

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, February 12, 2024

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held at the office located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

**Board Members:**

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert  
Jill Getty

**Staff:**

Corey McNally, Executive Director	Rebecca Torrence, Executive Assistant
Kerri McNeil, Victim Liaison	Monika Fields, Hearing Investigator III
Ronda DeBower, Records Supervisor	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Vilayvanh Janis, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Matt Frank, Hearing Investigator III	Nadine Tucker, Correctional Records Tech. Lead
Theresa Hinds, Hearing Investigator III	Heather Vicha, Office Assistant III
Kathleen Trombley, Program Specialist III	Sarah Lykes, Administrative Assistant III
Ji Soo Shin, Admin. Assistant I	

**Not Present:**

Heather Duell, Correctional Records Technician

**I. Board and Staff Discussion:**

- Hearings Calendar through April 2024 was reviewed, revised and updated.
- Monthly Data Report was reviewed and discussed.
- Check ins – Staffed provided check ins.

**II. Chair's Report:**

- Legislative update, bills that the Board is watching:
  - 2303 Conditions Bill
  - 1396 Monschke Fix
  - 1798 Earned Time
  - 2178 Allows a Pathway off of Lifetime Supervision
  - 6063 Modifies Definition of Persistent Offender
- APAI 2024 Planning is going well.

**III. Executive Director Report:**

- Discussed highlights from the ISRB Bi-Annual Report.

**IV. Board Member Reports:**

- Mrs. Ramsdell-Gilkey has clarified the Standard Conditions have been updated to the correct version.

**V. New Business:**

- Sanctions vs. Conditions – Findings and Conclusions will be clear as to what is given as a sanction and what is given as a condition. Board Members agreed to this change. The template will be updated to reflect the change.

**VI. Board Meeting Minutes:**

- January 2024 Meeting Minutes were reviewed, revised and approved.

**VII. RCW 9.95.422 Case Deliberations:**

- MORGAN, Randall 628635

Separate minutes will be posted to the website.

**VIII. Community Concerns Meetings (Closed to the Public) – Victims/Survivors met via Microsoft Teams and/or in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an Individual's release.**

**IX. Closed Session**

- Cases were discussed.
- Order of Release and Supervision Conditions Discussion.
- In-person prison hearings – this will be discussed at a June Board Meeting.
- A discussion took place regarding appeal denials.

**X. Adjourn – 1:30pm**

DocuSigned by:  
*Kecia Rongen*  
Kecia Rongen, Chair

DocuSigned by:  
*Lori Ramsdell-Gilkey*  
Lori Ramsdell-Gilkey, Member

DocuSigned by:  
*Jeff Patnode*  
Jeff Patnode, Member

DocuSigned by:  
*Elyse Balmert*  
Elyse Balmert, Member

DocuSigned by:  
*Jill K. Getty*  
Jill Getty, Member