

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, August 17, 2020

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert
TaTeasha Davis

Robin Riley, Executive Assistant

Attended Via Skype:

Kerri McNeil, Victim Liaison - Absent

Heather Duell, Administrative Assistant III

Irene Seifert, Correctional Records Supervisor

Monika Fields, Hearing Investigator III

Kasandra Bouvia, Correctional Records Technician

Kristi Busch, Hearing Investigator III

Christine Hunter, Correctional Records Technician

Jill Getty, Hearing Investigator III - Absent

Teresa Schmidt, Correctional Records Technician

Matt Frank Hearing Investigator III

Fawneil Opp, Correctional Records Technician

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Staff Introductions and Check in** – Ms. Rongen asked staff to introduce themselves to new Board Member TaTeasha Davis so she could hear a little bit about each person and what they do at the Board.

Board and Staff also talked about challenges with tele-working as well as the positives.

Ms. Rongen discussed continued teleworking and the potential for shared work space as we move forward. This might result in movement in the office or potential move to another building to reduce DOC's footprint. Any move to another building would require six-months-notice to the building managers.

- **Data Report**

- **ISRB Monthly Data Report –July 2020** – Ms. Riley provided the monthly data for July 2020.

ISRB DATA REPORT							
		Apr 2020	May 2020	June 2020	July 2020	Aug 2020	Sept 2020
Release Hearings		39	39	29	39		
Violation Hearings (In Custody)		12	7	8	8		
Violation Hearings (Out-of-Custody)		0	3	1	0		
	TOTAL:	12	10	9	8		
	REVOKED	8	4	5	3		
	REINSTATE D	5	5	2	2		
	CONT ACTIVE STATUS	0	1	0	0		
	PENDING	0	0	2	3		
	Sched New Hearing – New Info	0	0	0	0		
Administrative Reinstatements		3	4	2	5		
Victim/Survivor Meetings:		4	0	2	3		

Emails to Victims/Survivor		65	38	44	36		
Letters to Victims/Survivor		144	162	92	125		
Returned Mail:		13	28	37	19		
Summaries Provided		7	2	4	4		
Prison Visits		0	0	0	0		
ORP's Approved		34	25	30	16		
ORP's Denied		14	11	6	6		
ICOTS		0	0	2			
Finals Issued		1	0	1	2		
Stipulated Agreements		28	14	18	24		

- **Ms. Rongen also provided numbers from the ISRB Quarterly Report for the fourth quarter of FY20:**
 - **Inmates:**
 - 2,179 CCBs
 - 192 PREs
 - 44 JUVBRDs
 - **On Supervision:**
 - 1,242 CCBs
 - 32 PREs
 - 33 JUVBRDs
 - 357 Deported
 - 252 admissions and 251 releases
 - 422 Release Hearings
 - 181 Violation Hearings
 - 1,244 Administrative Actions

B. Chairs Report -

- **The Administrative Assistant 1 position has been filled.** Andrew McDonald will start with the ISRB on September 1, 2020.
- **Program Assistant Recruitment has closed.** When Ms. McNeil returns, it will be determined who will be interviewed.
- **Court Decisions:** The following court decisions came out this past week:
 - **Anthony Rowe** –Argued conditions on Judgement and Sentence unconstitutional. Three conditions were sent back to the court to modify.

- **Nicholas McDonald** – JUVBRD – The Supreme Court affirmed the Court of Appeals decision to uphold his convictions for two counts of second degree murder.
- **Budget Reduction**- The Office of Financial Management (OFM) has asked each agency to make budget reductions:
 - Reductions could include:
 - Combining office space
 - A second chance bill introduced in the next legislative session which would allow for a review by the ISRB for release after serving 15 years. This would only include cases not currently under the jurisdiction of the ISRB. Ms. Rongen would like to see a period of transition included and to bring any review in line with the Juvenile Board cases.
- **Appeal of Supervision Conditions**

The full Board has approved the following process for appealing release conditions:

- The Hearing Investigator will review the appeal of the supervision condition:
 - Determine if the condition is still appropriate and risk related
 - Include a recommendation on Administrative Decision Sheet
 - Assign administrative action in SharePoint to a Board Member that did not issue the condition.
- The Board Member that receives the appeal will review the supervision condition:
 - Determine if the condition is still appropriate and risk related.
 - Review the recommendation by Hearing Investigator
 - Before making a decision to overturn the condition, talk with the Board Member who set the condition.
- This administrative action will take on Board Member signature.

REASONS:

The appeal will be reviewed by someone that did not make the decision which allows a second review.

- **Board Member assignments:**

ORP's:

- First – Mr. Patnode
- Second – Ms. Rongen and Ms. Davis

Administrative Actions:

- A-L First – Mrs. Ramsdell-Gilkey
 - Second – Ms. Balmert
- M-Z First – Ms. Balmert
 - Second – Mrs. Ramsdell-Gilkey

PC Reviews/Case Consult/Re-Instatements – Mr. Patnode
Out of custody hearings need Board Member approval.

Condition Appeals:

- First – Ms. Rongen and Ms. Davis
- Second – whomever didn't impose the condition

C. Board Member Reports

- Ms. Balmert attended the Sex Offender Policy Board (SOPB) remotely on August 12, 2020. The SOPB is currently looking at less restrictive alternative (LRA) placement for clients being released from the Special Commitment Center. Housing is a challenge. A siting matrix has been created which includes availability of the Sex Offender Treatment Programs (SOTP) and risk related considerations.
- Mr. Patnode reported the difficulties with Skype Violation Hearings when there are multiple witnesses.

D. Old Business - None

E. New Business - None

F. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any amendments to the minutes dated July 13, 2020 and July 27, 2020. Hearing none, the minutes were approved as submitted.

G. RCW 9.95.422 Deliberations

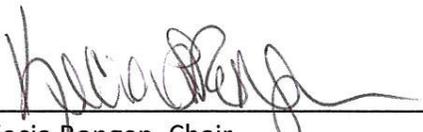
- 298532 RICHARDS
- 743752 THOMAS, Gregory
- 261754 NASON
- 267767 OSBORNE

Separate deliberations minutes will be posted to the website.

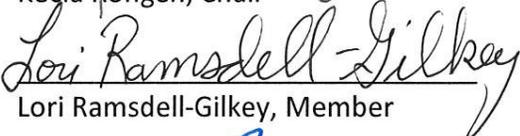
H. Closed Session

- Cases

- I. **Community Concerns Meeting** – Victims/Survivors met with the Board via Skype to let them know how the crime has affected their life.
- J. **Community Concerns Meeting** – Victims/Survivors met with the Board via Skype to let them know how the crime has affected their life.
- K. **Community Concerns Meeting** – Victims/Survivors met with the Board via Skype to let them know how the crime has affected their life.
- L. **Adjourn** –



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member



TaTeasha Davis, Member

