

NDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
VIA MICROSOFT TEAMS
SUMMARY MINUTES

Monday, December 13, 2021

A regular meeting of the Indeterminate Sentence Review Board was held via Microsoft Teams by the Indeterminate Sentence Review Board (ISRB) whose office is located at 637 Woodland Square Loop SE, Lacey, WA 98504. The meeting started at 9:00 a.m.

Board Members:

Kecia Rongen
Lori Ramsdell
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Jill Getty, Executive Director	Ronda DeBower, Records Supervisor
Robin Riley, Executive Assistant	Christine Hunter, Correctional Records Technician
Kerri McNeil, Victim Liaison	Teresa Schmidt, Correctional Records Technician
Monika Fields, Hearing Investigator III	Fawneil Opp, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Nadine Tucker, Correctional Records Technician
Matt Frank, Hearing Investigator III	Andrew McDonald, Admin Assistant I
Heather Duell, Admin Assistant III	
Kathleen Trombley, Program Assistant	
Ron Frederick, Hearing Investigator III	

A. Board and Staff Discussion

- Hearing Calendar – December 2021 through March 2022
The Hearing Calendar was reviewed by Board and Staff and amendments were made.
- ISRB MONTHLY DATA REPORT

	21-Oct	21-Nov
RELEASE HEARINGS	41	36
VIOLATION HEARINGS IN-PERSON:	16	16
VIOLATION HEARINGS OUT OF CUSTODY:	2	1

	TOTAL	18	17
	REVOKED:	8	10
	REINSTATED:	9	5
	CONTINUED ON ACTIVE STATUS:	0	1
	PENDING:	1	0
	OPENED AND CONTINUED:	0	1
	Sched New Hearing - New Info:	0	
ADMINISTRATIVE REINSTATEMENTS:		4	1
VICTIM SURVIVOR MEETINGS:		4	3
EMAILS TO VICTIMS/SURVIVORS:		19	18
LETTERS TO VICTIMS/SURVIVORS:		138	119
Mail Return:		25	32
SUMMARIES PROVIDED		8	7
PRISON VISITS		0	0
ORP' APPROVED:		10	13
ORPs DENIED		0	1
ICOTS		0	1
FINALS ISSUED:		0	0
STIPULATED AGREEMENTS:		32	24
BOARD WARNINGS			

In the January Meeting we will go over the end of year report and how we use the data and tell our story.

- **Unfinished Business:** Proposed Special Condition
Mrs. Ramsdell-Gilkey introduced a potential condition regarding providing passwords for electronic devices. This condition would allow the Community Corrections Officer (CCO) to look at the contents on their client's smart phones and other electronic devices.
 - You must advise your CCO of all electronic and/or internet capable devices you own/possess or use and provide the passwords for these devices immediately upon request.

Discussion ensued. This condition would be for individuals where the internet was not part of their offense. Mrs. Ramsdell-Gilkey said a conversation outside of the ISRB needs to take place with Field Administrators so we are all on the same page. Ms. Rongen and Ms. Getty will contact the Field Administrators to check their

interpretation of these searches. Ms. Rongen asked that the proposed condition not be used until more information is obtained from the Field Administrators. Continue to use the Board Approved language so it is consistent for CCOs until more information is received.

- **New Business – None**
- **Check ins** – Board and Staff provided work updates.

II. **Chair’s Report**

- **May Day Foundation** – This holiday season the ISRB provided \$ 850.00 in gift cards for five different teenagers who have a family member who is fighting cancer. The May Day Foundation is thankful for the donations as it will provide a little normalcy in these kids’ lives.
- **Requested Data on Community Custody Board (CCB) Releases**
 - The Board releases individuals when their risk is mitigated, and they are safe to be in the community. Recently the Board requested data from the Department of Corrections (DOC) Data Analytics. The Board wanted to know if CCB cases were releasing on their first, second or third hearing and what were they leveled at by DOC Law Enforcement Notification (LEN). The Board is doing well with releases according to risk.
 - Level ones are being released 86% of the time on their first hearing.
 - Level twos are being released 66% of the time on their first hearing.
 - Level threes are being released 50% of the time on their first hearing.The Department of Corrections has fine-tuned their prioritization to get individuals into the Sex Offender Treatment and Assessment Program (SOTAP) prior to their earned release date (ERD) which may explain the higher risk being released at the first hearing.

III. **Board Member Reports – None**

IV. **Executive Director Report for January 2022** – Ms. Rongen asked that an Executive Director Report be added to the January 2022 Agenda.

IV. **Board Meeting Minutes** – Ms. Rongen asked if there were any corrections or amendments to the minutes dated November 8, 2021 and November 22, 2021. Hearing none, the minutes are approved as written.

F. **Closed Session**

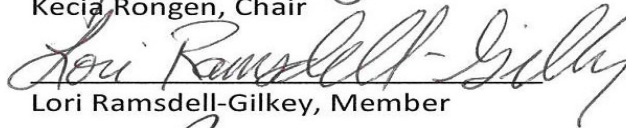
- Cases
- Court Decisions

G. Community Concerns Meetings (Closed to the Public) - Victims/Survivors met via Microsoft Teams with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding an individual's release.

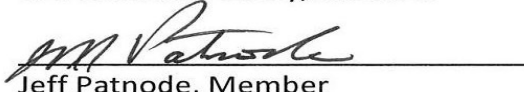
H. Adjourn – 4:00 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member