocated to facility level and can be requested to facility LBA: Family friendly pre-planned events. Hotel Voucher Program Pop-up funds TV/Cable fees Per Incarcerated Individual Allocation</p>
<p>Who is the motion picture license company? Do they have a name? can we see the swank motion picture contract?</p>	<p>Swank Motion Pictures Inc See separate link of Swank Motion Pictures contract</p>
<p>Can we get invoices of the tv systems for each facility?</p>	<p>The monthly TV/Cable services invoices are available at local facilities.</p>
<p>Why does DOC use Bufford Satellite Systems in Texas which is a facility that is not only outside of Washington State but also does not follow FCC Guidelines and rules? Only CRCC and AHCC have this Cable supplier?</p>	<p>Selecting the cable provider was a local facility decision based on their needs and service availability. WSP also uses Buford Satellite. We are unsure about the comments related to FCC guidelines.</p>
<p>How does this department know the YTD actual, what is provided to this department that comes up with the numbers? When I buy something from the store I have a receipt</p>	<p>All YTD actual information came from the accounting system where facilities record payments and accounting activities. Detail information of purchases, receipt and payment information are available at local facilities.</p>
<p>What does "RECREATION" include?</p>	<p>Recreation expenses including supplies, recreational equipment, and repairs to recreational equipment</p>

is there an itemized breakdown for Recreational activities for each facility?	Please contact facility LBA for detail list of the breakdown.
Is Thomson Reuters a tax company?	The monthly subscription from Thomson Reuters / West Publishing Corporation are the supplements to the hard copy books for WA Practice V.13A and 13B Criminal Law, WA Practice V.12 and 13 Criminal Practice and Procedure With Forms. There are eleven copies and distributed to the law libraries at DOC facilities each month.
Other Comments and Questions	
Why are we not doing actual and doing projected?	The report we presented at the meeting is the 4 th quarter of FY21 Budget to Actual report. It has both the actual as well as projected revenue and expenditures as of June 2021 for FY21.
Where does the money go if they are not being spent? Does the money go back into the IIBF?	The un-spend money from one fiscal year will roll back to the fund balance of IIBF for future use.
what is "contraband"?	Please refer to DOC policy DOC 440.000 Personal Property For Offenders for detail descriptions of "Contraband". http://insidedoc/policies/searchresults.aspx?method=PolicyNumber&pn=440.000
Who are the SFC representatives that represent families?	Anna Ivanov and Felix D'Allesandro are the two selected family representatives.

<p>Who are the "Internal Stakeholders" for the IIBF?</p>	<p>DOC members:</p> <ul style="list-style-type: none"> • Secretary • Deputy Secretary • Assistant Secretaries, as applicable • Comptroller • Assistant Comptroller, Strategic Planning • Financial Services Manager • Betterment Fund Administrator • Budget Director • Other agency stakeholders
<p>Who is the policy holder?</p>	<p>Anita Kendall</p>
<p>When will families be able to be a part of where these monies are being spent? when will families be able to be a part of creating this budget since this is strictly our money?</p> <p>What about the questions that families submitted to DOC in email?</p>	<p>There are two selected family representatives now participating on the IIBF budget build and other related discussion. Families are encouraged to attend both quarterly statewide IIBF public meetings and LFC meeting to get detail IIBF information at the local level. The money belongs to the IIBF and ultimate spending authority rests with the Secretary.</p> <p>We will check questions from IIBF Question email box frequently and posted with the quarterly Q&A at DOC public website IIBF webpage.</p>
<p>Why are we not allowed to ask questions in person? and why are families not allowed to call in to these meetings like statewide family council?</p>	<p>We are now working on the meeting format that will allow more participation of the audience and will try on our next IIBF public meeting.</p>

<p>Why are External Stakeholders not being allowed to participate since the IIBF was originally set up to reduce cost to taxpayers?</p>	<p>IIBF was not set up to reduce costs to taxpayers, but rather to account for welfare and betterment activities. IIBF meetings are public meetings and can be accessed via the meeting link on our public website.</p>
<p>Can we please have a diverse team of families that supports equality to be families voices?</p>	<p>DOC policy 200.200 Incarcerated Individual Betterment Fund states “Two Statewide Family Council members with relevant experience (e.g., budget, finance, accounting) will be invited to attend and provide input during the review process for the agency budget”. We encourage families to attend quarterly IIBF public meetings as well as the LFC meetings to provide feedback and input. Families can also send any questions related with IIBF to the IIBF Questions Inbox at: dociibfquestions@doc1.wa.gov</p>
<p>Why does the DOC website state that is part of the VINE program but on the VINE program states that WASHINGTON STATE no longer participates in this Crime victims functions?</p> <p>the VINE program information I found was off the DOC website last week.</p>	<p>Please review the VINE website at https://www.waspc.org/victim-information-notification-vine-. According to the website “all city and county jails and the Washington Department of Corrections contribute to WA VINE...”</p> <p>This question is not related with IIBF, it can be discussed at another format.</p>
<p>Where can I obtain a hard copy of what you are sharing that I can review on my own?</p>	<p>The hard copy of the IIBF quarterly budget to actual report can be obtained at DOC public website IIBF webpage under Resources.</p>
<p>How much funds do you require to be available for each 90 period above the \$2000.00 per month that is to be available per RCW</p>	<p>We are unclear what this question relates to or what specific RCW is being cited. Please provide additional detail to DOCIBFQUESTIONS@doc1.wa.gov so that we may provide a response.</p>

<p>And will this department be having Public hearings on WACS that pertains to this policy?</p>	<p>There are no WAC associated with IIBF</p>
<p>How come DOC is keeping more than \$2,000.00 extra per month in the IIBF?</p>	<p>We are unclear what this question relates to or what specific RCW is being cited. Please provide additional detail to DOCIIBFQUESTIONS@doc1.wa.gov so that we may provide a response.</p>
<p>How much is the "then some" amount?</p>	<p>We are unclear what this question relates to or what specific RCW is being cited. Please provide additional detail to DOCIIBFQUESTIONS@doc1.wa.gov so that we may provide a response.</p>
<p>can we please have a meeting sooner than October?</p>	<p>While we are still working on the detail of FY22 IIBF budget, we will host the meeting when it is available</p> <p>The quarterly meeting was held on October 28, 2021 as scheduled.</p>
<p>Where are the reports for each of the 4 quarters spending reports for FY2021 on the DOC website?</p>	<p>All quarterly budget to actual report is posted on DOC public website IIBF webpage</p>

