

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, June 8, 2020

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert

Robin Riley, Executive Assistant

Attended Via Skype:

Kerri McNeil, Victim Liaison
Ashley Cattell, Program Assistant - Absent
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Jill Getty, Hearing Investigator III
Matt Frank Hearing Investigator III

Heather Duell, Administrative Assistant I
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician – Absent

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from May 2020 through August 2020 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report –May 2020** – Ms. Riley provided the monthly data for May 2020.
- **Education, Reflection and Moving Forward**
 - Ms. Rongen showed Board and staff the video **“Life Lesson Take Two Steps Forward Race”** which illustrates white privilege. After watching the video, Ms. Rongen asked Board and staff the following questions to open up a dialog about systemic racism:
 - **What are you seeing**
 - **What are you feeling**
 - **How do we create change**

Board and staff shared their thoughts openly and emotionally. These conversations will continue to be a part of the Board and Staff Discussion.

- **Current processes related to COVID-19** as reported by Ms. Rongen.
 - We will continue to telework. A laptop order has gone in for those that do not have a laptop. The laptops will replace their desktop computers.
 - We will continue to do release hearings via Skype for Business and work with prisons to enhance that ability. Ms. Rongen has been talking with Rob Herzog, Assistant Secretary – Prisons, and IT to address issues.
 - Violation hearings will continue to be telephonic.
 - Board Members would like to do violation hearings in-person when they are able.
 - Community Concerns Meetings will be via telephone or Skype for Business.
 - Correspondence is currently checked once a week and distributed for response.
 - We may be seeing a switch to Microsoft Teams.

B. Chairs Report -

- Budget –The Office of Financial Management (OFM) continues to have conversations about what the budget will look like. There may be a special session to address the budget, although no dates set as of yet.
- OFM has given Departments a number to reach which will result in cuts. The budget cuts may impact us.
- The Administrative Assistant 1 position closed today.
- We are waiting to receive word from Human Resources to offer the CRT position.
- Ms. Swails is retiring at the end of this month.
- Birthdays in June are Mrs. Ramsdell-Gilkey and Ms. Seifert.

C. Board Member Reports

Ms. Balmert attended the Sex Offender Policy Board (SOPB) via skype. A 54 page power point presentation was provided which focused on civil commitment for sexually violent predators and trying to get them in to a Less Restrictive Alternative (LRA). A report is due in October which may drive legislation. The national association were notified about correct language for transgender people. Ms. Getty will attend the next meeting for Ms. Balmert.

D. Staff Check-in – Staff reported how they are doing and what they are working on at present.

Ms. Getty reported she talked to Theo Lewis, Law Enforcement Notification Manager about Community Custody Board (CCB) cases with life time supervision regarding filing

an overt act. Ms. Rongen reported on a conversations with King County and the Attorney General’s Office to reduce FPEs. There is no policy restricting the county for filing an overt act on someone with life time supervision.

E. Old Business – None

F. New Business – None

G. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any amendments to the minutes dated May 11, 2020 and May 18, 2020. Hearing none, the minutes were approved as submitted.

H. RCW 9.95.422 Deliberation

- **DEMOS, John 287455**
- **CUPIC, Tony 271739**
- **PAREJO, Manuel 690773**
- **MURPHY, Keith 747655**

Separate Deliberation Minutes for each case will be posted to the website.

I. Closed Session

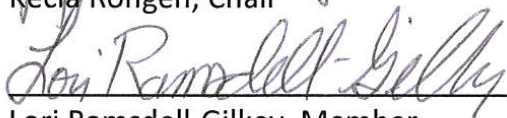
- Cases

J. Community Concerns Meeting – Victims/Survivors met with the Board to let them know how the crime has affected their life.

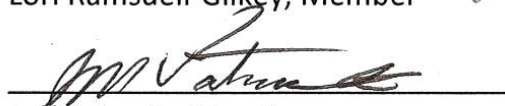
K. Adjourn –3:00 p.m.



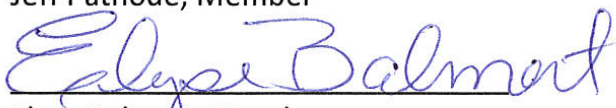
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmer, Member