INDETERMINATE SENTENCE REVIEW BOARD BOARD MEETING SUMMARY MINUTES

Monday, August 28, 2023

A regular meeting of the Indeterminate Sentence Review Board (ISRB) was held whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen Lori Ramsdell-Gilkey Jeff Patnode Elyse Balmert Jill Getty

Staff:

Corey McNally, Executive Director

Rebecca Torrence, Executive Assistant

I. Chairs Report

- Our Administrative Assistant 3 (AA3) was promoted to a Non-Permanent Correctional Records Technician. Interviews for the AA3 position will be held on September 19th, with an overflow day of September 20th, if need be.
- Ms. Rongen will be attending the National Institute of Corrections conference the week of September 4th.
- II. Executive Director Report None.

III. Board Member Reports

 Mrs. Getty discussed the outcome of the Sex Offender Policy Board (SOPB) meeting. How ranges were determined was the main topic of discussion.

IV. RCW 9.95.422 Case Deliberations

• DURHAM, Matthew 873218

Separate minutes will be posted to the website.

V. Closed Session

- Cases were discussed.
- Expansion of Structured Decision-Making Framework (SDMF) Coding Effective December 1, 2023, an SDMF will be completed on all cases.

- Paulhus Deception Scales The template for the Decision and Reasons Summary will be updated to reflect the most current assessments used.
- July 2023 Quarterly Litigation Report A brief discussion on the current Personal Restraint Petitions (PRP) that have been filed.
- Final Discharges When an Incarcerated Individual (I/I) is due for a Final Discharge, one of the criteria is that they must have their Legal Financial Obligations (LFO) paid in full. After a discussion about this, the Board determined that when an I/I up for a Final Discharge still owes LFOs they may be granted a Conditional Discharge directing them to continue to pay their LFOs.

VI. Adjourn – 11:30am

Docusigned by:

Kecia Rongen

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Member

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