

**INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES**

Monday, August 12, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Jeff Patnode
Elyse Balmert
Jill Getty
Corey McNally

Staff:

Rebecca Torrence, Executive Assistant	Kerri McNeil, Victim Liaison
Monika Fields, Hearing Investigator III	Ronda DeBower, Hearing Investigator III
Kristi Busch, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Alex Hernandez, Correctional Records Tech.	Vilayvanh Janis, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Teresa Schmidt, Correctional Records Tech. Lead
Matt Frank, Hearing Investigator III	Nadine Tucker, Records Supervisor
Kathleen Trombley, Program Specialist III	Sarah Lykes, Administrative Assistant III
Heather Vicha, Office Assistant III	Heather Duell, Correctional Records Technician

Staff Not Present:

Ji Soo Shin, Admin. Assistant I
Theresa Hinds, Hearing Investigator III

I. Board and Staff Discussion

- Hearings Calendar were updated.
- Monthly Data Report

Jun-24 Jul-24

RELEASE HEARINGS	47	42
RELEASABLE	18	*
NOT RELEASABLE	26	*
CONTINUED/RESCHEDULED	3	*
VIOLATION HEARINGS IN CUSTODY:	15	16
VIOLATION HEARINGS OUT OF CUSTODY:	0	3
REVOKED:	6	11

REINSTATED:	4	7
CONTINUED ON ACTIVE STATUS:	0	1
PENDING:	4	0
CONTINUED:	0	0
ARREST @ OOC HEARING	1	0
Sched New Hearing - New Info:	0	0
TOTAL HEARINGS	62	61
ADMINISTRATIVE REINSTATEMENTS:	6	5
LETTERS TO VICTIMS/SURVIVORS:	86	70
EMAILS TO VICTIMS/SURVIVORS:	11	18
MAIL RETURN:	31	28
SUMMARIES PROVIDED:	6	8
HEARINGS ATTENDED:	3	2
VICTIM SURVIVOR MEETINGS:	3	4
EXCLUSION ZONE CONDITION REQUESTS:	3	4
EXCLUSION ZONE RE-VERIFICATIONS:	1	1
REFRAIN FROM CONTACT REQUESTS:	0	0
ORPs APPROVED:	24	27
RELEASE FROM NON-BOARD CAUSE:	0	0
ORPs DENIED:	4	13
RELEASES CANCELLED/SUSPENDED:	0	0
ICOTS:	0	1
FINALS ISSUED:	1	2
STIPULATED AGREEMENTS:	21	48
BOARD WARNINGS FY23	8	9
CORRESPONDENCE - US MAIL	43	39
CORRESPONDENCE - E-MAIL	52	68

*** This data will be pulled when the month is closed.**

- Check ins – A roundtable with staff was done.

II. Chair’s Report

- Ms. Rongen, Mr. McNally and Mrs. Getty attended a Second Look Summit. Multiple entities shared perspectives and had great conversations. The ISRB was noted as having a robust process.

III. Executive Director Report - None.

IV. Board Member Reports – None.

V. New Business

- The Safety Representative, Matt Frank, discussed the building evacuation plan as well as the upcoming drills.
- Psychologists’ Dr. Quirk and Dr. Robtoy participated in the meeting for the purpose of assuring the professional relationship remains strong.

VI. Board Meeting Minutes

- July 2024 meeting minutes were reviewed. Board Member Ms. Balmert motioned to approve and seconded by Board Member Jill Getty.

VII. RCW 9.95.422 Case Deliberations

- DEARBONE, Simon 229014

Separate minutes will be posted to the website.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual’s release.

IX. Closed Session

- Cases were discussed.
- Standard Condition language regarding release to Out of State Detainer on the Decision and Reason – Ms. Getty will work with records staff and report out at the Board Meeting on September 9, 2024.

X. Adjourn – 1:45pm

DocuSigned by:
Kecia Rongen

 Kecia Rongen, Chair

Signed by:
Corey McNally

 Corey McNally, Member

DocuSigned by:
Jeff Patnode

 Jeff Patnode, Member

DocuSigned by:
Elyse Balmert

 Elyse Balmert, Member

DocuSigned by:
Jill K. Getty

 Jill Getty, Member