

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, November 9, 2020

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

**Present were:**

Board Members:

Staff:

Kecia Rongen

Robin Riley, Executive Assistant

Lori Ramsdell-Gilkey - Absent

Jeff Patnode

Elyse Balmert – via Skype

TaTeasha Davis

**Attended Via Skype:**

Kerri McNeil, Victim Liaison

Irene Seifert, Records Supervisor

Monika Fields, Hearing Investigator III

Christine Hunter, Correctional Records Technician

Kristi Busch, Hearing Investigator III

Teresa Schmidt, Correctional Records Technician

Jill Getty, Hearing Investigator III - Absent

Fawneil Opp, Correction Records Technician

Matt Frank Hearing Investigator III

Heather Duell, Administrative Assistant III

Kathleen Trombley, Program Assistant

Andrew McDonald, Administrative Assistant 1

**Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.**

- **Hearing Calendar** – The Hearing Calendar from November 2020 through February 2021 was reviewed and amended.
- **Data Report**
  - **ISRB Monthly Data Report –October 2020** – Ms. Riley provided the monthly data for October 2020

ISRB DATA REPORT								
		Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020	October 2020
Release Hearings		39	39	29	39	39	48	50
Violation Hearings (In Custody)		12	7	8	8	13	12	6
Violation Hearings (Out-of-Custody)		0	3	1	0	6	6	3
	<b>TOTAL:</b>	<b>12</b>	<b>10</b>	9	8	19	18	9
	<b>REVOKED</b>	8	4	5	3	7	4	4
	<b>REINSTATE D</b>	5	5	2	2	0	7	4
	<b>CONT ACTIVE STATUS</b>	0	1	0	0		2	0
	<b>PENDING</b>	0	0	2	3		5	1
	<b>Opened and Continued</b>					1	0	0
	<b>Sched New Hearing – New Info</b>	0	0	0	0	0	0	0
Administrative Reinstatements		3	4	2	5	4	10	2
Victim/Survivor Meetings:		4	0	2	3	7	4	5
Emails to Victims/Survivor		65	38	44	36	1	12	12
Letters to Victims/Survivor		144	162	92	125	37	115	85
Returned Mail:		13	28	37	19	13	32	19
Summaries Provided		7	2	4	4	7	10	10
Prison Visits		0	0	0	0	0	0	0
ORP's Approved		34	25	30	16	22	17	20
ORP's Denied		14	11	6	6	4	4	5

<b>ICOTS</b>		0	0	2		0	1	0
<b>Finals Issued</b>		1	0	1	2	3	0	0
<b>Stipulated Agreements</b>		28	14	18	24	24	25	28

- **Proposed Amended Condition:**

18. [REDACTED] first meeting with your CCO and fully and accurately completing the “Social Media and Electronic Device Monitoring Agreement” DOC Form # 11-080. You must install a monitoring program, at your own expense, and your CCO must be your designated accountability partner. The requirements and prohibitions on this completed form will remain in effect until removed or modified in writing, signed and dated by you and your CCO.

**ACTION 4-2020**

Mr. Patnode moved to approve the condition as amended. 2<sup>nd</sup> – Ms. Rongen.

**APPROVED 5-0**

- **Sex Offender Evaluation and Treatment Recommendations:** Discussion surrounded a potential need to impose a condition for an individual to re-enter SOTAP if that person had already completed treatment. Ms. Rongen will get clarification of what is required to re-enter treatment.
- **Check In -** Ms. Rongen did a roll call check in with Board Members and staff.
- **Notification -** If something emergent comes up in ISRB Mailbox send to Ms. Riley while the Hearing Investigators are on furlough.

**A. Chairs Report -**

- Surgical (3-ply) masks required in DOC facilities. Ms. Rongen reported that while in the office the surgical 3-ply masks must be worn per Department of Corrections (DOC) directive and studies showing these masks are more effective than regular cloth masks.
- Team Building – Board and Staff have a team building day scheduled in the large conference room at DOC Headquarters so we can social distance. Dr. Johnson, Equity and Inclusion Administrator will facilitate a discussion regarding race and what is happening in our country today. Dr. Kira Mauseth will present in the afternoon regarding Coping with Covid-19.

- Update – November 13, 2020 Team Building Meeting was held via Skype due to rise in Covid-19 cases.

**B. Board Member Reports – None**

**C. Old Business –**

- **Duties List** – Ms. Riley will be working on a duties list for the Admin Unit.

**D. New Business – None**

**E. Board Meeting Minutes** – Ms. Rongen asked the Board Members if there were any amendments to the minutes dated October 12, 2020 and October 26, 2020. Hearing none, the minutes were approved as submitted.

**F. Closed Session**

- Cases

**G. Community Concerns Meeting** – Victims/Survivors met with the Board via Skype to let them know how the crime has affected their life.

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**J. Adjourn** – 4:00 p.m.

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Kecia Rongen, Chair

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Lori Ramsdell-Gilkey, Member

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Jeff Patnode, Member

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Elyse Balmert, Member

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TaTeasha Davis, Member