

**INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES**

Monday, September 9, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Jeff Patnode
Elyse Balmert
Jill Getty
Corey McNally

Staff:

Rebecca Torrence, Executive Assistant	Kerri McNeil, Victim Liaison
Monika Fields, Hearing Investigator III	Alex Hernandez, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Nadine Tucker, Records Supervisor	Vilayvanh Janis, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Teresa Schmidt, Correctional Records Tech. Lead
Matt Frank, Hearing Investigator III	Heather Duell, Correctional Records Technician
Kathleen Trombley, Program Specialist III	Sarah Lykes, Administrative Assistant III
Ji Soo Shin, Admin. Assistant I	Heather Vicha, Office Assistant III

Staff Not Present:

Ronda DeBower, Hearing Investigator III
Theresa Hinds, Hearing Investigator III

I. Board and Staff Discussion

- Hearings Calendars were reviewed and updated.
- Monthly Data Report

Jul-24 Aug-24

RELEASE HEARINGS	42	39
RELEASABLE	17	*
NOT RELEASABLE	21	*
CONTINUED/RESCHEDULED	4	*
VIOLATION HEARINGS IN CUSTODY:	16	17
VIOLATION HEARINGS OUT OF CUSTODY:	3	0
REVOKED:	11	7

REINSTATED:	7	6
CONTINUED ON ACTIVE STATUS:	1	1
PENDING:	0	3
CONTINUED:	0	0
ARREST @ OOC HEARING	0	0
Sched New Hearing - New Info:	0	0
TOTAL HEARINGS	61	56
ADMINISTRATIVE REINSTATEMENTS:	5	6
LETTERS TO VICTIMS/SURVIVORS:	70	125
EMAILS TO VICTIMS/SURVIVORS:	18	19
MAIL RETURN:	28	22
SUMMARIES PROVIDED:	8	8
HEARINGS ATTENDED:	2	0
VICTIM SURVIVOR MEETINGS:	4	3
EXCLUSION ZONE CONDITION REQUESTS:	4	4
EXCLUSION ZONE RE-VERIFICATIONS:	1	1
REFRAIN FROM CONTACT REQUESTS:	0	0
ORPs APPROVED:	27	21
RELEASE FROM NON-BOARD CAUSE:	0	0
ORPs DENIED:	13	6
RELEASES CANCELLED/SUSPENDED:	0	0
ICOTS:	1	0
FINALS ISSUED:	2	0
STIPULATED AGREEMENTS:	48	36
BOARD WARNINGS FY23	9	9
CORRESPONDENCE - US MAIL	39	41
CORRESPONDENCE - E-MAIL	68	40

*** This data will be pulled when the month is closed.**

- Roundtable

- II. **Chair’s Report** – None.
- III. **Executive Director Report** – None.
- IV. **Board Member Reports** – None.

V. New Business

- Release to Detainer – The language on the Order and Release was updated.

VI. Board Meeting Minutes

- The August 2024 Meeting Minutes were reviewed. Ms. Balmert motioned to approve the minutes and Mr. Patnode seconded the motion. The minutes will be posted.

VII. RCW 9.95.422 Case Deliberations

- None.

Separate minutes will be posted to the website.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual’s release.

IX. Closed Session

Cases were discussed.

X. Adjourn – 3:30pm

DocuSigned by:
Kecia Rongen
Kecia Rongen, Chair

Signed by:
Carey McNally
Carey McNally, Member

DocuSigned by:
Jeff Patnode
Jeff Patnode, Member

DocuSigned by:
Elyse Balmert
Elyse Balmert, Member

DocuSigned by:
Jill K. Getty
Jill Getty, Member