



STATE OF WASHINGTON  
**DEPARTMENT OF CORRECTIONS**  
P.O. Box 41100 • Olympia, Washington 98504-1100

December 9, 2021

**TO:** Incarcerated Individuals

**FROM:** Jamie Dolan, Correctional Director  
Danielle Armbruster, Assistant Secretary-Reentry Division

**SUBJECT:** Reduced Commissary Spending Limits

Due to the ongoing COVID-19 outbreak at Monroe Correctional Complex's Twin Rivers Unit (TRU), and impacts to available staffing resources, effective December 10, 2021, there will be a temporary change to the commissary order limits. Commissary operations at Monroe Correctional Complex are experiencing worker shortages, due to the outbreak at TRU. As Monroe is one of the major distribution hubs for statewide products, this is causing an impact on commissary services.

The Monthly Property Program and Food Package Program are anticipated to proceed as normal as CI makes every effort to ensure orders are fulfilled according to schedule. We understand the impact changes like this can have and appreciate your patience and understanding during this time.

Commissary operations at both Airway Heights Corrections Center and Monroe Correctional Complex are experiencing worker shortages. The reduction of spending limits will allow commissary operations to keep up with the demand and fulfill orders statewide.

At this time, there are no changes to the products available or unit delivery schedules. Correctional Industries will monitor resources and provide an update on the changes to spending limits on January 10, 2022. We appreciate your patience and understanding during this time.