

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, January 11, 2021

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Board Meeting conducted via Microsoft Teams

Board Members:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Staff:

Robin Riley, Executive Assistant	Irene Seifert, Records Supervisor
Kerri McNeil, Victim Liaison	Christine Hunter, Correctional Records Technician
Monika Fields, Hearing Investigator III	Teresa Schmidt, Correctional Records Technician
Kristi Busch, Hearing Investigator III	Fawneil Opp, Correction Records Technician
Jill Getty, Hearing Investigator III - Absent	Heather Duell, Administrative Assistant III
Matt Frank Hearing Investigator III	Andrew McDonald, Administrative Assistant 1
Kathleen Trombley, Program Assistant	

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from January 2021 through April 2021 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report –December 2020** – Ms. Riley provided the monthly data for December 2020

ISRB MONTHLY DATA REPORT							
		July 2020	Aug 2020	Sept 2020	Oct 2020	Nov 2020	Dec 2020
Release Hearings		39	39	48	50	45	15
Violation Hearings (In Custody)		8	13	12	6	8	13
Violation Hearings (Out-of-Custody)		0	6	6	3	1	2
	TOTAL:	8	19	18	9	9	15
	REVOKED	3	7	4	4	4	7
	REINSTATED	2	0	7	4	3	7
	CONT ACTIVE STATUS	0		2	0	1	1
	PENDING	3		5	1	1	0
	Opened and Continued		1	0	0	0	0
	Sched New Hearing – New Info	0	0	0	0	0	0
Administrative Reinstatements		5	4	10	2	6	5
Victim/Survivor Meetings:		3	7	4	5	3	2
Emails to Victims/Survivor		36	1	12	12	2	13
Letters to Victims/Survivor		125	37	115	85	129	156
Returned Mail:		19	13	32	19	22	49
Summaries Provided		4	7	10	10	6	2
Prison Visits		0	0	0	0	0	0
ORP's Approved		16	22	17	20	30	32
ORP's Denied		6	4	4	5	9	8

ICOTS			0	1	0	3	1
Finals Issued		2	3	0	0	0	0
Stipulated Agreements		24	24	25	28	23	17

- **Polygraphs – Ms. Fields**

What is the meaning of “submit” to polygraph. If the polygrapher determines that the individual is trying to use counter measures during their polygraph test would that be considered submitting?

The Board agrees if counter measures are used, that would not be “submitting” to the polygraph. However, the Board would require the polygrapher to testify at the violation hearing that counter measures were used.

There are currently two polygraph conditions being used. One is used if the Judgement and Sentence already contains a condition for polygraphs and the other is used if there is no condition already in place.

The Board will be reviewing the two polygraph conditions to make sure the word submit is included, and further discussion will take place at the February 8, 2021 Board Meeting.

- **PREA Policy & Requirements**

Ms. Rongen reviewed DOC Policy 490.800 Prison Rape Elimination Act (PREA) Prevention and Reporting to make sure all staff were aware that they are required to report allegations received via telephone or in writing to her as the appointing authority.

If an allegation is reported in an ISRB hearing, it should be reported by the counselor if it is new information.

- **COVID-19 Report** was provided by Ms. Rongen.

II. Chair’s Report

- **The 2021 Legislative Session starts today.** This is a long session which will last 105 days. April 25, 2021 is the last day allowed for regular session.
 - **SB 5036 – Concerning conditional commutation by the clemency and pardons board** – Expands the Clemency and Pardons Board and allows anyone who has served 20 years including those sentenced to Life without

Parole (LWOP) to apply for a conditional commutation. If released, these individuals would be supervised by the Department of Corrections (DOC). (LWOP). The Clemency and Pardons Board positions will become full Board with staff. Individuals under the jurisdiction of the Indeterminate Sentence Review Board (ISRB) are not eligible for the conditional commutation.

- **SB 5047 – Reducing criminal justice expenses by eliminating the death penalty and instead requiring life imprisonment without possibility of release or parole as the sentence for aggravated first degree murder.** The Chair was assigned bill analysis, but this bill does not come under the purview of the ISRB
- **HB 1056 – Concerning open public meeting notice requirements and declared emergencies.**
 - Allows a public agency to hold meetings of its governing body remotely, or with limited in-person attendance after a declared emergency.
 - This bill also allows the public to be allowed to listen in, in real time, to meetings held remotely or with limited in-person attendance.
 - Requires public agencies to post agendas online for regular meetings and for special meetings held remotely.The ISRB agendas are posted to the website. It is also noted that the meetings are held remotely.
- **SB 5123 – An act relating to creating a developmentally appropriate response to youth who commit sexual offenses.** This bill changes the name of the sex offense for which the juvenile is convicted to problem sexual behavior and removes all registration requirements.
- **Check In** – Those present provided an update.
 - Ms. Busch, Hearing Investigator received a request from the Ephrata Office for virtual training in February. Two Hearing Investigators will participate. One will conduct the training while the other responds to comments and questions.

III. Board Members Report - None

IV. Old Business - None

V. New Business - None

VI. Board Meeting Minutes – Ms. Rongen asked the Board if there were any amendments to the December 14, 2020 and December 21, 2020 minutes. Hearing none, the minutes were approved as submitted.

VII. Closes Session

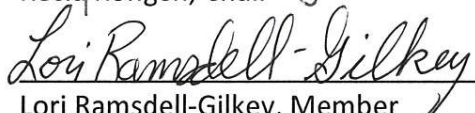
- **Cases**

VIII. Community Concerns Meetings – Victims/Survivors met with the Board via Microsoft Teams to let them know how the crime has affected their life.

B. Adjourn – 4:00 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member