

INDETERMINATE SENTENCE REVIEW BOARD  
BOARD MEETING  
SUMMARY MINUTES

Monday, November 5, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen  
Lori Ramsdell-Gilkey  
Jeff Patnode  
Elyse Balmert

Robin Riley, Executive Assistant  
Sheila Lewallen, Victim Liaison  
Monika Fields, Hearing Investigator III  
Kristi Busch, Hearing Investigator III  
Matt Frank, Hearing Investigator III  
Jill Getty, Hearing Investigator III  
Irene Seifert, Correctional Records Supervisor  
Jody Swails, Correctional Records Technician  
Christine Hunter, Correctional Records Technician  
Teresa Schmidt, Correctional Records Technician  
Fawneil Opp, Correctional Records Technician  
Nakia Titus, Administrative Assistant 1  
Babette June, Program Assistant

Guest: Mandy Rose, AAG  
Alex Kostin, AAG

**A. RCW 9.95.422 Deliberation**

- 772918 ROBINSON, Anton  
Separate deliberation minutes will be posted to the ISRB portion of the website.

**B. Closed Session**

- Cases
- Hearing Calendar
- Unsupervised Contact with Bio Children

**C. Findings and Conclusions**

- Mrs. Ramsdell-Gilkey presented the new Findings and Conclusions. Discussion ensued. Mr. Patnode will make some updates.

**D. Board Meeting Minutes** – Ms. Rongen asked the Board Members if there were any corrections or amendments to the minutes. Amendments were made. The Board Meeting minutes from October 8, 2018 and October 22, 2018 Board Meeting Minutes were approved as amended.

**E. Closed Session 10:00 a.m.**

- Meeting with AAG

**F. Board & Staff Discussion**

- **Hearing Calendar Re-Cap** – The Board and staff reviewed the Hearing Calendars from November through February 2019 and amendments were made.
- **Travel Pass Guidelines** – Ms. Rongen presented ISRB Travel Pass Guidelines for use when processing travel requests which consider community concerns and geographic restrictions. Clarifications were sought by Hearing Investigators. Ms. Rongen will update the guidelines including clarification wording.
- **Appeal of Denial to use Medical Marijuana (Board Imposed Condition)** – Ms. Rongen wants to make sure the Hearing Investigators are on the same page with regard to how they process a request to amend a Board imposed condition for Marijuana. The Board requires the following in addition to the request and administrative review sheet to review a change in this condition:
  - A valid prescription from a licensed doctor
  - A recommendation from the CCO
- **Proposed standard condition for Conditional Release/ Reinstatement:**  
“Within one business day of release from custody you are to report in-person to DOC.” Discussion ensued.

#### **ACTION 6-2018**

Mrs. Ramsdell-Gilkey moved to approve the above listed condition be added to the Conditional Release and Addendum attached to a Reinstatement Order. Mr. Patnode - 2<sup>nd</sup>.

#### **Approved 4-0**

- **Expectations for Release – Reinstatement or Conditional Release** – Ms. Seifert asked if the Board knew where the individuals on supervision would be living upon Conditional Release or Reinstatement. The Board Members are getting this information at the hearing.

- **November Diversity** – Ms. Balmert presented on Alzheimer’s and how it not only affects the individual, but their families as well.

**G. Chair’s Report -**

- Ms. Rongen listed the Department of Corrections budget priorities.
- **Legislative Session 2019 - Things to look for:**
  - Second look legislation
  - SGC recommended changes to the Sentencing Reform Act (SRA)
  - Death Penalty
  - Certificate of Discharge
- Ms. Rongen attended the Family Support Meeting in Monroe. Three former incarcerated individuals spoke and one was formerly under the Board’s jurisdiction.

**H. Old Business - None**

**I. New Business - None**

**J. Board Member Reports**

Mr. Ramsdell-Gilkey attended the Association for Treatment of Sexual Abusers in Vancouver Canada. There was quite a bit of information regarding online crimes and use of pornography.

Mr. Patnode went to the Family Support Meeting in Spokane. Everyone from the SOTAP in that area attended

**K. Staff Reports - None**

**L. Community Concerns – Community Concerns Meeting** – Victim/Survivor met in via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

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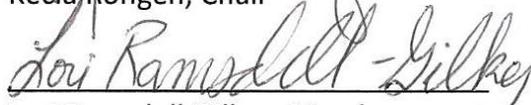
**N. Community Concerns – Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

O. Adjourn – 3:45 p.m.



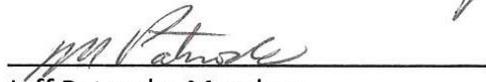
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Kedia Rongen, Chair



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Lori Ramsdell-Gilkey, Member



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Jeff Patnode, Member



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Elyse Balmert, Member