

# COMMUNITY PARENTING ALTERNATIVE CONTACT STANDARDS

| Phase 1: 1 - 3 months  | Phase 2: 4 - 8 months   | Phase 3: 9 - 12 months                             |
|--|---|--|
| One office visit monthly as needed                                     | One office visit monthly as needed                                | One office visit monthly as needed                 |
| One field visit weekly (2 visits monthly must include family/children) | Two field visits monthly (one visit must include family/children) | One field visit monthly, including family/children |
| One collateral monthly   | One collateral monthly  | One collateral monthly                             |
| One drug/alcohol test weekly   | 2 drug/alcohol tests monthly                                      | One drug/alcohol test monthly                      |
| Daily phone calls for 30 days, including weekends                      | One phone call weekly   | Phone calls as needed                              |
| 3 phone calls weekly after initial 30 days                             |   |  |

- The case manager may determine the number of months in each phase if the individual has less than 12 months on home detention. The individual will advance through phases based on length of enrollment and compliance with rules and conditions. At a minimum, the first 3 months must be spent on Phase 1.
- When an individual becomes employed, the case manager will provide DOC 02-358 Employer Letter to the participant’s employer within 5 business days, followed by an in-person visit within the first 15 days of employment.
- If the individual has an open Child Protective Services (CPS) case, the case manager will:
  - Contact the social worker monthly, and
  - Conduct one residence visit quarterly with the social worker.
- If the individual does not have a history of substance use disorder, the case manager may determine drug/alcohol testing (e.g., urinalysis, breathalyzer, oral swab) frequency after 30 days of case plan compliance.
  - Drug/alcohol testing modifications will be staffed with the Family and Offender Sentencing Alternative Administrator or Parenting Program Manager.
- Drug testing will be waived, and face-to-face contacts will be replaced by one phone call per week with the participant and provider for the duration of a participant’s inpatient treatment (i.e., residential treatment center).
- If unable to meet with the individual in person (e.g., weather, medical issue, unavoidable circumstance), the case manager may use electronic communication platforms (e.g., Facetime/video chat) as a means of face-to-face contact.