

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, July 8, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Elyse Balmert
Jill Getty

Staff:

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| Corey McNally, Executive Director | Rebecca Torrence, Executive Assistant |
| Kerri McNeil, Victim Liaison | Monika Fields, Hearing Investigator III |
| Ronda DeBower, Hearing Investigator III | Christine Hunter, Correctional Records Technician |
| Kristi Busch, Hearing Investigator III | Vilayvanh Janis, Correctional Records Technician |
| Ron Frederick, Hearing Investigator III | Teresa Schmidt, Correctional Records Tech. Lead |
| Matt Frank, Hearing Investigator III | Nadine Tucker, Records Supervisor |
| Heather Vicha, Office Assistant III | Heather Duell, Correctional Records Technician |
| Kathleen Trombley, Program Specialist III | Sarah Lykes, Administrative Assistant III |
| Ji Soo Shin, Admin. Assistant I | Alex Hernandez, Correctional Records Technician |

Not Present:

Jeff Patnode, Board Member
Theresa Hinds, Hearing Investigator III

I. Board and Staff Discussion

- Hearings Calendars through October 2024 was reviewed.
- Monthly Data Report for May 2024 and June 2024 was reviewed.
- Roundtable

II. Chair's Report

- The Wyoming Parole Board is coming to meet with the ISRB to discuss the SDMF process the week of August 12th.
- When Mr. McNally starts in August as a Board Member, the Board will adjust the Board Member duties and report them out.

III. Executive Director Report

- Mr. McNally is working on wrapping up his work on the Graduated Sanction Grid as well as the WACs he is working on, prior to him starting at a Board Member in August.

IV. Board Member Reports

- Mrs. Ramsdell-Gilkey reported there has been scheduling concerns at the Nisqually Tribal Jail. Mr. McNally has reached out to the Hearings Administrator, Reco Rowe to see if the Hearings Unit has had issues with that jail as well.

V. New Business

- Observation of hearings – A process for victims or survivors to observe a hearing, upon request, has been created.

VI. Board Meeting Minutes

- Board Meeting Minutes for June 2024 were edited and approved.

VII. RCW 9.95.422 Case Deliberations

- GREEN, Michael 680340
- CLARK, Robert 623112

Separate minutes will be posted to the website.

VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual's release.

IX. Closed Session

- Cases were discussed.
- New Board Member Discussion – Board Member duties will be discussed at the August 12, 2024 Board Meeting.
- Personal Restraint Petition Discussion

X. Adjourn – 1:30pm

DocuSigned by:

Kecia Rongen

Kecia Rongen, Chair

Retired prior to minutes being approved.

Lori Ramsdell-Gilkey, Member

Not Present

Jeff Patnode, Member

DocuSigned by:

Elyse Balmert

Elyse Balmert, Member

DocuSigned by:

Jill K. Getty

Jill Getty, Member