

INDETERMINATE SENTENCE REVIEW BOARD
BOARD MEETING
SUMMARY MINUTES

Monday, September 10, 2018

A regular meeting of the Indeterminate Sentence Review Board was held in the ISRB Office Building located at 4317 Sixth Avenue SE, Lacey, commencing at 9:00 a.m.

Present were:

Board Members:

Staff:

Kecia Rongen
Lori Ramsdell-Gilkey
Jeff Patnode – via telephone
Elyse Balmert

Robin Riley, Executive Assistant
Sheila Lewallen, Victim Liaison
Monika Fields, Hearing Investigator III
Kristi Busch, Hearing Investigator III
Matt Frank, Hearing Investigator III
Jill Getty, Hearing Investigator III
Irene Seifert, Correctional Records Supervisor
Jody Swails, Correctional Records Technician
Christine Hunter, Correctional Records Technician
Teresa Schmidt, Correctional Records Technician
Fawneil Opp, Correctional Records Technician
Nakia Titus, Administrative Assistant 1
Babette June, Program Assistant

A. RCW 9.95.422 Deliberation

- 778957 LAKE, Starr
Separate deliberation minutes will be posted to the ISRB portion of the website.

Observers: Tim Wettack listened in via telephone.

B. Closed Session

- Hearing Calendar – Board Members reviewed the Hearing Calendar from August 2018 through November 2018. Amendments were made to the October 2018 Calendar.
- Condition modification discussion
 - Where children congregate
 - Age of child

C. **Board Meeting Minutes** – Ms. Rongen asked the Board Members if there were any corrections or amendments to the minutes. The Board Meeting minutes from August 13, 2018 and August 27, 2018 are approved.

D. **Board & Staff Discussion**

- **Hearing Calendar Re-cap** – Changes were made to Board Member assignments on the October 2018 calendar. The December 2018 calendar was distributed to Board Members and staff prior to the Board Meeting.
- Ms. Rongen wished Christine Hunter early birthday wishes.
- **September Diversity** – Sheila Lewallen – Presentation on ACES – Adverse Childhood Experiences – She provided handouts and provided questions so those that wanted to determine their ACES score.
- **ABHS Bed** – Ms. Rongen re-iterated the following from June of 2018:
 - It appears as if the wait for ABHS beds can take some time to obtain. Therefore, I would like for us to monitor closely those who have had an in-custody hearing and found guilty of violations and are waiting for a bed date while in jail. I also can ask Department of Corrections (DOC) about a particular individual if the wait has been too long. Also, if an individual is arrested and signing a stipulated agreement to enter into ABHS but has not had a hearing, they should **not** be held in jail. If we believe the community is at risk by releasing them, then an in-custody hearing should be scheduled. AHBS does not take Level III Sex Offenders.
- **Sex Offender Treatment – How to process an ORP if the individual has a prior Forensic Psychological Evaluation (FPE) that meets criteria**
 - Ms. Rongen discussed the process of releasing someone who had a prior FPE that met and has had a subsequent FPE where they don't meet criteria. The Board wants to have them complete treatment with a sexual treatment provider other than the Department of Corrections Phase III. They should obtain an evaluation for private sex offender treatment within 90 days of release. The Board will determine on an individual basis whether someone will complete Phase III while waiting for private treatment. Ms. Rongen will talk with Cathy Harris about putting the individual in Phase III before or after private treatment.
- **Standard DOC Conditions requested by Spokane Staff to the Board for adoption by the Board as a standard condition** – Ms. Busch presented the Department of Corrections Conditions, Requirements and Instructions to the Board to review

certain conditions to be added to the ISRB standard conditions on the release order. Discussion ensued. Ms. Rongen e-mailed the author of the policy that includes this presented document and asked to provide input the next time the policy is open for updates. Ms. Rongen will also meet with Mr. Harper to discuss this issue.

ACTION 5-2018

Mrs. Ramsdell-Gilkey moved to approve the following condition be added to the order of release: **I will not threaten or exhibit assaultive behavior toward any Department employee, contract staff, or volunteer, or any family member of a Department employee, contract staff or volunteer.** 2nd – Mr. Patnode.

Approved 4-0

- **Supervision Level for JUVBRDs and PREs** –The Community Custody Division agreed to supervise at the highest level for one year and they revert to their regular risk level classification (RLC).

E. Chair's Report -

- **South Dakota Training** – Ms. Rongen, Mrs. Ramsdell-Gilkey and Ms. Balmert went to South Dakota in August as part of a National Institute of Corrections (NIC) training to observe the South Dakota Board use the Decision Making Guideline tool they have in place. South Dakota uses this tool as a guideline only. NIC is coming to train Board Members and Hearing Investigators on this tool on November 15 and 16. The Board is currently using a version of the tool to guide their decisions. Once the training is complete, the Board can determine how we want to further implement the tool into our process. The Board may be looking at revamping the Hearing Review Sheet.
 - NIC would like a designated person to provide training to future Board Members and staff on how to use the tool. Ms. Rongen asked if anyone is interested in being that designated person and suggests it be a staff member for longevity purposes as Board Members have five year terms.

F. Old Business – None

G. New Business - None

H. Board Member Reports – None

I. Staff Reports - None

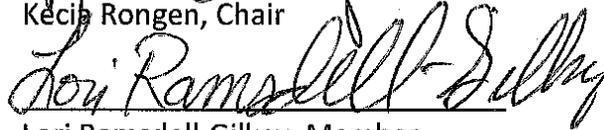
- J. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met in person with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

- K. **Community Concerns – Community Concerns Meeting** – Victim/Survivor met via telephone with the Board Members to provide a statement on how the crime has affected their life and to voice any concerns regarding the offender’s release.

- L. **Adjourn** – 3:30 p.m.



Kécia Rongen, Chair



Lori Ramsdell-Gilkey, Member



Jeff Patnode, Member



Elyse Balmert, Member