

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, December 9, 2019

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode
Elyse Balmert

Robin Riley, Executive Assistant
Heather Duell, Administrative Assistant 1
Kerri McNeil, Victim Liaison
Ashley Cattell, Program Assistant
Monika Fields, Hearing Investigator III - Absent
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Jill Getty, Hearing Investigator III - Absent
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician - Absent

A. Board and Staff Discussion – 9:00 a.m. to 11:00 a.m.

- **Hearing Calendar** – The Hearing Calendar from December 2019 through March 2020 was reviewed and amended.
- **Data Report**
 - **ISRB Monthly Data Report – October 2019**

ISRB DATA REPORT						
		July 2019	August 2019	September 2019	October 2019	November 2019
Release Hearings		47	40	47	35	48
Violation Hearings (In Custody)		17	16	8	17	10
Violation Hearings (Out-of-Custody)		5	0	3	3	0

	TOTAL:	22	16	12	20	10
	REVOKED	8	8	3	11	6
	REINSTATED	14	8	9	9	4
	CONT ACTIVE STATUS	0	0	0	0	0
	PENDING	0	0	0	0	0
	Sched New Hearing – New Info	0	0	0	0	0
Administrative Reinstatements		5	9	5	6	1
Victim/Survivor Meetings:		2	3	1	3	
Letters to Victims/Survivors:						
ORP's Approved		17	27	15 (2 ICOTS)	20	17
ORP's Denied		12	5	6	6	7
Finals Issued		1	1	1	0	0

- **Conditions for Order of Release**

- **Release to consecutive SRA causes** – Ms. Seifert and Ms. Schmidt brought up the issue of paroling/releasing an incarcerated individual to a consecutive Sentence Reform Act (SRA) sentence that does not require an investigated and approved offender release plan.

Ms. Seifert *proposed* the language listed below when releasing to a consecutive SRA sentence:

Amend condition "C" listed on the Order of Release dated 7-8-2016 to now read: Upon release from prison you will return to Lifetime supervision under Pierce County Cause #00-0-0000-0, you must provide an address to DOC for investigation. Address will be fully investigated by DOC. Failure to provide a release address no later than 72 hours prior to release, may be cause for suspension of your release.

*For any release to a consecutive OAA/SRA sentence:
Add to D&R and/or cover email on parole/transfer to consecutive OAA sentences.*

Due to lifetime supervision on the CCB sentence, the Board requires more than just a Notification only ORP. ORP must be fully investigated, a supervising CCO assigned, and contain any recommended supervising conditions.

The Board and staff discussed this issue and the proposed wording. Ms. Rongen will contact Ms. Dell-Witten at the Department of Corrections (DOC) to see if any change in policy is needed and to obtain more information.

Ms. Riley suggested we set up a way to track these cases and will submit a data request to Data Analytics to obtain a list of individuals that have been released to a consecutive SRA sentence in the last 10 years.

This discussion will move to the January 13, 2020 Board Meeting.

- **Diversity/Wellness – Elyse Balmert** – Ms. Balmert presented on Food Safety.
- **Don Feist, Cognitive Behavioral Intervention Specialist – Thinking for a Change 10:00 a.m.** – Mr. Feist provided a program overview of Thinking for a Change (T4C) which included the eligibility and enrollment process as well as what exceptions could be made.

Mr. Feist also talked about DOC Aggression Replacement Training which is available to the general population at the Washington State Penitentiary and Clallam Bay Corrections Center.

The Board would like to see a list of programming available and at what facility. Mr. Feist stated such a list was in the works but not completed.

B. Chairs Report

- **New Paid Family Medical Leave Benefit – January 2020**
Ms. Rongen talked about the new Paid Family Medical Leave Benefit and provided the information below which was sent to all staff via e-mail.

Important information

- An employee is eligible for PFML benefits after working 820 hours for an employer in the state of Washington during the qualifying period. If there is insufficient information to verify the number of hours worked when determining eligibility, ESD will verify that information with your employer.
- Beginning January 1, 2020, you may apply for PFML benefits through the ESD portal at <https://www.paidleave.wa.gov/login>.

Ms. Rongen will have someone from Human Resources come and talk to the Board and Staff about this new benefit.

- **Legislative Session** – The Legislative Session starts second Monday, January 13, 2020. It is a short session and will last 60 days. The Governor’s Budget will come out soon.
- **May Day Foundation** – The May Day Foundation will pick up donations today for the family the ISRB adopted this season. Ms. Rongen thanked everyone for participating.
- **Meeting with Columbia Legal Services** – Ms. Rongen met with Columbia Legal Services at a meeting at DOC Headquarters last week. They had questions regarding JUVBRD Cases and whether or not the Washington One was validated for that population. They also had questions regarding how the Board uses the Washington One. Ms. Rongen informed Columbia Legal Services the risk assessment is one piece of information out of a variety of information that is used to make decisions in these cases.
- Ms. Rongen reminded everyone of the Holiday Gathering on December 19.

C. Board Member Reports – None

D. Staff Reports –

- Ms. Schmidt visited Ms. Opp. She is looking forward to coming back to work in February 2020.

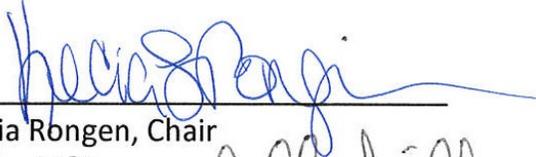
E. Closed Session

- Cases

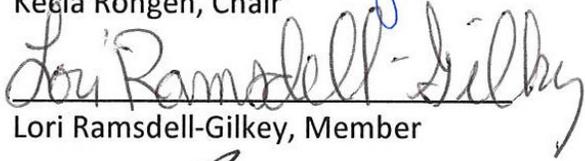
F. Community Concerns Meeting – Closed to the Public – 1:00 p.m. – In-Person –
Victim/Survivors met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

G. Community Concerns Meeting – Closed to the Public - 2:00 p.m. – Telephonic -
Victim/Survivors met telephonically with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

H. Adjourn – 3:00 p.m.



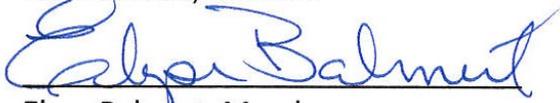
Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member