

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, August 14, 2019

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert

Robin Riley, Executive Assistant  
Kerri McNeil, Victim Liaison  
Monika Fields, Hearing Investigator III  
Kristi Busch, Hearing Investigator III  
Matt Frank, Hearing Investigator III - Absent  
Jill Getty, Hearing Investigator III  
Irene Seifert, Correctional Records Supervisor  
Jody Swails, Correctional Records Technician  
Christine Hunter, Correctional Records Technician  
Teresa Schmidt, Correctional Records Technician  
Fawneil Opp, Correctional Records Technician - Absent  
Nakia Titus, Administrative Assistant 1 - Absent

Observers: Casey Bahr and Charles Van Ness

**A. RCW 9.95.422 Deliberations**

- **241981 BARKER**
- **627969 KRUEGER**
- **286922 PLEMONS**
- **747508 MCDONALD**

Separate deliberation minutes will be posted to the ISRB portion of the DOC Website.

**B. Closed Session**

- **Cases**
- **Board Meeting Minutes** – Ms. Rongen asked if there were any changes to the Board Meeting Minutes dated July 8, 2019 and July 22, 2019. No changes were requested and the minutes were adopted as presented.

**C. Board and Staff Discussion**

- **Don Feist – Thinking for a change – 11:00 a.m.** – Mr. Feist was not able to come to the meeting and another time will be scheduled for him to talk to Board and staff about Thinking for a Change (T4C) and how to get incarcerated individuals into the program.
- **Hearing Review Sheet – Vote** – Mr. Patnode would like to meet with the Hearing Investigators regarding the changes to the Hearing Review Sheet and vote on the new format at the next full day Board Meeting.
- **Hearing Calendar** – The hearing calendar from August through November 2019 was reviewed. Board Members were assigned to dockets and changes were made.
- **HB 6160 – Extends Juvenile Court jurisdiction over serious cases to age twenty-five and modifies conditions under which a person is subject to exclusive adult jurisdiction.** – Ms. Rongen reported the Board currently has one Community Custody Board (CCB) case that is being held in a Juvenile Rehabilitation Administration (JRA) facility. Ms. Rongen will keep the Board and staff posted regarding this case and process.
- **Release to ICE with a back-up ORP – Ms. Seifert**
  - **Wording in the Decisions and Reasons** - Ms. Seifert reported there are two types of Offender Release Plans (ORP). One includes a field investigation and the other type is notification only. When an individual releases to Immigration and Customs Enforcement (ICE) custody, a notification ORP is done. This can be an issue if the individual released to ICE does not get deported and the Board does not receive notification of release to the community.

Ms. Seifert suggested that when an individual is released to ICE and it is not likely that they will be deported, the Board include in the Decision and Reasons a request for a fully investigated ORP. Ms. Schmidt suggested we also include this wording in the e-mail to the counselor when the Decision is e-mailed. Ms. Seifert and Ms. Schmidt will work on wording to present at the next full day Board Meeting.

- **ISRB Monthly Data Report – July 2019**

ISRB DATA REPORT					
		APRIL 2019	MAY 2019	JUNE 2019	JULY 2019
Release Hearings		37	45	29	47
Violation Hearings (In Custody)		16	18	16	17

<b>Violation Hearings (Out-of-Custody)</b>		1	4	1	5
	<b>TOTAL:</b>	<b>17</b>	<b>22</b>	17	22
	<b>REVOKED</b>	10	9	8	8
	<b>REINSTATED</b>	5	10	3	13
	<b>CONT ACTIVE STATUS</b>	1	1	0	0
	<b>PENDING</b>	0	2	6	1
	<b>Sched New Hearing – New Info</b>	1		0	0
<b>Administrative Reinstatements</b>		<b>3</b>	<b>6</b>	6	5
<b>Victim/Survivor Meetings:</b>		5	4	5	2
<b>Letters to Victims/Survivors:</b>					
<b>ORP's Approved</b>		19	21	10	17
<b>ORP's Denied</b>		5	6	7	12
<b>Finals Issued</b>		1	1	0	1

- **Diversity/Wellness** – Ms. Balmert presented 8 simple exercises we can do at our desk to relieve stress. Ms. Rongen encouraged Board and staff to exercise, walk, or do whatever you need to help with the stress we all experience.

#### **IV. Chair's Report**

- Ms. Rongen brought up for discussion the e-mail we all received from Jeremy Barkley on behalf of Joanna Carns, Director of the Office of Corrections Ombuds (OCO). The information below is some of the information that was provided in the e-mail:
  - The OCO is an independent and impartial office that reports to the Governor's Office.
  - The OCO's jurisdiction is limited to only issues that impact the health, safety, welfare, and rights/rehabilitation of incarcerated individuals.
  - The OCO is not an advocate for incarcerated individuals
  - Incarcerated individuals must file a grievance or appeal prior to contacting OCO except for emergency situations regarding health and safety.

Ms. Rongen has asked the OCO to contact her or Ms. Riley and the case will be assigned.

- The Program Assistant position is open until midnight August 25, 2019.
- Last budget request included the following:
  - Additional money for attorney costs – We received additional funds for attorney fees, but must request funds again as it was not made part of our budget.
  - A full time Board Member
  - Training money

**Fall Budget**

- Additional money for attorney costs.
- Full time Board Member
- Director
- Administrative support staff

An Administrative Assistant and full time Board Member position has been funded immediately until we can receive the funding in our budget.

- The Board and DOC will have request legislation in regard to the Pugh decision to obtain the ability to transition Juvenile Board cases.
- After meeting with the Assistant Attorneys General, the Board will be amending the wording in the Decision and Reasons to coincide with direction received in recent court decisions. New hearings may be scheduled.
- Ms. Rongen presented Ms. Fields with a pin to commemorate 25 years with the state of Washington.

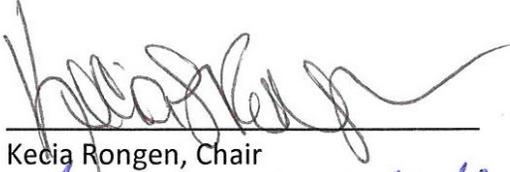
IV. **Board Member Reports** - None

V. **Old Business** - None

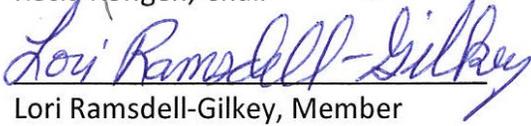
VI. **New Business** - None

VII. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

VIII. **Adjourn** –2:30 p.m.



Kecia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member