



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
OFFICE OF CORRECTIONAL OPERATIONS
WASHINGTON CORRECTIONS CENTER
P.O. BOX 900 • Shelton, Washington 98584 • (360) 426-4433
FAX (360) 427-4633

Date: February 26, 2021

To: WCC All Staff

From: Shawn Brooks, Deputy Incident Commander

A handwritten signature in black ink, appearing to read "Shawn Brooks", written over the "From:" line.

Subject: WCC COVID-19 Weekly Update

Thanks to the tireless efforts of WCC's staff, the facility was removed from outbreak status effective February 25, 2021. That does not mean that we will immediately be moving to pre-outbreak operations. Instead, we will cautiously and systematically expand our movement and recreation schedule in a manner that will allow us to efficiently and safely manage the population.

The Incident Command Post (ICP) will hold a weekly Operations briefing meeting Wednesday at 0800. The Incident Action Plan is located on WCC SharePoint / Incident Action Plan.

Operations Section Chief conducts a pre-tactics meeting on Monday's at 0800. This meeting is for preparing the next Incident Action Plan. If you have input for the plan, present the information to your supervisor prior to the meeting.

Currently, R1 is being utilized for Separation Intake. R2 is COVID-19 cleared. R3 is being utilized for Separation Intake. R4 is COVID-19 cleared. R5 A/B/C/D tiers are COVID-19 clear. R5 E/F are housing quarantine status individuals. R5 G/H tiers are housing individuals on medical isolation status. R6 is COVID-19 clear. Both Cedar Hall and Evergreen Hall are COVID-19 cleared. The Daily Tier COVID-19 Status Report will be submitted daily at approximately 0800.

The ICS 204 Facility Operation will incorporate a "Callouts" which will refer to the Approved Callouts on the WCC Share Point / IAP. IAP Callout Point Movement Schedule for B-Building, C-Building, E-Building, G-Building, Visit Room, and Staff dining has been published on SharePoint.

It is imperative to make sure you are continuing to wear your appropriate Personal Protective Equipment (PPE), as well as social distancing at all times. This is especially a concern when we are sitting down to eat, taking breaks, or having meetings in small spaces or otherwise at our most vulnerable times. Please be diligent in following proper protocols.

WCC has begun the vaccination program for staff. Staff who have received the vaccine are still required to wear your proper PPE and practice social distancing. For a full description of each tier, please view Washington's COVID-19 Vaccine Phases.

It is vital that we continue to follow the Centers for Disease Control (CDC) guidelines, ensuring to follow the six (6) foot social distancing rule, washing your hands, and keeping areas of the institution sanitized. Staff must remain diligent in wearing your masks at all times, as your safety, as well as your family's, are a priority for DOC.

I want to thank you for your hard work and dedication during this very difficult time. It is important to remain strong, support one another, and be kind to one another.

Wash your hands, maintain social distance, and wear a mask.