

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
VIA MICROSOFT TEAMS
SUMMARY MINUTES

Monday, January 10, 2022

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Robin Riley, Executive Assistant
Kerri McNeil, Victim Liaison	Ronda DeBower, Records Supervisor
Monika Fields, Hearing Investigator III	Christine Hunter, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Ron Frederick, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Matt Frank Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Heather Duell, Admin Assistant III	
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion

- Hearing Calendar – January 2022 through April 2022
The Hearing Calendar was reviewed by Board and Staff and amendments were made.
- Monthly Data Report

**ISRB MONTHLY
DATA REPORT**

	21- Jul	21- Aug	21- Sep	21- Oct	21- Nov	21- Dec
RELEASE HEARINGS	40	20	38	41	36	36
VIOLATION HEARINGS IN-PERSON:	14	11	9	16	16	9

VIOLATION HEARINGS OUT OF CUSTODY:	5	2	2	2	1	1
TOTAL	19	12	11	18	17	10
REVOKED:	10	8	3	8	10	7
REINSTATED:	6	3	7	9	5	2
CONTINUED ON ACTIVE STATUS:	3	1	1	0	0	1
PENDING:	0	0	0	1	1	0
OPENED AND CONTINUED: Sched New Hearing - New Info:	0	0	0	0	0	0
ADMINISTRATIVE REINSTATEMENTS:	6	6	1	4	1	4
VICTIM SURVIVOR MEETINGS:	2	4	3	4	3	1
EMAILS TO VICITMS/SURVIVORS:	25	6	19	19	18	26
LETTERS TO VICTIMS/SURVIVORS:	128	95	94	138	119	137
Mail Return: SUMMARIES PROVIDED	28	21	36	25	32	19
PRISON VISITS	5	5	7	8	7	7
	0	0	0	0	0	0
ORP' APPROVED:	19	13	17	10	13	20
ORPs DENIED	4	4	9	0	1	6
ICOTS	1	0	0	0	1	1
FINALS ISSUED:	0	0	0	0	0	0
STIPULATED AGREEMENTS:	28	36	29	32	24	30
BOARD WARNINGS FY22 July - Dec					15	

- **SOTAP in the Community and Private Providers**

When an individual completes the prison portion of the Sex Offender Treatment and Assessment Program (SOTAP), and is released to the community, they are supposed to complete the community portion of the SOTAP. Ms. Rongen checked in with Ms. Cathi Harris the Director of the SOTAP to ask what is done if an individual refuses to complete the community portion of the program. The SOTAP will meet with the individual. If they refuse to complete community treatment, an unsuccessful discharge summary will be completed. Ms. Rongen asked Ms. Harris to include her in that decision making process. There may be circumstances when it would be appropriate for an individual to complete treatment with a certified private provider, but the Board will make those decisions with the SOTAP. Ms. Rongen asked the Hearing Investigators to staff the case with a Board Member if the individual is requesting a private provider. The potential to use a provider in the community should be included in the last Decision and Reasons.

- **New Business - None**

B. Executive Director Report

- **Annual Report** – Ms. Getty summarized the 2021 Annual Report. She encouraged those new to the Board to read the history piece of the report. Ms. Getty also went over data for the year and reported 588 total violation processes to include all aspects of violations. Only 142 were in person hearings. Which shows we have found ways to address violations without a hearing. In 2021 we had almost 1500 individuals on supervision in the community. The prison population has grown a bit but stays steady due to releases.

C. Chair's Report

- Mrs. Ramsdell-Gilkey, Ms. Balmert and Ms. Davis are working on a survey for correctional counselors as well as other surveys for Department of Corrections (DOC) staff. They are also looking at developing coaching videos.
- Ms. Getty is working on updating the Washington Administrative Codes (WAC) for the Board – WAC 381.
- The Board is looking to expand the use of the Structured Decision Making (SDM) Tool to use on high-risk individuals committed of sex offenses. The Board will work with Dr. Ralph Serin to collect data on this caseload.
- Ms. Rongen will work with Dr. Serin to conduct training on the SDM Tool to other individuals.
- Graduated Re-Entry (GRE) – The Department is expanding GRE to include Level 1 Community Custody Board (CCB) cases. There is an internal group at the ISRB working on potential cases and processes.

- Ms. Rongen asked If anyone has anything they would like the Board to focus on in for the report next year, please contact her or Ms. Getty.

D. Board Member Reports - None

- **Check ins** – Check ins with Board and Staff

E. Chair’s Report

- F. Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated December 6, 2021, December 13, 2021, and December 21, 2021. Hearing none, the minutes are approved as written.

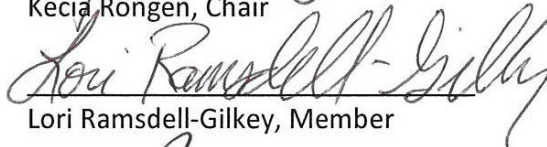
F. Closed Session

- G. Community Concerns Meetings (Closed to the Public)** - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual’s release.

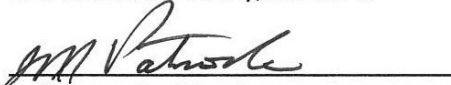
H. Adjourn – 1:30 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member