

CI ADVISORY COMMITTEE

Meeting Minutes

December 12, 2024, 9:00AM – 11:00AM

Location: Correctional Industries (CI) Headquarters and Virtual TEAMS options

PRESENT

Committee Members: Representative Mary Fosse, Christina Davis, Loren Taylor, Chris Elwell, Terri Fortner, Karen Dove, Dave Aiken, Marianne Hyke and Minna Long.

CI/DOC Staff: Danielle Armbruster, Jamie Dolan, Todd Cunningham, Lindsey Konrad, Ryan Sadler, Vicki Hoffman, Allen Phelps, Steve Petermann, Megan Pirie, Sarah Goff, and CI CMT

The meeting was called to order at 9:00 a.m.

WELCOME

Jamie Dolan, Director, welcomed everyone to the last Correctional Industries Advisory Committee meeting of 2024.

Danielle Armbruster, Assistant Secretary, announces Tim Lang, the new Department of Corrections Secretary, and his role.

BUSINESS MEETING

- Approval of September meeting minutes by Chris Elwell and Terri Fortner.
- Executive Management Team reports on all lines of business.
- Assistant Director Lindsey Konrad shares end-of-year reports:
 - Fact Sheet
 - Market Share
 - Annual Report

OPEN FORUM: 10:25

No members of the public were present.

NEW BUSINESS

Dates for 2025 Advisory Committee

- March 13, 2025
- June 5, 2025
- September 18, 2025
- December 4, 2025



WASHINGTON STATE
CORRECTIONAL INDUSTRIES

OLD BUSINESS

Deputy Director Todd Cunnington reviews financials for 2024.

Assistant Director Vicki Hoffman delivers high-level updates on the Business Lead Transformation (BLT), ensuring that we all stay updated and aware of the progress.

Conclusion of meeting

Director Jamie Dolan asks for thoughts on 2025 agenda items.

The meeting adjourned at 10:30 a.m.

DRAFT