

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, April 13, 2020

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert

Robin Riley, Executive Assistant

Attended Via Skype:

Kerri McNeil, Victim Liaison
Ashley Cattell, Program Assistant
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Jill Getty, Hearing Investigator III
Matt Frank Hearing Investigator III

Heather Duell, Administrative Assistant I
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from April 2020 through July 2020 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report – March 2020 –**

ISRB DATA REPORT										
		Jul 2019	Aug 2019	Sept 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020
Release Hearings		47	40	47	35	48	42	40	41	50
Violation Hearings (In Custody)		17	16	8	17	10	8	11	1	7

Violation Hearings (Out-of-Custody)		5	0	3	3	0	2	3	1	3
	TOTAL:	22	16	12	20	10	10	14	12	10
	REVOKED	8	8	3	11	6	6	4	5	2
	REINSTATED	14	8	9	9	4	3	9	7	6
	CONT ACTIVE STATUS	0	0	0	0	0	1	1	0	0
	PENDING	0	0	0	0	0	0	0	0	2
	Sched New Hearing – New Info	0	0	0	0	0	0	0	0	0
Administrative Reinstatements		5	9	5	6	1	7	6	7	13
Victim/Survivor Meetings:		2	3	1	3		3	4	5	7
Emails to Victims/Survivors							31	36	48	48
Letters to Victims/Survivors:							160	201	152	133
Returned Mail:										28
Summaries Provided							9	9	6	9
Prison Visits							0	0	0	0
ORP's Approved		17	27	15 (2 ICOTS)	20	17	19 (1 ICOTS)	26	23	32
ORP's Denied		12	5	6	6	7	6	10	11	8
ICOTS										2
Finals Issued		1	1	1	0	0	0	0		
Stipulated Agreements										

B. Chairs Report -

- **Current processes related to COVID-19**

- Release hearings held via Skype for Business through May 2020
- Violation hearings held telephonically through May 2020
- Community Concerns Meetings held telephonically through May 2020
- ICE Back-up ORP – Ms. Seifert will contact Virgil Wallace regarding this process
- Stay at home order in effect through May 4

C. Board Member Reports

- Mr. Patnode gave input on what works for telephonic violation hearings.

D. Staff Check-in – Staff provided updates on positives and challenges of working from home and doing business differently.

E. Old Business - None

F. New Business - None

G. Board Meeting Minutes – Ms. Rongen asked the Board Members if there were any amendments to the minutes dated February 10, 2020, February 24, 2020 and March 9, 2020. Hearing none, the minutes were approved as submitted.

H. Closed Session

- Cases

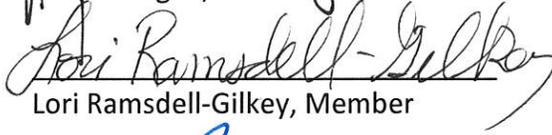
I. Community Concerns Meeting – Closed to the Public – 1:00 p.m. - Victim/Survivors met via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

J. Community Concerns Meeting – Closed to the Public – 2:00 p.m. – Victim/Survivors met via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

K. Adjourn – 3:00 p.m.



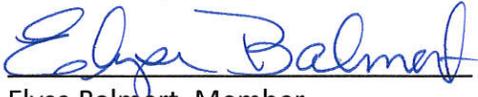
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member