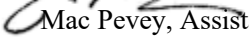




STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
P.O. Box 41100 • Olympia, Washington 98504-1100

September 7, 2021

TO: All CCD Staff

FROM:  Mac Pevey, Assistant Secretary
Community Corrections Division

SUBJECT: COVID-19 Indoor Masking Clarification

Recently, the Department of Labor and Industries updated their [face covering requirements and guidance](#) to reflect the most recent face covering requirements for the State of Washington.

As described in this guidance and in Washington State Department of Corrections (DOC) [PPE Matrix](#) guidance for worksites, the following are exceptions to wearing masks indoors.

- **Worksites that are accessible to the public require masking for all people; however, in back offices that are not accessible to the public, staff who have verified their vaccination status with HR do not need to wear masks as long as they are in a work area where there is no chance they can come in contact with a member of the public.**

An example would be:

- A CCO who has verified their vaccination status with HR does not need to wear masks in general common areas of a field office (breakrooms, hallways, etc.) as long as there is no chance for contact with the public (i.e. within the secure area free from contact with supervised individuals, etc.).

- **In addition, a person working alone may also remove their face covering, regardless of vaccination status. A person is working alone if they are isolated from interactions with others and can mask prior to in-person interruptions.**

An example would be:

- A sole occupant in an office with a closed door. Another staff member comes to the door and knocks. The occupant of the office can mask prior to the opening of the door.

The Office of Financial Management has produced [a helpful guide](#) which describes specific settings in which you would be required to mask. Please take the time to review all of these available resources mentioned in this memo to determine the specific guidance for your work site.

We all have different comfort levels and wearing your mask is always appropriate in these circumstances. It is our responsibility to continue ensuring the health and safety of our fellow staff members, those under our jurisdiction and our friends and family. By frequently washing your hands, socially distancing, and getting vaccinated for COVID-19 and influenza, you can do your part to stay safe and healthy.

Cc: Sean Murphy, Deputy Secretary