

# GRADUATED REENTRY MINIMUM CONTACT STANDARDS

Phase 1 (0 – 30 days)	Phase 2 (31 – 60 days)	Phase 3 (61+ days)
3 face to face monthly (office/field) 1 collateral monthly 3 drug/alcohol testing monthly Phone calls as needed	2 face to face monthly (office/field) 1 collateral monthly 2 drug/alcohol testing monthly Phone calls as needed	1 face to face monthly (office/field) 1 collateral monthly 1 drug/alcohol testing monthly Phone calls as needed

- When an individual becomes employed, the CS3 will call and provide DOC 02-358 Employer Letter to the participant’s employer within 5 business days, followed by an in-person visit within the first 15 days of employment. *If the individual has remained employed by the same employer while at Work/Training Release, the CS3 only needs to inform the employer of the change in case manager.*
- If the participant has no history of substance abuse, the CS3 may determine drug/alcohol testing (UA, BA, oral swab) frequency after 30 days of case plan compliance. Drug testing modifications will be staffed with the Graduated Reentry Supervisor.
- Drug testing will be waived and face to face contacts will be replaced by one phone call per week with the participant and provider for the duration of the participant’s inpatient treatment (i.e. ABHS).
- Access to the community must relate to work, school, programming, treatment, community/family connections, and personal self-care (gym, counseling, etc.)
- CS3s will ensure home visits and drug/alcohol testing are random to avoid predictability.
- CS3s may use their discretion to retain participants in Phase 1 or 2 for longer than the minimum standard based on individual needs or a lack of compliance with conditions of placement.
- If unable to meet with the individual in person (due to weather/medical/unavoidable circumstances), the CS3 may use electronic communication platforms (e.g., Facetime/video chat) as a means of face-to-face contact.