

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, October 22, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode – Absent
Elyse Balmert

Robin Riley, Executive Assistant
Sheila Lewallen, Victim Liaison

A. RCW 9.95.422 Deliberation

- 261755 NORMAN, Nedley
- 250236 SHELTON, James

Separate Deliberation Minutes will be done for these discussions.

B. Closed Session

- Cases were discussed.

C. Structured Decision Making – Ms. Rongen discussed the upcoming training which will be provided by the National Institute of Corrections on November 15 and 16, 2018. Jonathan Ogleetree and possibly Carla Smalls will be providing the training.

Goals for Training:

- Designated in-house trainer for when new Board Members or staff join the Board
- Modification to Hearing Review Sheet to include domains in the updated Case Review Sheet
- Hearing – Develop questions to align with domains
- Infractions – Clarification on scoring of infractions
- Discordant v. conflicting information
- Incorporate in Hearing Investigator Training

D. Findings and Conclusions – The Board Members discussed Mrs. Ramsdell-Gilkey's proposed changes to the Findings and Conclusions format. She will make suggested changes and the new format will be discussed at the first Board Meeting in November 2018.

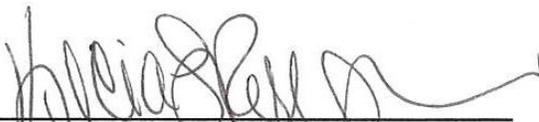
E. Chairs Report

- **Juvenile Board End of Supervision** – The Hearings Investigators, Ms. Seifert, Ms. Riley and Ms. Rongen are working on a notification plan for Juvenile Board cases for their end of supervision at three years. Ms. Seifert is working on an updated notification and will present it at the next meeting of this group. Once the group’s recommendation is finalized, it will be brought to the full Board.

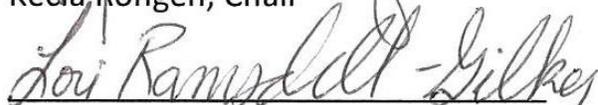
F. Community Concerns – Community Concerns Meeting – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

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H. Adjourn – 11:30 a.m.



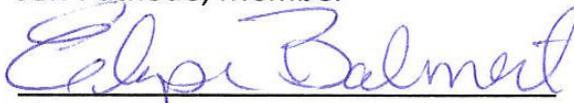
Kedia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member