

**INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES**

Wednesday, November 13, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Jeff Patnode
Elyse Balmert
Jill Getty
Corey McNally

Staff:

Rebecca Torrence, Executive Assistant	Kerri McNeil, Victim Liaison
Monika Fields, Hearing Investigator III	Alex Hernandez, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Ronda DeBower, Hearing Investigator III	Ron Frederick, Hearing Investigator III
Nadine Tucker, Records Supervisor	Vilayvanh Janis, Correctional Records Technician
Matt Frank, Hearing Investigator III	Teresa Schmidt, Correctional Records Tech. Lead
Kathleen Trombley, Program Specialist III	Heather Duell, Correctional Records Technician
Sarah Lykes, Administrative Assistant III	Heather Vicha, Office Assistant III
Ji Soo Shin, Admin. Assistant I	

Not Present:

Theresa Hinds, Hearing Investigator III

I. Board and Staff Discussion

- Hearings Calendars were reviewed and updated.
- Monthly Data Report

	Sep-24	Oct-24
RELEASE HEARINGS	46	32
RELEASABLE	26	*
NOT RELEASABLE	12	*
CONTINUED/RESCHEDULED	8	*
VIOLATION HEARINGS IN CUSTODY:	14	18
VIOLATION HEARINGS OUT OF CUSTODY:	2	1
REVOKED:	5	10

REINSTATED:	4	5
CONTINUED ON ACTIVE STATUS:	2	0
PENDING:	5	4
CONTINUED/RESCHEDULED:	0	0
ARREST @ OOC HEARING	0	0
Sched New Hearing - New Info:	0	0
TOTAL HEARINGS	62	51
ADMINISTRATIVE REINSTATEMENTS:	4	4
LETTERS TO VICTIMS/SURVIVORS:	137	90
EMAILS TO VICTIMS/SURVIVORS:	22	21
MAIL RETURN:	32	18
SUMMARIES PROVIDED:	14	6
HEARINGS ATTENDED:	2	1
VICTIM SURVIVOR MEETINGS:	2	5
EXCLUSION ZONE CONDITION REQUESTS:	6	3
EXCLUSION ZONE RE-VERIFICATIONS:	0	0
REFRAIN FROM CONTACT REQUESTS:	1	3
ORPs APPROVED:	17	12
RELEASE FROM NON-BOARD CAUSE:	0	0
ORPs DENIED:	5	8
RELEASES CANCELLED/SUSPENDED:	0	0
ICOTS:	0	0
FINALS ISSUED:	1	0
STIPULATED AGREEMENTS:	25	38
BOARD WARNINGS FY23	10	6
CORRESPONDENCE - US MAIL	22	40
CORRESPONDENCE - E-MAIL	37	51

*** This data will be pulled when the month is closed.**

- Roundtable

II. Chair’s Report

- Ms. Rongen recognized Heather Duell, Matt Frank and Elyse Balmert for their years of state service.
- Ms. Rongen announced of the posting of the Executive Director position as well as the budget shortfall that State is experiencing. We will be reducing spending where we can.

III. Executive Director Report

- None.

IV. Board Member Reports

- None.

V. New Business

- Clark County Prosecutors Office presented to the staff of ISRB. Board Members and Prosecutors engaged in a dialogue to better understand processes pertaining to each entity.

VI. Board Meeting Minutes

- October 2024 Board Meeting Minutes were reviewed and approved by the Board Members.

VII. RCW 9.95.422 Case Deliberations

- 125311 JOHNSON, Curtis
- 258422 FRICK, Charles
- 287392 CRENSHAW, Rodney
- 630773 TEAFORD, John
- 256513 COYKENDALL, Kenneth
- 127261 BOGGS, George

Separate minutes will be posted to the website.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual’s release.

IX. Closed Session

Cases were discussed.

X. Adjourn – 3pm

DocuSigned by:
Kecia Rongen
Kecia Rongen, Chair

Signed by:
Corey McNally
Corey McNally, Member

DocuSigned by:
Jeff Patnode
Jeff Patnode, Member

DocuSigned by:
Elyse Balmert
Elyse Balmert, Member

DocuSigned by:
Jill K. Getty
Jill Getty, Member