

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, October 14, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Jeff Patnode
Elyse Balmert
Jill Getty
Corey McNally

Staff:

Rebecca Torrence, Executive Assistant	Kerri McNeil, Victim Liaison
Monika Fields, Hearing Investigator III	Alex Hernandez, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Ronda DeBower, Hearing Investigator III	Ron Frederick, Hearing Investigator III
Nadine Tucker, Records Supervisor	Vilayvanh Janis, Correctional Records Technician
Matt Frank, Hearing Investigator III	Teresa Schmidt, Correctional Records Tech. Lead
Kathleen Trombley, Program Specialist III	Heather Duell, Correctional Records Technician
Sarah Lykes, Administrative Assistant III	Ji Soo Shin, Admin. Assistant I
Heather Vicha, Office Assistant III	

Not Present:

Theresa Hinds, Hearing Investigator III

I. Board and Staff Discussion

- Hearings Calendars through February 2025 were reviewed and updated.

Monthly Data Report

Aug-24

Sep-24

RELEASE HEARINGS	39	49
RELEASABLE	25	*
NOT RELEASABLE	11	*
CONTINUED/RESCHEDULED	3	*
VIOLATION HEARINGS IN CUSTODY:	17	14
VIOLATION HEARINGS OUT OF CUSTODY:	0	3
REVOKED:	7	5
REINSTATED:	6	4
CONTINUED ON ACTIVE STATUS:	1	2
PENDING:	3	5
CONTINUED:	0	0
ARREST @ OOC HEARING	0	0
Sched New Hearing - New Info:	0	0
TOTAL HEARINGS	56	66
ADMINISTRATIVE REINSTATEMENTS:	6	4
LETTERS TO VICTIMS/SURVIVORS:	125	137
EMAILS TO VICTIMS/SURVIVORS:	19	22
MAIL RETURN:	22	32
SUMMARIES PROVIDED:	8	14
HEARINGS ATTENDED:	0	2
VICTIM SURVIVOR MEETINGS:	3	2
EXCLUSION ZONE CONDITION REQUESTS:	4	6
EXCLUSION ZONE RE-VERIFICATIONS:	1	0
REFRAIN FROM CONTACT REQUESTS:	0	1
ORPs APPROVED:	21	17
RELEASE FROM NON-BOARD CAUSE:	0	0
ORPs DENIED:	6	5
RELEASES CANCELLED/SUSPENDED:	0	0
ICOTS:	0	0
FINALS ISSUED:	0	1
STIPULATED AGREEMENTS:	36	25
BOARD WARNINGS FY23	9	10
CORRESPONDENCE - US MAIL	41	22
CORRESPONDENCE - E-MAIL	40	37

*** This data will be pulled when the month is closed.**

- Roundtable

II. Chair's Report

- Ms. Rongen announced that the group could make requests for training for professional growth.
- The Governor signed Executive Order 24-03 directing state agencies work together with incarcerated individuals to reintegrate them back into the community. This is a nationwide initiative called Reentry 2030, which aims to reduce recidivism by removing barriers leaving prison.

III. Executive Director Report – None.

IV. Board Member Reports – Mr. McNally will be placed in the rotation for conducting Violation Hearings.

V. New Business

- SOTAP Waiver – The process of getting notification to the victims/survivors of a crime at least 90 days prior to the hearing when a waiver has been signed by an Incarcerated Individual was discussed and clarified.

VI. Board Meeting Minutes

- The September 2024 Board Meeting minutes were reviewed and approved.

VII. RCW 9.95.422 Case Deliberations

- SEYMORE, Barry 287278

Separate minutes will be posted to the website.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual's release.

IX. Closed Session

Cases were discussed.

X. Adjourn – 12:30pm

DocuSigned by:
Kecia Rongen
Kecia Rongen, Chair

Signed by:
Corey McNally
Corey McNally, Member

DocuSigned by:
Jeff Patnode
Jeff Patnode, Member

DocuSigned by:
Elyse Balmert
Elyse Balmert, Member

DocuSigned by:
Jill K. Getty
Jill Getty, Member